Applications are invited for a part-time fixed-term Stipendiary Lecturership in Classical Languages, tenable for one year from 1 October 2024. There is a possibility of re-appointment thereafter. Applicants should hold, or be about to be awarded, a doctoral degree. See section 3 below for details of the selection criteria for the post; details of the application procedure are given in section 6.

1. Magdalen College

Magdalen College was founded in 1458 by William Waynflete, Bishop of Winchester and Lord Chancellor, on the site of the Hospital of St John, just outside Oxford’s East Gate, near the centre of the modern city. Its top priorities are academic excellence and the fostering of a supportive and inclusive community, and it is committed to the tutorial system as a personalised and intellectually challenging method for undergraduate teaching. It also seeks to provide an outstanding environment in which graduate students may flourish. In any one year there are approximately 400 Magdalen undergraduates and 240 graduates. The College prides itself on the welfare provision it offers its students, Magdalen’s staff now including a Dean for Welfare, a College Counsellor, and a College Mentor for Students, among many others with welfare responsibilities. The Governing Body of Magdalen consists of the President and 66 Fellows, including Professorial Fellows, Tutorial Fellows, and Fellows by Examination (Junior Research Fellows). The President of the College is Dinah Rose, KC. Further information is available on the College website at: https://www.magd.ox.ac.uk.

The College has a strong representation in Humanities, including Tutorial Fellows in Classics (Prof. Laura Swift), Ancient History (Dr Alfonso Moreno), and Philosophy (Prof. Paul Elbourne and Prof. Bernhard Salow).

Magdalen currently admits about 5 undergraduates each year to read for the Honour School of Literae Humaniores, and frequently admits one or more undergraduates to study for the Honour Schools of Classics & English, Classics & Modern Languages, and Classics with Asian and Middle Eastern Studies. In addition, Magdalen has approximately 6 graduate students studying Classics at any one time.

2. Duties of the Post

During Full Term (each of Oxford’s three Full Terms of the year is eight weeks long) the Lecturer will be required to provide nine tutorial-hours of teaching per week for undergraduates reading the above Honour Schools. Most of the teaching will be for Greek and Latin language at all levels (beginners to advanced), including prose composition, unseen translation, and grammatical analysis of set texts. There is likely also to be a need for text-reading support for students in the second part of their degree. The College uses a system of weighted hours in calculating the tutorial stint. A single tutorial counts as 60 minutes, a paired tutorial as 75 minutes, and a tutorial with three or more students as 90 minutes. Thus, for
example, one single tutorial, four paired tutorials, and two tutorials with a group of three students would together count as nine tutorial-hours.

Details of the syllabus for the Honour Schools itemised above can be found by following the links (including links to the University’s Examination Regulations) at http://www.classics.ox.ac.uk/classics-i.html.

The Lecturer will be expected to play a part in the normal pastoral and administrative duties associated with Classics in the College, including the annual undergraduate admissions process and internal College examinations.

3. Selection Criteria

The selection criteria for this post are:

i. Education and training at first-degree and postgraduate level in Classics.

ii. Relevant teaching experience at undergraduate level.

iii. Evidence of an ability to provide a high standard of tutorial teaching in the appropriate areas of Classics, and of an ability to share effectively in the supervision of the undergraduates’ academic studies.

iv. Evidence that the candidate would be able to contribute well to the administrative work associated with the subject in the College.

v. A willingness to participate in outreach and access initiatives.

Candidates should address these criteria in their applications, and ask their referees to do so in their references.

4. Terms of Employment

The Lecturer will receive a salary on the scale £22,865 – £24,249 p.a. (75% of scale points 23 to 25).

The Lecturer will have the use of a teaching room in College until 30 June 2025, will be a member of the Senior Common Room, and will be entitled to 16 meals (lunches or dinners) per Term free of charge and to a small entertainment allowance.

The post carries an entitlement to join, or to remain a member of, the Universities Superannuation Scheme (USS).

The College provides for maternity leave on a basis that exceeds the statutory provisions. Employees are eligible for 26 weeks’ maternity leave on full pay, followed by 13 weeks of leave on Statutory Maternity Pay (SMP) and 13 weeks of unpaid maternity leave: this is a day one entitlement. Magdalen has a priority claim on a number of places in the University nurseries. Arrangements are available for paternity leave, shared parental leave, and adoption leave.

All reasonable interview expenses will be reimbursed. Following the offer of the position,
appointment will be subject to (a) satisfactory completion of a medical questionnaire, and (b) provision of proof of the right to work in the UK.

5. Equal Opportunities

Magdalen College is an equal opportunities employer. Further information can be obtained from the College website, at at www.magd.ox.ac.uk/equality/.

Applications are particularly welcome from women and from Black, Asian, and Minority Ethnic candidates, who are under-represented in academic posts in Oxford.

6. Applications

Applicants are asked to email a completed application, containing the cover sheet (including the names and addresses of two referees), a detailed letter, which sets out the papers the candidate could offer to teach for the College, and a full curriculum vitae, to Miss Liz Howdill, Academic Administrator (liz.howdill@magd.ox.ac.uk) by noon on Friday 14 June 2024. **Applicants should ask referees to email their references directly to the Academic Administrator by the same deadline without further prompting.** Interviews are scheduled for the afternoon of Monday 24 June 2024. Candidates who wish to approach a referee or referees only if they are being called for interview or are in receipt of a conditional offer are asked to state that explicitly alongside the details of the relevant referee(s) on the application cover sheet.

7. Recruitment Monitoring

A Magdalen College Recruitment Monitoring Form will be found alongside a Word version of the application cover sheet for this post at the following page on the Magdalen College website:

www.magd.ox.ac.uk/job-vacancies/.

Applicants are requested to complete the form and return it to Human Resources, Magdalen College, Oxford OX1 4AU (or by email to human.resources@magd.ox.ac.uk). Please note that the form is anonymous and is used only to monitor and ensure equality of opportunity for all candidates: it is not part of the selection process and will not be seen by any member of the selection committee.

8. Data Protection

All data supplied by applicants will be used only for the purposes of determining their suitability for the post, and will be held in accordance with the principles of the Data Protection Act 2018 and the College’s Data Protection Policy, which can be found at www.magd.ox.ac.uk/other-policies/data-protection/.
Please complete all sections of this form, in capitals, and submit it together with a detailed letter, which sets out the papers you could offer to teach for the College, and a full curriculum vitae.

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**How did you hear of this post?**  ......................................................................................................................

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