

College Librarian
Magdalen College
Oxford
OX1 4AU



Phone 01865 276057
Email librarian@magd.ox.ac.uk

July 2023

Dear alumnus/alumna of Magdalen,

Welcome back to the College Library! We are delighted to offer you a space to work, study and read in Magdalen.

The Longwall Library, previously the New Library, was redeveloped in 2016 largely thanks to the generosity of our community of alumni. We are very pleased to open it up 24/7 outside of term-time to alumni who hold a fob from the porters' lodge.

The Longwall Library has a collection of over 100,000 books which alumni are welcome to consult within the reading rooms. However, you will not be able to borrow books or take them from the library building.

We ask that you adhere to the rules set out on the reverse of this sheet while you use the Longwall Library, and that you sign the undertaking below and return it to the porters before being issued with a fob.

With thanks,

A handwritten signature in cursive script that reads "Lucy Gwynn".

Lucy Gwynn and Anne Chesher, College Librarians

UNDERTAKING

I have read and understood the rules relating to Magdalen College Library, and I promise to abide by them.

NAME (in capitals) _____

SIGNATURE _____ DATE _____



Magdalen College Library

RULES of the LIBRARY for ALUMNI

These rules are in place to ensure that the Library is a pleasant space to work for all users and that its resources are available to everyone who needs them. Please be considerate of your fellow readers.

- No items may be taken out of the Library.
- Smoking is strictly forbidden in any part of the Library.
- All drinks in a sealed bottle or a keep cup (i.e. a reusable travel mug with a lid) are welcome in Longwall Library. However, food, or drinks in paper cups, must not be brought into or consumed in the reading rooms. Food may be consumed in the foyer of Longwall Library.
- Mobile phones, laptops, and other devices should be turned to silent, and calls are not permitted in the reading rooms. Voice and video calls are permitted in the foyer of Longwall Library as long as they don't disturb those studying.

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