Magdalen College, Oxford

Stipendiary Lecturership in English Language and Literature

Applications are invited for a full-time fixed-term Stipendiary Lecturership in English Language and Literature, tenable for two years from 1 October 2018. Applicants should hold a doctorate or be close to completion. See section 3 below for details of the selection criteria for the post; details of the application procedure are given in section 6.

1. Magdalen College

Magdalen College has a strong tradition in the Humanities. Besides two Tutorial Fellows in Classics and Ancient History (Professor Felix Budelmann and Dr Alfonso Moreno), the College has four in History (Professor John Nightingale, Professor Nick Stargardt, Professor Siân Pooley, and Professor Avi Lifschitz), three in Modern Languages (Professor Toby Garfitt (until 30 September 2018), Dr Reidar Due, and Dr Juan-Carlos Conde), two in Music (Professor Christian Leitmeir and Mr Mark Williams), and a normal complement of two in Philosophy (Professor Paul Elbourne and one other from 1 October 2018). Further information is available on the College website (www.magd.ox.ac.uk).

Magdalen’s Tutorial Fellows in English are Professor Simon Horobin (who teaches the papers in Medieval English), Professor Laurie Maguire, and Professor Robert Douglas-Fairhurst (who teach the papers covering the period from 1550 to the present day).

The College currently admits about 10 undergraduates each year to read for degrees in English, either as a single Honours subject or in conjunction with a related subject (Classics or Modern Languages).

2. Duties of the Post

During Full Term (each of Oxford’s three Full Terms of the year is eight weeks long) the Lecturer will be required to provide an average of eight contact hours of tutorial teaching per week for undergraduates reading the above Honour Schools, within the following range:

For the Final Honour School: Shakespeare; 1550-1660; 1660-1760.

Final-year students also have the option of doing an extended essay on a special topic (e.g. Film Criticism; Children’s Literature; Comedy) taught centrally by the Faculty in seminars. A second essay option is a dissertation on a topic of the student’s choice.

The Lecturer may also be asked to contribute one or more classes to College teaching (which is shared with the English Fellows) for the first-year Introduction to English Language and Literature.

Information about the required papers is available at www.english.ox.ac.uk/course-structure.
The Lecturer will be expected to play a part in the normal pastoral and administrative duties associated with English in the College, including the annual undergraduate admissions process and internal College examinations.

3. Selection Criteria

The selection criteria for this post are:

i. Education at postgraduate level in the appropriate areas of English: applicants should hold a doctorate or be close to completion.

ii. Relevant teaching experience at undergraduate level.

iii. Evidence of an ability to provide a high standard of tutorial teaching in the appropriate areas of English, and of an ability to share effectively in the supervision of the undergraduates’ academic studies.

iv. Evidence that the candidate would be able to contribute well to the administrative work associated with the subject in the College.

Candidates should address these criteria in their applications, and ask their referees to do so in their references. Candidates should list in their application which options on the undergraduate syllabus they consider themselves qualified to teach.

4. Terms of Employment

The Lecturer will be employed from 1 October 2018 to 30 September 2020, and will receive a salary on the scale £26,495 – £28,098 p.a.

The Lecturer will have the use of a teaching room in College until 30 June 2020, will be a member of the Senior Common Room, and will be entitled to a full allowance of meals (lunches and dinners) free of charge during the period of appointment, and to an entertainment allowance of £145 p.a.

The post carries an entitlement to join, or to remain a member of, the Universities Superannuation Scheme (USS).

The College provides for maternity leave on a basis that exceeds the statutory provisions. Provided that they have at least 26 weeks’ service with the College at the 15th week before the expected week of birth, women are eligible for 26 weeks’ maternity leave on full pay, followed by 13 weeks of leave on Statutory Maternity Pay (SMP) and 13 weeks of unpaid maternity leave. Magdalen has a priority claim on four places in the University nurseries. Arrangements are available for paternity leave and shared parental leave.

All reasonable interview expenses will be reimbursed. Following the offer of the position, appointment will be subject to (a) satisfactory completion of a medical questionnaire, and (b) provision of proof of the right to work in the UK. Applicants who would need a work visa if appointed to the post are asked to note that under the UK’s points-based migration system they will need to demonstrate that they have sufficient points, and in particular that (i) they have sufficient English language skills (evidenced by (a) passing an approved English Language test with at least CEFR level B1 in reading, writing, speaking, and listening, or (b) having an
academic qualification that was taught in English and is recognised by UK NARIC as being equivalent to a UK bachelor’s degree, master’s degree, or PhD, or (c) being a national of a majority English-speaking country); and (ii) that they have sufficient funds to maintain themselves and any dependants until they receive their first salary payment. Further information is available at:

www.gov.uk/tier-2-general/overview.

5. Equal Opportunities

Magdalen College is an equal opportunities employer. Further information can be obtained from the College website, at www.magd.ox.ac.uk/equality/.

6. Applications

Applicants are asked to email a completed application, containing the cover sheet (including the names and addresses of two referees), a detailed letter, which sets out the papers the candidate could offer to teach for the College, and a full curriculum vitae, to Miss Liz Howdill, Academic Administrator (liz.howdill@magd.ox.ac.uk) by noon on Friday 6 July 2018. Applicants should ask referees to email their references directly to the Academic Administrator by the same deadline without further prompting. Interviews are scheduled for the morning of Friday 20 July 2018. Candidates who wish to approach a referee or referees only if they are being called for interview or are in receipt of a conditional offer are asked to state that explicitly alongside the details of the relevant referee(s) on the application cover sheet.

7. Recruitment Monitoring

A Magdalen College Recruitment Monitoring Form will be found alongside a Word version of the application cover sheet for this post at the following page on the Magdalen College website:

www.magd.ox.ac.uk/job-vacancies.

Applicants are requested to complete the form and return it to Human Resources, Magdalen College, Oxford OX1 4AU (or by email to human.resources@magd.ox.ac.uk). Please note that the form is anonymous and is used only to monitor and ensure equality of opportunity for all candidates: it is not part of the selection process and will not be seen by any member of the selection committee.
Magdalen College  
Lecturership Application  
Oxford  
Cover Sheet

Please complete all sections of this form, in capitals, and submit it together with a detailed letter, which sets out the papers you could offer to teach for the College, and a full curriculum vitae.

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How did you hear of this post? .................................................................

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