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2 - Catalogued created after 1996
PREFACE

The Magdalen College Archives are probably the most extensive and varied of the Oxford college archives. The College was founded in 1458 and the records of the governing body, such as registers, minutes, accounts and administrative papers, go back to 1480. In addition, Magdalen has a large archive of estate muniments and estate records covering its historic properties in twenty counties, the title deeds dating in some cases from the mid-twelfth century. There is also a fine collection of architectural plans and drawings for buildings and unadopted building schemes submitted from the eighteenth to the twentieth centuries, with associated correspondence from many leading architects. There are documents relating to the three Magdalen College Schools in Brackley, Oxford and Wainfleet, the Botanic garden site and the former Magdalen Hall, whose buildings shared the College site until destroyed by fire in 1820. There is a good collection of personal papers of Fellows and members, of particular value for the history of the Oxford Movement; literary papers include letters and a draft script by Oscar Wilde.

This guide seeks to guide researchers through a complex collection of calendars, catalogues and shelf lists, which have been accumulating since the early seventeenth century. The dispersal of official records, in a number of locations and over a long period, has disturbed the original order and in some cases has destroyed evidence of provenance. Nevertheless, many of the existing reference codes have been cited by scholars in published works, and they cannot lightly be discarded. Retrospective cataloguing onto a data base may eventually produce a logical catalogue which will preserve a concordance of the earlier codes, but this will be a time-consuming task which will take years to accomplish. This Guide is offered as an interim solution: it is expected that additions and corrections will be made when the Guide is in use.

The archive is growing daily, and a cut-off date therefore had to be chosen. The year 1945 seemed an appropriate place to stop, especially as very few records are available to researchers after that date.

Note on access
Researchers are welcome to visit the archives, and there is no charge. The archivist works part-time, and access therefore has to be limited. The normal days for visitors are Thursdays and Fridays. Please write to the College Archivist, Magdalen College, Oxford, OX1 4AU, or telephone (01865 276088) for an appointment. Please note that access to pre-1945 records which relate to living persons is restricted. We regret that admission to the search room is via a steep spiral staircase, so that access for disabled visitors is difficult, but the archivist can make alternative arrangements on request.

Janie Cottis
December 1996
Postscript, January 2016:

In the two decades since the completion of Janie Cottis’s guide, some significant changes have taken place in the archives at Magdalen College. First of all, many more collections have come into the College, especially of personal papers, and there was a major transfer of material from the Bursary in 2001/2. Secondly, as Dr. Cottis hoped above, a new cataloguing scheme was created for the archives (post-1996 catalogue references all bear the prefix “MC:” and are given in bold in this guide). Furthermore, several important books and articles on the College, in particular a major new history of Magdalen, have been published since 1996.

There have also been some changes in the accessibility of documents in the archives. After the passage of twenty years, more records have ceased to become confidential, and, after the passing of the Data Protection Act, rules on the confidentiality of modern records have altered. Now the main reason for keeping a record closed to a researcher is that it refers to someone still alive.

In 2007, the College invested in Adlib, a cataloguing database designed for archives. In the last few years, almost everything catalogued since 1997 has been inputted onto Adlib. A great many names and subjects can therefore be found by searching there.

Dr. Cottis’s guide has therefore been revised to take account of these changes, in particular the creation of new archival references (a concordance between old and new references is available on request). The overall format which she created here, however, has been left unchanged, not least because hers remains the best overall guide to the contents of the archive as a whole.

Robin Darwall-Smith
January 2016
1 FOUNDATION AND CONSTITUTION

1.1 FOUNDER

1.1.1 GENERAL

William Waynflete (c. early 15th cent.-1486) was the son of John Patten of Wainfleet in Lincolnshire. He began his career in 1429 as headmaster of Winchester College and went on to be Provost of Eton (1441) and Bishop of Winchester (1447). From 1456-60 he was the foremost adviser to Henry VI as his Chancellor and head of the Privy Council. It was during this period that he began negotiations for the foundation and endowment of an educational establishment in Oxford. His first foundation was Magdalen Hall, not to be confused with the later hall of the same name. Later end he acquired the site of the Hospital of St John the Baptist, a thirteenth-century foundation which lay outside the east gate of the City of Oxford on the west bank of the Cherwell, a tributary of the Thames. Both the Hospital and Magdalen Hall were then suppressed in favour of a more grandiose scheme for the foundation of a college similar to New College, the latter having been founded by an earlier bishop of Winchester, William of Wykham. The possessions of the Hospital were surrendered to the College as its initial endowment and Waynflete then began to amass lands and advowsons for the further endowment of the College. Building was delayed by the Wars of the Roses and the deposition of Henry VI, but began in c. 1467. Waynflete at first exercised tight personal control. From c. 1480, however, he prepared for the independent government of the college after his death (he died in 1486) by transferring properties and formulating statutes.


1.1.2 DEEDS AND STATUTES OF THE FOUNDER

CRC/63  First foundation deed of Magdalen College, with seal of William of Waynflete (30 Sep 1457).
CRC/66  Second foundation deed of Magdalen College, with seal of William of Waynflete (12 Jun 1458)
MC:DD1/MS1/1 Copy of Statutes with note and part of table said to be in hand of Waynflete (c. 1483).
CRC/98  Waynflete’s will with codicil and probate (27 Apr 1486)

1.1.3 BIOGRAPHICAL MATERIAL

(a) Contemporary records:

EL/1  Register ‘A’, recording Waynflete’s visits to the College, *inter alia* (1480–1531)
MS 367 Volume of ms letters. Letters 1–14 were addressed to Waynflete (1460–86 and n.d.).

(b) Biographies and related papers:

MC:P377 Ms translation of John Budden’s biography of William Waynflete (1602) [n.d., 18th cent.(?)]
MS 224 Ms version of Peter Heylin’s metrical biography with preface by President Langton [n.d., c. 1618–26]
MC:PR30/1/MS1/1–2 Ms text, partly autograph, of Richard Chandler’s ‘Life... ’ [n.d., late 18th cent.]
MC:PR30/1/MS1/3 Collected ‘Papers relating to Bishop Waynflete’s Life’ (1767–1851 and n.d.)

(c) Patten family papers:

MC:FA9/1/1F/1 Memorandum of expenses at funeral of John Waynflete, Dean of Chichester and brother of William Waynflete (c. 1479)

(d) Genealogical papers:

MS 446 Ms copy, by J. R. Bloxam, of ‘The Genealogy of the Ancient Family of Patten...to 1770’ by Ralph Bigland (1848).
MC:PR20/MS1/2 President Clerke’s statute book, including memoranda on the Patten family (1671)
MC:PR30/1/MS1/3 Waynflete collection (see (b) above), including Patten material (1767–1851 and n.d.)
1.1.4  ILLUSTRATIVE MATERIAL

(a) Note on non-archival material

For information on portraits, a model of the founder’s tomb in Winchester Cathedral and the founder’s stockings and buskins see the ts list, ‘Paintings, Sculpture, Tapestries etc in Magdalen College’, nos. 1–15, available in the search room.

(b) Engravings and sketches

- MS 766, fols. 1–3: Engravings and sketches, Waynflete and Patten (1790–1830 and n.d.)
- MC:PR30/1/MS4/1, MS 655 (c), MC:FA1/9/1P/2 fol. 15 and MC:FA1/9/4P/3 fol. 90: Engravings of the tomb of Richard Patten, formerly in Wainfleet church, moved to Magdalen College c. 1833 and now in the Ante-Chapel (1790).
- B/1/21: Photograph of Greenbury’s 17th cent. portrait of the founder
- B/4/18: Photographs of the Founder’s buskins

(c) Historical

- MS 434: Fols. 17–22 are copies of documents relating to the confiscation of the Founder’s mitre, crozier-staff in 1646 and unsuccessful attempts to have them restored, 1662 [19th cent.]

1.2  FOUNDATION DEEDS

1.2.1  GENERAL

The foundation deeds include Royal letters patent and confirmation charters, and also papal bulls, as well as Waynflete’s foundation deeds listed in 1.1.2 above. There are also charters relating to the annexation of the Augustinian Hospital of St John the Baptist (site of the College) and charters dated 1447–57 relating to Magdalen Hall, an earlier foundation not to be confused with the sixteenth-century hall of residence of the same name. Both the Hospital and Magdalen Hall were suppressed in favour of Magdalen College in 1458. The future of the College was uncertain until 1467, when a confirmation charter was granted by Edward IV, and building on the Hospital site was started. Further confirmation charters were granted from 1468–1610. These foundation deeds and confirmation charters were calendared by W. D. Macray, in the series titled Chartae Regiae et Concessae (CRC/).

1.2.2  FOUNDATION DEEDS, CONFIRMATION CHARTERS AND PAPAL BULLS

See in general:
Among the most important foundation deeds are the following:

- **CRC/40**: Foundation deed of Magdalen Hall (28 Aug 1448)
- **CRC/50**: Letters patent of Henry VI granting the Hospital of St John the Baptist to the hall of St Mary Magdalen (27 Oct 1456)
- **CRC/55**: Letter patent of licence from Henry VI to Waynflete to found Magdalen College (18 Jul 1457)
- **CRC/63**: First foundation deed (30 Sep 1457)
- **CRC/64**: Letters patent of Henry VI for the foundation of the College and the incorporation of the Hospital of St John the Baptist (13 Oct 1457)
- **CRC/52**: Copy of the bull of Pope Calixtus III, confirming the foundation of the College and the annexation of the Hospital of St John the Baptist (14 Mar [1458])
- **CRC/66**: Foundation deed of the College by William Waynflete (12 June 1458)
- **CRC/78**: Confirmation charter of Edward IV (1467)

### 1.3 STATUTES

#### 1.3.1 GENERAL

Waynflete exercised personal control of the College in its early decades but in 1480, towards the end of his life, when the first phase of building was almost complete, he issued a code of statutes for the independent government of his foundation. This code was confirmed by papal bull in 1481. Further statutes were added in 1482–3 and amendments were made up to the date of Waynflete’s death in 1486.

These statutes established the composition and government of the College and were drawn up on lines similar to those of New College, although with significant differences. They regulate the holding of elections of officers and scholars, the administration of the chapel and its services, academic and social discipline, and the grammar schools, as well as the care of accounts, books, ornaments, muniments and endowments, and the establishment of college servants. They survived (with some modifications of practice) until the university reforms of the mid-19th century.

Davis, *William Waynflete*, discusses the Statutes in their educational context in her biography of William Waynflete (1993). A printed edition of the *Statutes of Magdalen College, Oxford, Printed by Desire of Her Majesty’s Commissioners for Inquiring into the State of the University of Oxford* (Oxford: J. H. Parker; London: Longman, Brown, Green and Longmans, 1853) was based on Bodleian Library MS Rawlinson Q.c.14, collated with British Library Harleian MS 1235 and Hargrave MS 148. An unofficial translation, also based on the Bodleian ms, was published as *The Statutes of Magdalen College Oxford now first Translated and Published* (Oxford: Henry Alden; London: Jackson and Walford, 1840). For further details on the items listed below see the handlist to the MSS, kept in the
searchroom.

1.3.2 THE ORIGINAL STATUTES

(a) Ms versions of the statutes

MS 276, 278 and MC:DD1/MS1/1
15th century copies of the Latin statutes, with additions and amendments of 1485–6. MC:DD1/MS1/1 is thought to be partly in the hand of the founder. See MS handlist for fuller details [n.d., late 15th cent.]

MS 279
Copy of the statutes [n.d., 16th cent.] 

MSS 561, 656, 779–83 & MC:DA1/L1/1
Later copies of the statutes. MS 656 is in English and Latin. [n.d., 17th–19th cents]

MC:PR20/MS1/2 President Clerke’s statute book, with annotations and additional memoranda on miscellaneous subjects. The President refers to matters regulated by ‘statute and practice’, such as the power to choose a college steward. (1671)

(b) Published editions of the original statutes (full references above, section 1.3.1)

MS 730/1 J. R. Bloxam’s annotated copy of Ward’s published translation of the Statutes (1840)

MS 730/2 Published version of the Statutes, based on Bodl. Rawl.Q.c.14, printed for the Parliamentary Commission of Inquiry. (1853)

1.3.3 REFORMED STATUTES: THE ORDINANCE OF 1857

(a) Background

From 1832 there was a growing feeling in the nation that the University was misinterpreting its statutes and misusing its endowments, and that it could be reformed only by the State and the Crown. Lord Radnor’s bill of 1837 was defeated, but in 1850 a Royal Commission of Inquiry was appointed to investigate the discipline, studies and revenues of the University. The ensuing report led to the University Reform Act of 1854. Among its most important provisions were the admission of dissenters to Bachelors’ degrees and the expansion of the Honours Schools, hitherto restricted to Literae Humaniores and Mathematics. One of the aims of the Act was to reform outmoded College statutes, and significant changes were embodied in the Ordinance of 1857, despite outraged opposition from the Colleges. This and the following commissions are discussed in more detail in Volumes VI and VII (ed. Brock and Curthoys) of the History of the University of Oxford (Oxford, 1997 and 2000), and, for their effects on Magdalen, in Chapter 5 of L. W. B. Brockliss (ed.), Magdalen College: A History (Oxford, 2008).

The provisions were published as Ordinance Concerning Magdalen College, Framed
The Royal Commission of 1872

The second Royal Commission aimed at reform of the finances of the colleges and the Universities of Oxford and Cambridge. Following its report in 1874, the Universities of Oxford and Cambridge Act, 1877 was passed. This Act to some extent redistributed college revenues so as to help poorer colleges and create a common University fund. A new set of statutes for the College followed, made by the University of Oxford Commissioners, 16 June 1881. These statutes, approved by the Queen in Council, were published as Statutes made for Magdalen College, Oxford, by the University of Oxford acting in pursuance of the Universities of Oxford and Cambridge Act, 1877 (Oxford: Clarendon Press, 1882).
These statutes could be amended by the College, provided that the changes were approved by the University and the Visitor, and ratified by Order in Council. Revised editions were published as Statutes made for Magdalen College, Oxford by the University of Oxford Commissioners and by the College, under the Universities of Oxford and Cambridge Act, 1877, approved by Order in Council (Oxford: Horace Hart, 1899) and (Oxford: Oxonian Press, 1921).

(b) The 1881 statutes

The 1881 edition of the reformed statutes:

MS 703/3/3 Printed Statutes (as in 1.3.4.(a) above) (1882)

(c) Associated papers

MS 672/b/5 Bound collection of draft statutes (1875–81)
MS 665 Bound volume of ms ‘Copies of papers connected with the Visitor, the Universities’ Commissioners etc’ (1876–86 and n.d.)
MS 693 MS volume titled ‘Statutes of 1881 and Correspondence with Commissioners’. Copy of the College Statutes and of relevant University statutes concerning college contributions and the publication of college accounts. With schedule of financial forms and copies of related correspondence. (1881)
MS 773/b Volume of printed papers titled ‘Draft Statutes etc 1875–1898’. Includes: Report of the Committee on College Improvements, 1875–76; Statement of the University of Oxford Commissioners, 1878 (1875–81)

MC:PR31/2/MS3/1–16

Printed and ms presidential papers concerning the University Commission. Correspondence with Commissioners includes a printed letter from Edward Chapman to Lord Selborne on the teaching of science at Magdalen, 1877. (1871–80)
MS 1017 File of printed papers concerning the Commission and Act. Includes sets of ms and printed supplementary Statutes, prepared by a College committee in 1879, amended by the College Meeting and presented to the Commissioners. Also ‘Statutes..as partly settled by the Commissioners’, Nov 1879. (c. 1879)

(d) Amendments to the 1881 Statutes

Printed, revised editions of the reformed Statutes:

MS 703/4–5 Revised printed editions, incorporating amendments approved by Order in Council, as listed in Section 1.3.1 (a) above) (1899, 1921)
1.3.5 REFORMED STATUTES: THE UNIVERSITIES ACT OF 1923

(a) The Universities of Oxford and Cambridge Act, 1923

A third Royal Commission (Asquith) was appointed after the First World War, which led to an Act of Parliament in 1923 and another set of statutes framed by the Commissioners and issued in 1926 as *Statutes made for Magdalen College, Oxford, by the University of Oxford Commissioners under the Universities of Oxford and Cambridge Act, 1923: Approved by Order in Council* (Oxford: Oxonian Press, 1926). Subsequent editions, with proposed alterations or approved amendments, have been issued since 1926: *Statutes, with Proposed Alterations for Magdalen College, Oxford* (Oxford: Holywell Press, 1930); *Statutes made for Magdalen College by the University of Oxford Commissioners and by the College, under the University [sic] of Oxford and Cambridge Act, 1923, including all Amendments Prior to 31st December 1938, Approved by Order in Council* (Oxford: University Press, 1939); *Statutes...including all Amendments Prior to 31st December 1947* (Oxford: University Press, 1947)

(b) Editions of the statutes, 1926 and after (full details in Section 1.3.5.(a) above)

- **MS 703/6**: Printed *Statutes made ...by the University of Oxford Commissioners under the University of Oxford and Cambridge Act, 1923* (1926)
- **MS 703/7**: Printed *Statutes (of 1923) with Proposed Alterations* (1930)
- **MS 703/9**: Printed *Statutes (of 1923), with all amendments prior to 31 December 1938* (1939)
- **MS 703/10**: Printed *Statutes (of 1923) with all amendments prior to 31 December 1947* (1947)

(c) Related papers

- **MS 703/a**: Printed loose papers including copies of Orders in Council (1889–1954)
- **EMD/**: See index to EMD/ [modern deeds] for Orders in Council (1882–1926) and Emergency Statutes (1916 & 1920)
- **CP/9/60/15–19, 23**: Bundle of loose papers, ms and printed, includes draft statutes, printed statutes, related papers (1877–1930)
1.4 BYLAWS

1.4.1 GENERAL

Since 1857 it has been permissible for the governing body to make minor amendments to the constitution through Bylaws which do not have to be confirmed by Orders in Council.

1.4.2 EDITIONS OF BYLAWS

Early editions were published: see Bylaws of Magdalen College, Oxford, as Adopted at a College Meeting held 20 July 1892 (Oxford: Baxter for Magdalen College, n.d.) Bylaws of Magdalen College, Oxford, as adopted at a College meeting held 20 July 1892, Revised to 31 December 1898 (Oxford: Baxter for Magdalen College, n.d.); Bylaws of Magdalen College, Oxford, as Adopted at a College meeting held 20 July 1892, Revised to 25 March 1908 (Oxford: Baxter’s Press for Magdalen College, n.d.); Bylaws of Magdalen College, Oxford, as Adopted at a College meeting held 20 July 1892, Revised to 8 March 1922 (Oxford: Oxonian Press for Magdalen College, n.d.). Subsequent editions have been privately printed.

CP/1/28 Ms ‘Book of Bylaws’, Bursary copy, with loose index (1858–90)
MS 701 Ms volume ‘President’s Book of Byelaws (1858–74)
MS 702/1 Printed Bylaws of Magdalen College... (1892)
MS 702/2 Bylaws... of 1892, revised to 31 Dec 1898
MS 702/3 Bylaws... of 1892, revised to 25 Mar 1908
MS 702/4 Bylaws... of 1892, revised to 8 Mar 1922
MS 702/5 Bylaws of Magdalen College, revised to 16 Dec 1926
MS 702/6 Revised edition of 1926, annotated to 5 Dec 1934

1.4.3 RELATED PAPERS

EMD/47.16.4 Visitor’s consent to Bylaws (1902)

1.5 VISITORS’ AND EXTERNAL INJUNCTIONS

1.5.1 THE COLLEGE VISITORS: THE BISHOPS OF WINCHESTER

By a grant of Pope Sixtus IV dated 1481, the college was made exempt from the jurisdiction of the bishop of Lincoln, in whose diocese Oxford University then lay, and placed under the jurisdiction of William Waynflete as bishop of Winchester. Successive bishops of Winchester have since acted, ex-officio, as the college Visitor. The present-day role of the Visitor is mainly ceremonial, but in the past the Visitor played an important part as patron and protector of the College, its persons, possessions and privileges, and as arbiter in any disputes. The
Visitor safeguards the constitution of the College and his consent must therefore be obtained for any proposed changes to the statutes.

A full series of decrees or injunctions of the bishops of Winchester is to be found in the episcopal registers of the diocese, in Hampshire County Record Office. Selected decrees, 1488–1558, have been published as an appendix to the published Statutes (1853).

For a list of Bishops see Sir F. Maurice Powicke and E. B. Fryde eds, Handbook of British Chronology (London: Offices of the Royal Historical Society, 2nd edn, 1961), 257–60. Lists may also be found on such on-line resources as Wikipedia.

1.5.2 VISITORS’ DECREES, ORDINANCES AND INJUNCTIONS

(a) Original ordinances and injunctions:

CRC/125 Signed Ordinances of Bishop Cooper (1585)
MS 731 File titled ‘Acts and Injunctions’ includes two sets of signed injunctions of Bishop Morley (12 May 1665 and 7 Jun 1676)
EMD/58,60,61 Visitor’s orders, consent and decisions (1906–26)

(b) Copies of decrees and injunctions:

MS 784 Copies of Bishop Morley’s Injunctions, 12 May 1665, 11 Apr 1666 and 7 Jun 1676 [n.d., 17th cent.]
MC:VP1/A1/1–5 Copies of decrees and injunctions in Vice-President’s Registers, passim (1547–1913)
MS 785 Extract made from the Register of Bishop Horne, 1566 (1858)
MSS 435,787 Visitatorial decrees copied from the Register of Bishop Fox (Visitor 1501–28) [n.d., 19th cent.]
MS 786 Volume titled ‘Visitatorial Decrees’ comprising copies of decrees and decisions 1585–1849 [n.d., 19th cent.]

(c) Correspondence and administrative papers involving Fellows

CS/35/5 Petitions and appeals to the Visitor, with related papers (1674–78 and n.d.)
CS/36/2 Correspondence concerning disputes with regard to graces, college officers, lections, seniority (1596–1662)
CS/40/12 Corr. and papers as in 36/2 (1596–1600 and n.d.)
CS/37/1/6 Case by lay Fellows opposed to clerical privileges [n.d., c. 1782]
MS 684 Bundle of c. 60 letters and papers concerning appeals to the Visitor (1584–1736 and n.d.)
MC:PR30/4/C2/1–38 Martin Routh’s correspondence with the Visitor (1796–1854)
MC:PR30/1/MS3/4 Collected papers on the Lay Fellowship case (1830–40)
MC:P274 (passim) Correspondence and copy corr. concerning the Spur Royals (Waynflete’s cash reserve) (1789)
1.5.3 TUDOR VISITATIONS OF THE UNIVERSITY, 1535–1558

(a) Background

Royal Visitations and Commissions of the reigns of Henry VIII, Edward VI and Elizabeth I aimed at fostering Protestantism in the University, but at the same time they represented royal attempts to increase the power of the crown within the University. The most far-reaching was the visitation of Edward VI in 1549, when new statutes were imposed on the College and Oglethorpe’s successor was elected under compulsion. The statutes have survived only in a fragmentary document, and were withdrawn when Mary Tudor ascended the throne.

(b) Cranmer’s visitation, 1535:

EL/3 Register ‘C’ fol. 64 records the President’s reply to Cranmer’s citation, and the College’s declaration of allegiance (1535)

Note: Wilson has a brief account of this visitation in Magdalen College, 77–78

(c) Visitation of Edward VI, 1549:

For an account of this visitation under President Oglethorpe see Wilson, Magdalen College, 90–98. See also John Rouse Bloxam, A Register of ... Saint Mary Magdalen College, 7 vols and Index (Oxford: J. H. Parker, Broad Street, 1853–85), II (1857), 309–22. William Dunn Macray, A Register of the Members of Saint Mary Magdalen College from the Foundation of the College, New Series, 8 vols (London: Henry Frowde, 1894–1915), II (1897), 23–6, has transcribed Misc. 435.

MS 727/a Admissions Register notes the early proceedings of the visitation (1539–1614)

Misc 435 Part (articles 17–44) of a copy of the Injunctions issued by the Commissioners appointed by Edward VI, relating to the chapel, its services and furnishings (1549–50)
(d) Visitation of Elizabeth I, 1558:

**MC:VP1/A1/1** Vice-President’s register (1547–1839)
(printed Macray, *Register* II, 23)

**1.5.4 THE PARLIAMENTARY COMMISSION FOR VISITING THE UNIVERSITY, 1647–59**

(a) Introduction

There is little in the archives on this visitation, during which President Oliver and many Fellows, Demies and other members were expelled. The Vice-President’s Registers are incomplete for that period. Wilson, *Magdalen College*, 160–7 and Bloxam, *Register*, II, ciii–cxviii, draw on external sources for their accounts of the event.

(b) Official College papers:

**CS/41** Papers relating to the visitation by the Parliamentary Commission, including fellowship election papers, orders, minutes, correspondence and memoranda (1648–9)

(c) Historical papers:

**MS 669** J. R. Bloxam’s list of Parliamentary visitors [n.d., 19th cent.]

**1.5.5 THE VISITATION OF THE ECCLESIASTICAL COMMISSIONERS, 1687–8: THE EXPULSION AND RESTORATION OF THE FELLOWS**

(a) Introduction

The 1687 visitation by the Ecclesiastical Commissioners appointed by James II affected only Magdalen, and arose because the College refused to elect Anthony Farmer, the candidate recommended by James II, to the Presidency. A number of ms accounts of the events of 1687–88 are extant, mainly from the papers of those who were Fellows at the time, and there are also copies of some of the published versions. The batells book for 1688 records the expulsion of the intruded Fellows. The College’s triumph is commemorated annually in October, when the Restoration Dinner is held.

(b) Official archives

CRC/132 Final decree of the Ecclesiastical Commissioners (10 Dec 1687)
BB/2 Batells book with list of Fellows, original and intruded (1687–9)
CS/36/10/4 List of keys, documents and plate delivered up (16–17 Oct 1688)

(c) Contemporary ms accounts and papers

MC:P261 (passim) Miscellaneous documents on the affair (1687 and after)
MC:P305/MS2/1 Contemporary account by Robert Almont, a draft of the Impartial Relation (1687)

(d) Contemporary publications

There are a number of publications in the archives, 1688–1711 and n.d., which relate to the events of 1687–8. See the MS handlist for MSS 714, 715, 716, 717, 719, 722, 724. See also MS 448: Some Account of the Right Reverend Dr John Hough, Late Lord Bishop of Worcester (London: John and Paul Knapton, 1743), bound with seventeenth-nineteenth century ms papers including copies of State Papers concerning 1687–8.

(e) Historical accounts

MS 419 Holograph ms of Bloxam’s Magdalen College and James II (1886), with some engravings (1886)
2 ENDOWMENT

2.1 ESTATES

2.1.1 WAYNFLETE’S ENDOWMENT: GENERAL

Waynflete’s wealth and powerful position as Bishop of Winchester and Lord Chancellor, and his association with other leading figures such as Sir John Fastolf and Ralph, Lord Cromwell, enabled him to acquire a substantial endowment for the College, based on landed estates with secure titles, spread widely over the south, east and midland regions in London and 19 of the historic counties of England. This endowment made Magdalen the richest of the medieval foundations.

Waynflete’s statutes enjoined that the temporal and spiritual possessions of the College should never be alienated in fee, mortgaged, let for lives or leased for periods of more than 20 years. The Elizabethan legislation regarding college estates, too, prohibited sales of land, which were regarded as a perpetual charitable endowment. The Acts of 1856, however, which set up a Commission for the revision of University and College statutes, were accompanied by an Act to give the Colleges power to sell and exchange lands, under certain conditions (19 & 20 Victoria, cap. xcv). Successive Acts down to 1925 relaxed the restrictions even more, until the Universities and Colleges Estates Act of 1925, which gave power to sell provided that permission was given by the Ministry of Agriculture. By this date it was acknowledged that agricultural land no longer gave the best return as an investment. Magdalen did not rush to sell its properties, but by 1945 many properties had been sold and few now remain in College ownership. The College has been able to retain its historic title deeds, however, and is not obliged to hand them over at the time of sale as proof of title.

2.1.2 WAYNFLETE’S ENDOWMENT: FINDING AIDS

There are approximately 12,000 medieval deeds and associated documents relating to the original endowment and a few additional acquisitions. These documents date from the twelfth to the sixteenth centuries and comprise the historic muniments of the College.

(a) The ‘Old Catalogue’

Successive, partial lists were made from the fifteenth century onwards, but the first comprehensive lists were compiled by the President and Fellows in the early seventeenth century and bound together as the ‘Old Catalogue’. The piece numbers assigned to individual documents at this date are still used as the call numbers for the historic muniments, and therefore need some explanation.

The method used for the Old Catalogue was to take the properties one by one and then to number deeds as they were found, without close examination or any attempt at arrangement. Where there were large collections of deeds they divided the collection at random and numbered each section alphabetically, so that Brackley, for instance, has five sections, i.e. Brackley, and Brackley A-D; these sections have no archival significance.
Occasionally, two properties will have been intermixed by those who numbered the deeds; thus the series for Helmdon, Northamptonshire, includes 9 deeds for Harringworth, although there was no connection between the two and Harringworth was not acquired by the college.

(b) Macray’s Calendar

William Dunn Macray, a Fellow of the College in the mid-19th century who also worked at the Bodleian Library for many years, was aware of the growing interest in historical sources and the inadequacies of the Old Catalogue. The College accepted his proposal that he should compile a new catalogue of the muniments, and he worked on this from 1864 to 1878. The result was a calendar in ms in 48 volumes which include, as well as the title deeds arranged by counties, the royal charters and other confirmation charters, appropriations, the Fastolf papers and also a collection of miscellaneous deeds which do not necessarily relate to Magdalen: about 13,000 deeds in all. Macray preserved the seventeenth-century call numbers, but arranged the deeds for each main property in chronological order, regardless of sub-divisions such as mills or farms. (It is probable that the original order of the deeds had long been lost.) A bound, typescript version of Macray’s calendar was commissioned in the 1930s and is still an indispensable finding aid. Macray outlined the contents in W. D. Macray, ‘The manuscripts of St Mary Magdalene College, Oxford’, Appendix to The Fourth Report of the Historical Manuscripts Commission (London: George Edward Eyre & William Spottiswoode for Her Majesty’s Stationery Office, 1874), 458–65 and ‘St Mary Magdalen College’, Appendix to The Eighth Report of the Historical Manuscripts Commission (London: George Edward Eyre & William Spottiswoode for Her Majesty’s Stationery Office, 1881), 262–9.

(c) Woolgar’s Catalogue

The essential guide to the deeds of the historic muniments is C. M. Woolgar, ‘A Catalogue of the Estate Archives of St Mary Magdalen College, Oxford’, 10 vols unpublished typescript (1981). Woolgar’s arrangement, like Macray’s, is topographical, but based in this case on the 1974 county divisions. He indicates the appropriate Macray volume for deeds relating to each listed settlement and supplies cross-references for stray deeds found in other Macray volumes or MCA series.

2.1.3 SUMMARY OF MACRAY’S CALENDAR OF THE MUNIMENTS

The list in this section of the Guide gives an outline of Macray’s calendar. It does not list the appurtenances of each manor, which could extend into many neighbouring parishes.

Note that there are no ts calendar volumes for Oxford City or for Selborne in Hampshire, since these charters have been published: those for Oxford in H. E. Salter, A Cartulary of the Hospital of St John the Baptist, 3 vols (Oxford: Clarendon Press for the Oxford Historical Society, 1914–16) and those for Selborne in W. Dunn Macray, Calendar of Charters and Documents relating to Selborne and its Priory, preserved in the Muniment Room of Magdalen College, Oxford, 2 vols, (London: Simpkin & Co. Ltd; Winchester:
Warren & Son, for Hampshire Record Society, 1891, 1894). L. F. Salzman, The Chartulary of the Priory of St Peter at Sele (Cambridge: W. Heffer & Sons Ltd, 1923) will also be found useful for Sele and its properties in Sussex.

Note: In the list below, ‘M.’ signifies Macray’s ts ‘Calendar of Deeds’. The deeds listed below are in alphabetical order within their original counties; the post–1974 boundary changes are noted, since this affects their location in Woolgar’s ‘Catalogue’. The date span which follows the name of the manor or property indicates the date span of the deeds. The date of conveyance indicates the date when the property was first acquired by Magdalen College. The bundle of deeds titled ‘de situ Collegii’ (see Woolgar, p. 2250) have not been traced in Salter, Cartulary, nor in the ts calendar; the deeds are, however, extant.

Bedfordshire

Tempsford, c. 1300–c. 1543: conveyed in reversion 1539
   Tempsford 1–98; 1a–17a. Phillipp’s Lands 1–16
   M. Beds. 1–138

Berkshire, including Vale of White Horse area, transferred to Oxfordshire 1974

Appleton (now Oxon.), c. 1636–1780: acquired 1638
   Appleton 1–34
   M. Berks. I, 1–33

Beennham Valence and Wallington’s Farm in Kintbury, c. 1220–1606: conveyed 1482
   Beenham Valence 1–166
   M. Berks. II, 1–155

Botley (now Oxon.) 1453–1622: grant of reserved rent, 1622
   Botley 1–8
   M. Oxon. I, 15–22

Harwell (now Oxon.), c. 1200–16th cent.: Brounces manor acquired 1484
   Harwell 1–140; 1a–85a; 1b–76b; 1c–28c
   M. Berks. III, 1–310

Stainswick (now Oxon.), c. 1200–late 16th cent.: conveyed 1476
   Stainswick 1–90; 1a–37a
   M. Berks. I, 135–251

Tubney (now Oxon.), c. 1240–1678: conveyed 1482
   Tubney 1–107
   M. Berks. I, 34–134
Buckinghamshire

North Marston, c. 1220–1727: appropriated 1457 (Hospital of St John)
  North Marston 1–74
  M. Bucks. 1–76

Thornborough, c. 1220–1542: appropriated 1457 (Hospital of St John)
  Thornborough 1–142
  M. Bucks. 77–221

Westbury, c. 1200–1530: appropriated late 15th cent. (Brackley Hospital)
  Westbury 1–9; 1a–163a
  M. Bucks. 222–381

Essex

Apton Hall in Canewdon, c. 1260–1475: conveyed 1460s and early 1470s, claim abandoned in c. 1480s
  Apton Hall 1–40
  M. Essex & Glos. 1–41

East New Hall in Ramsey, 1413–1610: conveyed by 1477
  East New Hall 1–18
  M. Essex & Glos. 42–54

Gloucestershire (now Warwicks)

Quinton (now Warwicks.), 1200–1685: conveyed 1480
  Quinton 1–76
  M. Essex & Glos. 80–155

Slimbridge, 1484–1520: conveyed 1501
  M. Essex & Glos. 1–26

Hampshire

Basing, c. 1200–1527: annexed c. 1485 (Selborne Priory)
  Basing 1–45
  M. Hants. I, 66–105. See also Macray, Selborne Priory II, 1–13

Basingstoke, 1220–1471: annexed c. 1485 (Selborne Priory)
  Basingstoke 1–27
  M. Hants. I, 106–127. See also Macray, Selborne Priory II, 14–22

Beech and Thedden Grange in Alton, c. 1230–1503: annexed c. 1485 (Selborne Priory)
  Beech and Thedden 1–46; 1a–20
  M. Hants. I, 1–65. See also Macray, Selborne Priory II, 23–43
Bramdean, c. 1230–1462: annexed c. 1485 (Selborne Priory)
Bramdean 1–60

Cowfold in Rotherwick, 1402–90: conveyed 1481
Cowfold 1–35
M. Hants. I, 184–215

Enham Regis, c. 1210–1548: conveyed 1481
Enham 1–144; 1a–96a; 1b–247b; 1c–96c
M. Hants. II–III, 1–575

Hilhampton in Oxenbourne, c. 1250–1481: conveyed 1481
Hilhampton 1–41
M. Hants. V, 1–40

Kings Somborne, c. 1210–1562: conveyed 1481
Somborne 1–117; 1a–137a
M. Hants. IV, 1–232

Otterbourne, 1244–1533: conveyed 1481
Otterbourne 1–159
M. Hants. V, 41–176

Petersfield, c. 1210–1596: annexed c. 1485 (Selborne Priory)
Petersfield 1–168
M. Hants. IX, 1–170. See also Macray, *Selborne*, II, 63–73

Scures, c. 1210–1501: conveyed 1481
Scures 1–116
M. Hants. VIII, 1–109

Selborne Priory, c. 1190–1719: conveyed c. 1485
Selborne 1–397
Macray, *Selborne*, I. Note that there is a key (only) to the *Selborne* page references in the ts volume, M. Hants. VI–VII.

Winchester, 1221–1556; annexed c. 1485 (Selborne Priory)
Winchester 1–63
M. Hants. VIII, 110–168. See also Macray, *Selborne*, II, 74–96
Kent
Romney, Hospital of St Stephen & St Thomas, c. 1180–1508: conveyed 1481
   Romney 1–63
   M. Kent, London & Somerset 1–58

Lincolnshire
Candlesby, c. 1185–1562: conveyed 1498
   Candlesby 1–54; 1a–66a; 1b–59b
   M. Lincs. I, 1–167

Horsington, 1218–1632: conveyed 1530
   Horsington 1–115
   M. Lincs. II, 1–91

Multon Hall in Frampton, c. 1170–1611: conveyed 1477
   Multon Hall 1–160; 1a–108a
   M. Lincs. III, 1–249

Saltfleetby, c. 1180–early 17th cent: conveyed 1477
   Saltfleetby 1–62; 1a–51a
   M. Lincs. II, 92–189

[Somercotes, conveyed 1477: deeds with Saltfleetby]

Stamford, 1300–1511: conveyed 1539
   Stamford 1–57
   M. Lincs. II, 190–244

Swaby, c. 1170–1725: conveyed 1532
   Swaby 1–200; 1a–155a
   M. Lincs. IV, 1–352

London
Chancery Lane, 1512–1556: conveyed 1556
   Chancery Lane 1–16
   M. London & Somerset 59–73

Temple Bar and Strand, 1345–1513: conveyed 1482
   Temple Bar 1–75
   M. London & Somerset 74–139

Note: For Southwark see under Surrey
Norfolk

Beighton, c. 1200–1480: conveyed 1483
   Beighton 1–116
   M. Norfolk I, 74–185

Guton Hall in Brandiston, c. 1180–1559: conveyed 1483
   Guton Hall 1–298; 1a–54a
   M. Norfolk II, 1–345

Hickling, c. 1210–1500: conveyed 1483
   Hickling 1–157
   M. Norfolk I, 186–324

Norfolk & Suffolk in genere, 1256–1483: conveyed 1483
   Norfolk & Suffolk 1–84
   M. Norfolk I, 1–73

Titchwell, c. 1200–1496: conveyed 1483
   Titchwell 1–215
   M. Norfolk III, 1–203

Note: for Boyton and Briggs, now in Norfolk and Suffolk, see under Suffolk. For Caldecott Hall, Hobland Hall and Hopton, now Norfolk, see under Suffolk.

Northamptonshire

Aynho, Hospital of St James, c. 1170–1498: annexed 1485
   Aynho 1–88
   M. Northants. III, 1–87

Brackley, Hospital of St James & St John, c. 1160–1565: conveyed 1485
   Brackley 1–223; 1a–100a; 1b–250b; 1c–139c; 1d–250d
   M. Northants. I & II, 1–926

Evenley, c. 1190–1789; annexed 1485 (Brackley Hospital)
   Evenley 1–69; 1a–149a
   M. Northants. III, 88–298

Helmdon, c. 1270–1759: conveyed 1562, 1563, 1595
   Helmdon 1–89
   M. Northants. III, 299–378

Syresham, c. 1180–1685: annexed 1485 (Brackley Hospital)
   Syresham 1–57
   M. Northants. III, 379–432
Whitfield, c. 1200–c. 1530: annexed 1485 (Brackley Hospital)
  Whitfield 1–171
  M. Northants. IV, 1–170

Nottinghamshire
  East Bridgford, 1319–1628: conveyed 1482
  East Bridgford 1–53
  M. Northants. IV, 171–214

Oxfordshire
  Bloxham, c. 1210–1447: appropriated 1457 (Hospital of St John)
    Bloxham 1–10
    M. Oxon. IV, 1–8
  Chalgrove, c. 1130–1570 (‘First series’):
    Chalgrove 1–279
    M. Oxon. V, 1–243
  and Chalgrove, c. 1200–1572 (‘Second series’)
    Chalgrove 1a–54a; 1b–60b
    M. Oxon. III, 244–355
  Chipping Norton, c. 1210–1469: appropriated 1457 (Hospital of St John)
    Chipping Norton 1–10
    M. Oxon. III, 356–364
  Churchill, c. 1280–1396: appropriated 1457 (Hospital of St John)
    Churchill 1–3
    M. Oxon. III, 365–7
  Clifton and Deddington, c. 1220–1585: conveyed 1465
    Clifton and Deddington 1–47; 1a–27a
    M. Oxon. IV, 9–86
  Cowley, c. 1230–1370: appropriated 1457 (Hospital of St John)
    Cowley 1–17
    M. Oxon. VIII, 1–17
  Dorchester, c. 1210–60: appropriated 1457 (Hospital of St John)
    Dorchester 1–15
    M. Oxon. VIII, 18–32
  Garsington, c. 1170–c. 1500: appropriated 1457 (Hospital of St John)
    Garsington 1–54; 1a–22a
    M. Oxon. III, 368–435
Golder, c. 1250–1632: conveyed 1489
   Golder 1–96; 1a–92a; 1b–106b; 1c–48c
   M. Oxon. VI, 1–330

Headington, c. 1160–1587: appropriated 1457 (Hospital of St John)
   Headington 1–75; 1a–33a
   M. Oxon. VIII, 33–128

Henton, c. 1220–1634: conveyed 1486
   Henton 1–61; 1a–61a; 1b–57b; 1c–55c; 1d–59d
   M. Oxon. VII, 1–270

Horspath, 1451–1530: appropriated 1457 (Hospital of St John)
   Horspath 1–17
   M. Oxon. III, 436–51

Iffley, c. 1220–1472: appropriated 1457 (Hospital of St John)
   Iffley 1–14
   M. Oxon. VIII, 129–139

Ilbury, c. 1230–1537: appropriated 1457 (Hospital of St John)
   Ilbury 1–5
   M. Oxon. IV, 151–5

Kirtlington, c. 1200–1510: appropriated 1457 (Hospital of St John)
   Kirtlington 1–2
   M. Oxon. IV, 87–88

Nether Worton, c. 1230–1380: appropriated 1457 (Hospital of St John)
   Nether Worton 1–14
   M. Oxon. IV, 89–98

Northbrook, c. 1200–20: appropriated c. 1457 (?) [Uncertain whether this became a College property]
   Northbrook 1–5
   M. Oxon. IV, 99–103

Oddington, c. 1230–1550: appropriated 1457 (Hospital of St John)
   Oddington 1–45; 1a–39a
   M. Oxon. III, 452–534

Note: Section on Oxford City is placed after the Oxfordshire county section.
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Shipton on Cherwell, c. 1200–1480: [did not become a property of the College]
    Shipton upon Cherwell 1–31; 1a–15a; 1b–20b
    M. Oxon. VIII, 140–203

Shotover, 1246–1596: appropriated 1457 (Hospital of St John)
    Shotover 1–6
    M. Oxon. III, 535–39

South Newington, 1227–1564: appropriated 1457 (Hospital of St John)
    South Newington 1a–18a (sic)
    M. Oxon. IV, 104–24

Standlake, c. 1220–1722: conveyed 1482
    Standlake 1–31; 1a–37a; 1b–18b; 1c–24c
    M. Oxon. III, 540–630

Tackley, c. 1220–c. 1391: appropriated 1457 (Hospital of St John)
    Tackley 1–7
    M. Oxon. IV, 125–131

Thomley in Waterperry, c. 1300–1535: probably appropriated 1457 (Hospital of St John)
    Thomley 1–3
    M. Oxon. IV, 132–133

Woodstock, c. 1173–1436: appropriated 1457 (Hospital of St John)
    Woodstock 1–9
    M. Oxon. III, 631–9

Wootton, c. 1220–1589: appropriated 1457 (Hospital of St John)
    Wootton 1–16
    M. Oxon. IV, 134–50

Note: For Botley, Harwell, Stainswick, Tubney, now Oxon, see Berkshire

Oxford City   Appropriated 1457 (St John’s Hospital)

Note: for this section, references to Salter, Cartulary, are given instead of those from Macray’s ‘Calendar’, as there is no ts version of Macray’s City section. See also Salter, Cartulary,III, 387–92, Appendix II: ‘A list of the Oxford deeds in the Muniment Room of Magdalen College and where they are printed in this Cartulary’. All properties still in the possession of the Hospital of St John the Baptist passed to Magdalen after the appropriation of the Hospital in 1457. Other former properties, such as those in St Giles, did not pass to the College. For the deeds titled ‘Hospital in genere’ see Macray’s calendar, CRC/162–186.
There is a bundle of deeds ‘de situ Collegii’ which seems to have been described only in the ms version of Macray’s calendar.

All Saints, c. 1220–1603:
   All Saints 1–61
   Salter, II, 1–60

College site, 1448–1694
   De situ collegii
   M. Oxon. I, 457–480
   (not in ts calendar, nor in Salter: see Macray ms calendar)

Holywell, c. 1220–1464
   Holywell 1–49
   Salter, II, 345–388

St Aldates c. 1225–1561
   St Aldates 1–54
   Salter, II, 132–189
St Clement c. 1240–1504
   St Clement 1–10
   Salter, I, 1–18

St Ebbe, c. 1210–1446
   St Ebbe 1–35
   Salter, II, 212–244

St Giles, c. 1230–1400
   St Giles 1–9
   Salter, II, 336–344

St John the Baptist, c. 1220–1432
   St John the Baptist 1–21
   Salter, II, 97–124

St Martin, c. 1205–1500
   St Martin 1–21
   Salter, II, 75–96

St Mary Magdalen, c. 1210–1487/8
   St Mary Magdalen 1–55
   Salter, II, 278–335
St Mary the Virgin, c. 1190–1637
   St Mary the Virgin 1–69
   Salter, I, 407–480

St Michael Northgate c. 1215–1337 and St Michael Southgate, c. 1220–1312
   St Michael 1–28
   Salter, II, 190–211, 266–277

St Peter le Bailey, c. 1220–1451
   St Peter le Bailey 1–25
   Salter, II, 245–265

St Peter in the East, c. 1190–1752
   St Peter in the East 1–80; 1a–60a; 1b–80b; 1c–69c; 1d–60d; 1e–36e
   Salter, I, 19–406

Villa Oxon, c. 1190–1564
   Villa Oxon 1–14
   Salter, III, Appendix II, 392

*Note:* See Salter, *Cartulary*, I and II for deeds of the parishes of St Mildred, St Edward, St Frideswide and St Thomas, which are not listed separately in the College series. Magdalen deeds for these are intermixed with those of other parishes.

**Somerset**

   Ford next Taunton, c. 1250–1496: conveyed 1482
      Ford 1–120
      M. Kent, London & Somerset, 145–227

**Suffolk**

   Akethorpe Hall & Benyers in Lowestoft, c. 1280–1533: conveyed 1483
      Akethorp & Benyers 1–22
      M. Suffolk I, 1–22

   Boyton & Briggs (now Norfolk & Suffolk), c. 1200–1498: conveyed 1483
      Boyton & Briggs 1–107
      M. Suffolk I, 23–128

   Caldecott Hall in Fritton (now Norfolk) c. 1220–1474: conveyed 1483
      Caldecott Hall 1–85
      M. Suffok I, 129–207
Hobland Hall in Bradwell (now Norfolk) c. 1220–1600: conveyed 1483
   Hobland Hall 1–104
   M. Suffolk II, 1–103

Hopton (now Norfolk), c. 1270–1533: conveyed c. 1515–33
   Hopton 1–62
   M. Suffolk II, 104–64

Spitlings in Gorleston, c. 1250–1506: conveyed 1483
   Spitlings 1–195
   M. Suffolk III, 1–192

Note: For Norfolk and Suffolk in genere see Norfolk

Surrey
   Southwark (now London), c. 1240–1585: conveyed 1483
      Southwark 1–214; 1a–52a; 1b–85b
      M. Surrey 1–349

Sussex
   Annington, 1153–1469: conveyed 1471 (Sele Priory)
      Annington 1–10
      M. Sussex II, 1–10

   Ashurst and Lancing, 1415–1563: conveyed 1471 (Sele Priory)
      Ashurst & Lancing 1–11
      M. Sussex I, 1–11

   Beeding, early 13th cent.–1565: conveyed 1471 (Sele Priory)
      Beeding 1–21
      M. Sussex I, 12–32

   Binelands, West Grinstead, c. 1220–88: conveyed 1471 (Sele Priory)
      Binelands & West Grinstead 1–16
      M. Sussex II, 36–51

   Bramber and Bidlington in Bramber, c. 1190–1539: conveyed 1471 (Sele Priory)
      Bramber & Bidlington 1–27
      M. Sussex II, 11–35

   Buddington, c. 1220–1570: conveyed 1471 (Sele Priory)
      Buddington 1–28
      M. Sussex I, 33–48
Chichester, 1566–9: rent granted 1569
   Chichester 1–2
   M. Sussex II, 52–53

Clapham, c. 1150–1677: tithes conveyed 1471 (Sele Priory)
   Clapham 1–7
   M. Sussex II, 54–65

Crokehurst, c. 1153–1550: conveyed 1471 (Sele Priory)
   Crokehurst 1–10
   M. Sussex II, 66–75

Durrington, 1174–1637: conveyed 1471 (Sele Priory)
   Durrington 1–15
   M. Sussex I, 49–84

Findon, c. 1230–1562; conveyed 1471 (Sele Priory)
   Findon 1–50; and a–v
   M. Sussex II, 76–135.

Sele Priory, c. 1100–18th cent.: conveyed 1471
   Sele 1–122; and a–s
   M. Sussex I, 92–205

Note: see also Salzman, *Chartulary*, with reference to Sele properties.

Shoreham, Old and New, c. 1140–1482: conveyed 1471 (Sele Priory)
   Shoreham 1–57
   M. Sussex I, 206–258

Southwick, c. 1180–16th cent: conveyed 1471 (Sele Priory)
   Southwick 1–27
   M. Sussex II, 144–66

Thakeham, c. 1220–1464: conveyed 1471 (Sele Priory)
   Thakeham 1–13
   M. Sussex II, 167–178

Washington, 1246–1651: conveyed 1471 (Sele Priory)
   Washington 1–7
   M. Sussex II, 179–185
Warwickshire

Westcote in Tysoe, c. 1180–1512: appropriated c. 1457 (Hospital of St John)
Westcote I–123
M. Warwicks. I, 1–121

Willoughby, c. 1200–1566: appropriated c. 1457 (Hospital of St John)
Willoughby I–106; 1a–113a; 1b–199b; 1c–103c
M. Warwicks. I & II, 122–636

Note: for Quinton, now Warwicks, see Gloucestershire

Wiltshire

Corton Clevancy, c. 1220–1556: conveyed 1483
Corton Clevancy I–96
M. Wilts., 1–105

Dinton, 1547–1722: conveyed 1722 [advowson]
Dinton I–26
M. Wilts., 106–129

Wanborough, 1233–1519: Wardinage or free chapel conveyed 1483
Wanborough I–34; 1a–79a
M. Wilts., 130–237

2.1.4 ADDITIONAL MEDIEVAL DEEDS: ADDS. SERIES

The Additional Charters series, collected by N. Denholm-Young (Fellow) and calendared by him in a bound, ts volume in 1938, are mainly estate papers rather than deeds. All have been cross-referenced in Woolgar, ‘Catalogue’, as ‘Adds.’.

Gloucestershire, now Warwickshire

Add. 83–84 Deeds relating to Quinton, Glos. [now Warwicks.] (1586–1611)

Hertfordshire

Add. 65 Cartulary of Rowney Priory, Herts [not Romney, Kent as given in Denholm-Young] n.d. [early 14th cent.]
[Note: This was not a Magdalen property]

Lincolnshire

Add. 36 2 leaves of a cartulary of Multon Hall in Frampton, Lincs. (n.d. [late 14th/early 15th cent.])
Add. 66 Will of Sir Ralph Cromwell of Tattershall, Lincs. (29 Sep 1454)
Norfolk and Suffolk
Adds. 97  Cartulary of Magd. Coll. lands in Norfolk and Suffolk (c.1495–1510)
Adds. 37  Fritton, Suffolk (1264–5)

2.1.5  ADDITIONS TO THE ENDOWMENT OF LAND

Many additional properties were acquired from the seventeenth century onwards, and especially in the eighteenth and nineteenth centuries. These were acquired by gift or purchase, the purchases being mainly in places where the College already held land. Some investment in land was made to fund exhibitions and scholarships from benefactors. There are three main series of these deeds, i.e. D-Y/, LMR/, and EMD/. The first two (only) are included in Woolgar, ‘Catalogue’, as D-Y and LMR Add. Deeds.

(a) D-Y/ (Denholm-Young) list

A selection of post-1622 Bursary deeds and estate papers was arranged according to counties and place-names by N. Denholm-Young (Fellow) and bound in a ts volume titled (misleadingly) ‘Accessions 1931–41’. Many items in this series have been lost since 1941. Those that are extant now have the prefix D-Y and are fully cross-referenced in Woolgar’s ‘Catalogue’. Most of the deeds are for advowsons, for which see Section 2.2; significant bundles of deeds are included, however, for three estates:

Oxfordshire
D-Y, pp. 175–211  Northmoor, Oxon. (1600–1904)

Warwickshire

Wiltshire

(b) LMR/ series

A miscellaneous series of title deeds, leases, and assignments and surrenders of leases, with other documents, has the code LMR/1–43, but has not been fully catalogued. The provenance of this collection is mixed and has not in all cases been recorded. Some bundles were probably College deeds that for some reason were not found by Macray or Denholm-Young. Others have come from a variety of outside sources such as Morrells, Solicitors, and the British Records association. LMR/1–23 are listed in Woolgar, ‘Catalogue’ as LMR Add. Deeds. There is a summary list of LMR/24–43 in the searchroom. The documents include deeds for the following properties:

Dorset
LMR/25–27  Shillingstone: Dr West’s estate (1345–1827)
### Lincolnshire
- LMR/16,19: Girsby (1747–1837)
- LMR/19: Heckington (1795–1919)

### London
- LMR/13: 29 Moorgate St, City of London (1838–95)
- LMR/12: Wandsworth (1882–1942)
- LMR/37: Wandsworth (1826–94)

### Norfolk
- LMR/7–10: Norwich (1584–1869)
- LMR/28–9: Swannington (1725–1815)

[non-Magdalen but includes some deeds for Guton Hall in Brandiston]

### Oxfordshire
- LMR/30: Northmoor: Fitzwilliam legacy, acquired 1741–5 (1589–1868)
- LMR/31–2: Oxford City: St Aldates (1767–1859; 1727–58; 1830–98)
- LMR/32: Oxford City: St Michaels (1856–98)
- LMR/5: Oxford City: St Ebbes (1846–90)
- LMR/4: Oxford City: St Mary Magdalen (1793–1903)
- LMR/6: Oxford City: St Peter in the East (1881–99)
- LMR/2–3: Standlake (1731–1889)
- LMR/35: Standlake (1838–89)

### Wiltshire
- LMR/40: Wanborough (1831–88)

### Note:
For deeds of advowsons see Section 2.2.2.

(c) EMD/ series

The main series of later deeds acquired up to the 1930s was catalogued in 1939 by Hugh Walton, who removed 131 bundles of deeds from chests in the Lower Muniment Room and transferred them to boxes, keeping the old, random numbering system for the administrative convenience of the Estates Bursary staff. The series was regarded as part of the current Bursary records and probably for this reason was not included in the Woolgar ‘Catalogue’.

Walton’s typescript catalogue was bound in three volumes titled ‘Magdalen College Oxford: Catalogue of Estate Deeds from the Xvith century’. A card index of the deeds listed in Walton was made in order to overcome the problem of their random order, and this index has been continued by the Estates Bursary staff, recording sales as well as purchases by the College. Copies of the catalogue and index are available in the search room. Most of the post-1900 deeds are at present housed in the Bursary, but the earlier deeds have mainly been
transferred to the archives and now have the prefix EMD/. (EMD/ in brackets as [EMD/] indicates that the deeds are held in the Bursary.) The series includes some documents that are not deeds, such as building contracts and statutes.

Not all the deeds in the Walton ‘Catalogue’ are still at Magdalen. Since the University reforms of 1857 onwards, Colleges have been able to sell properties: indeed, this has been encouraged in times of agricultural depression, order to maximise the College’s income by reinvesting in urban property or in the stock market. In such cases the deeds have usually been passed to the new owners as proof of title. It should be remembered, also, that properties purchased in the seventeenth century or later, and sold again before the Walton catalogue was compiled in 1939, may be difficult to trace except through College Orders.

The list that follows gives the reference codes for some of the more significant acquisitions.

**Berkshire, now Oxfordshire:**

EMD/1.1.2 Appleton, conveyed 27.7.1780 (deeds from 1636)
EMD/42.9.25 Ashbury, Ragnall Farm, conveyed 27.9.1900 (deeds from 1689)
EMD/30.7.6 Denchworth, S. Denchworth Farm, conveyed 5.10.1897 (deeds from 1681)

EMD/2.1.10b Speen, deeds from 1828, exchanged 29.3.1869 (exchanged for Wallington’s, Kintbury) (deeds from 1828)
EMD/122–5 & 128 Englefield, Tilehurst & Theale, conveyed 11.11.1850 (deeds from 1704)

**Buckinghamshire**

EMD/2/1/11a Beaconsfield, ‘The Place’, conveyed 4.7.1857 (deeds from 1736)

**Buckinghamshire & Oxfordshire**

EMD/76.13.19 Tythrop estate, including Kingsey and Emmington, conveyed 5.11.1929 (deeds from 1880)

**Hampshire**

EMD/4.1.14 Kings Somborne, conveyed 10.2.1832 (deeds from 1693)

**Lincolnshire**

EMD/73.13.11 Wigtoft & Swineshead, Casterton House Farm conveyed 8.5.1929 (deeds from 1811)

**London**

EMD/79.7 Hendon, Ambassadors Theatre, conveyed 1933 (deeds from 1912)
EMD/126 St Mary Axe, conveyed 15.1.1897 (deeds from 1863)
EMD/126 Bermondsey, conveyed 13.1.1885 (deeds from 1821)
EMD/127 Bethnal Green, conveyed 7.3.1898 (deeds from 1814)
EMD/131  Bethnal Green, conveyed 1.2.1897 (deeds from 1894)
EMD/131  Bethnal Green, conveyed 29.7.1915 (deeds from 1884)
EMD/129  Holborn, conveyed 17.8.1898 (deeds from 1760)
EMD/130  Cornhill, no 82, conveyed 26.11.1812 (deeds from 1812)

Middlesex
EMD/130  Turnham Green, Chiswick, conveyed 13.7.1900 (deeds from 1887)

Norfolk
EMD/8.2.23  Moulton & Beighton, conveyed 16.6.1884 (deeds from 1858)

Oxfordshire
EMD/80.15  Cuddesdon & Denton, conveyed 12.10.1901 (deeds from 1653)
EMD/10.3.5  Henton, Chinnor, conveyed 22.5.1845 (deeds from 1632)
EMD/14.3.32  Henton Farm, Chinnor, conveyed 10.6.1890 (deeds from 1804)
EMD/9.3.3  Horspath (to Dr Ellerton), conveyed 19.3.1830 (deeds from 1714)
EMD/88.18  Northmoor & Standlake, conveyed 2.10.1899 (deeds from 1685)
EMD/11.3.8  Oxford [1 Rose Lane], conveyed 30.11.1859 (deeds from 1758)
EMD/11.3.9  Oxford, 57 High St, conveyed 19.7.1865 (deeds from 1772)
[EMD/] 12.3.14  Oxford, Holywell Mill, conveyed 13.11.1879 (deeds from 1778 [retained in Bursary])
EMD/12.3.15  Oxford, Longwall messuages, conveyed 19.6.1880 (deeds from 1772)
EMD/27.6.4  61–2 High St, conveyed 29.11.1892 (deeds from 1719)
EMD/13.3.16  Oxford, 63 High St, conveyed 29.9.1881 (deeds from 1740)
EMD/13.3.19  Oxford, 65 High St, conveyed 10.1.1882 (deeds from 1725)
EMD/14.3.30  Oxford, 66 High St, conveyed 13.4.1888 (deeds from 1855)
EMD/39.9.6  Oxford, 69 & 70 High St, conveyed 22.7.1899 (deeds from 1725)
EMD/62.21.17  Oxford, 67 & 68 High St, conveyed 12.11.1923 (deeds from 1713)
EMD/63.21.22  Oxford, 64 High St, conveyed 25.8.1922 (deeds from 1691)
EMD/45.14  Oxford, High St/Longwall, conveyed 16.7.1850 (no earlier deeds)
EMD/39.9.6a  Oxford, 8 & 9 King St, conveyed 1.9.1902 (no earlier deeds)
[EMD/] 21.5.7  Turrells Hall/The Willows (Magd. College School), conveyed 3.1892 (deeds from 1715 [retained in Bursary])
EMD/22.5.20  Oxford [Eastgate Hotel], conveyed 13.11.1891 (deeds from 1772)
EMD/48.16.25  Oxford, 7 King St, conveyed 22.10.1903 (deeds from 1804)
EMD/49.16.38  Oxford, 6 King St, conveyed 23.7.1904 (deeds from 1805)
EMD/49.16.41  Oxford, Iffley Road, conveyed 24.6.1905 (no earlier deeds)
EMD/50.16.42  Oxford, 6 Cornmarket, conveyed 29.7.1904 (deeds from 1792)
EMD/29.6.33  Oxford, Cowley Place, conveyed 29.9.1896 (deeds from 1821)
EMD/53.17.5  Oxford, East Gate Court, conveyed 24.7.1906 (deeds from 1878)
EMD/59.18.28  Oxford, St Clements, Southfield Farm conveyed 8.11.1921 (deeds from 1812)
[EMD/] 71.13.7  Sandford-on-Thames, Rock Farm, conveyed 19.11.1928 (deeds from
1878 [retained in Bursary]
EMD/50.16.48 South Newington, conveyed 3.2.1906 (deeds from 1765)
EMD/10.3.4 Swerford, conveyed 21.10.1834 (deeds from 1760)
EMD/66.21.36 Waterperry estate, conveyed 6.5.1925 (deeds from 1811)
EMD/99–114 ‘Waterperry Box’ (deeds from 1654 (inc. Shabbington deeds))
[EMD/] 69.21.44 Waterperry Vicarage, conveyed 8.7.1926 (no earlier deeds [retained in Bursary]
[EMD/] 70.13.1 Wheatley, Rectory Farm, conveyed 7.10.1926 (deeds from 1850 [retained in Bursary])
[EMD/] 78.13.28 Wheatley, Bolesdown Farm, conveyed 16.10.1931 (deeds from 1808 [retained in Bursary])

Suffolk
EMD/32.7.13 Gorleston, conveyed 20.10.1897 (deeds from 1832)

Surrey
EMD/28.6.9 Southwark, Tooley St & Morgan’s Lane, conveyed 29.12.1893 (deeds from 1813)
EMD/115–121&128 Wandsworth, conveyed 11.11.1850 (deeds from 1699)
EMD/130 Wandsworth Common, conveyed 2.2.1887 (deeds from 1812)

Sussex
EMD/16.4.11b West Ham, Fryday St & Langney, conveyed 14.3.1862 (deeds from 1739)

Warwickshire
EMD/54.17.23 Willoughby, conveyed 12.10.1898 (deeds from 1800)

2.1.6 RELATED DOCUMENTS

(a) Appropriations

Appropriations are Papal bulls and episcopal documents relating to the annexation of ecclesiastical properties which later became part of the Magdalen College endowment:

CRC/136–61 Appropriations relating to Selborne Priory, Sele Priory, Aynho Hospital, Brackley Hospital, Romney Hospital, Wanborough Chapel, Findon Rectory, Slimbridge Rectory, Vicarage of St Botolph’s, Bramber (1235–1537)
(b) Cartularies


(c) Mortmains

Royal licences were needed by ecclesiastical or other corporate bodies wishing to acquire lands in mortmain, i.e. inalienably.

CRC/187–204 Licences to hold in mortmain (1246–1768)
CRC/133–4 Licences to hold in mortmain (1736, 1804)

(d) College Orders

Sales and purchases of land require the approval of the governing body in the College Meeting. The indexes to the Acta, or Orders, can therefore supply evidence which may be lacking in the collections of title deeds. Few orders survive before 1786, however.

CMM/1/1–12 College Orders (1702–1945)
CMM/4/1–8 Indexes to Orders (1786–1945)

2.2 ADVOWSONS

2.2.1 GENERAL

Advowsons, giving the right of presentation to ecclesiastical benefices, were a form of patronage highly valued by the Oxford and Cambridge colleges. The College acquired more than 40 advowsons or livings, mainly by gift, to which Fellows in Holy Orders might be presented on their marriage or when, as they advanced in years, they sought semi-retirement from academic life. Thus it was a way of pensioning-off Fellows, most of whom were ordained clergy, and maintaining a flow of incoming, younger Fellows. Advowsons became less essential from 1877, when fellows of Oxford colleges were permitted to marry without resigning their fellowships. After 1918 the proportion of undergraduates intending to seek ordination declined sharply, while at the same time private patronage of Anglican livings began to lose favour in the eyes of the public. This trend assisted the transfer of patronage to the diocesan boards, although the College still retains a few livings.

Waynflete’s endowment included many advowsons, often accompanying the transfer of manors in the same parish. Much of the funding for the later purchase of advowsons, too, came from gifts and bequests. It is not always easy to trace the latter, but College Orders can
provide evidence; for example, in January 1726/7 it was agreed that £200 left to the College by Dr Sacheverell and £100 by Mr Boucher should be applied to the purchase of livings. There was a Livings Fund by 1768: see the College Order of 23 January 1768.

2.2.2 LIST OF ADVOWSONS

An alphabetical list of advowsons follows, with the date of purchase and reference codes for the deeds. These advowsons were still held in 1945, except where the date of sale is given. All [check] are listed in Woolgar’s ‘Catalogue’. Additional information comes from N. Denholm-Young, ‘Magdalen College’ in *The Victoria History of the County of Oxford, III, The University of Oxford*, ed. by H. E. Salter and Mary D. Lobel (London: Oxford University Press for the University of London Institute of Historical Research, 1954), 193–202 (p.202).

Abbreviations: R=Rectory V= Vicarage, C=Curacy, CH= Chapelry; * = alternate presentation. M.= Macray’s ‘Calendar’.

*Appleton R., Berks., [now Oxon] purchased 1638
  Deeds: Appleton 1–34, M. Berks.I, 1–33

*Ashbury with Compton Beauchamp R., Berks. [now Oxon.], granted to the Founder by Joan Danvers, 1458
  Deeds: see among Stainswick deeds, M. Berks.I, 135–251

Ashurst R., Sussex: Mrs Sheppard’s benefaction, 1820, conveyed 14.3.1821
  Deeds: EMD/15.4.6

Aston Tirrold R, Berks. [now Oxon.], purchased 1608
  Deeds: Aston Tirrold 1–18, M. Berks. I, 252–70

Basing with Upnately V., Hants., acquired with Selborne Priory, 1485
  Deeds: see with Basingstoke deeds, M. Hants. I, 106–127

Beaconsfield R., Bucks., purchased 1707
  Deeds: D–Y list pp. 24–44; Woolgar,p. 916

Beeding, Upper: see Sele, Sussex

*Boyton R., Wilts., purchased 1729, united with Sherrington 1907
  Deeds: Woolgar, p. 2650; EMD/19.4.17

Bramber with Botolphs V., Sussex, acquired with Sele Priory, 1471, united in 1514
  Deeds: see with Bidlington & Bramber deeds, M. Sussex II, 11–35
Brandiston R., Norfolk, acquired with Guton Hall, 1483; sold 1884
   Deeds: see with Guton Hall deeds, M. Norfolk II, 186–324

Bridgford, East R., Notts., Mrs Sheppard’s benefaction 1838, sold 1939
   Deeds: EMD/7.2.8

*Candlesby with Scremby R., Lincs., acquired with Cromwell lands, 1477
   Deeds: see with Candlesby deeds, M. Lincs.I, 1–167

*Dinton V. with Teffont Magna C., Wilts., Robert Hyde’s benefaction, 1722
   Deeds: M. Dinton 1–26

Ducklington R. with Hardwick Ch., Oxon., purchased 1684
   Deeds: M. Misc. Oxon., 306–09

Emmington R., Oxon., purchased 1929
   Deeds: EMD/76.13.19

Evenley V., Northants., purchased 1542
   Deeds: M. Northants.III, 288–95

Findon V., Sussex, benefaction of Thomas Danvers, 1502
   Deeds: M. Sussex II, 123–4

Fittleton R., Wilts., purchased 1721
   Deeds: D-Y list pp. 378–88

*Grandborough with Willoughby V., Warwicks., acquired with Hospital of St John the
   Baptist, Oxford, 1458
   Deeds: see with Willoughby deeds, M. Warwicks. II, 610–11

*Horsington with Stigwold R., Lincs., gift of John Higdon, 1530
   Deeds: M. Lincs.II, 62

Horspath C., Oxon., acquired with Hospital of St John the Baptist, Oxford, 1458
   Deeds: see with Horspath deeds, M. Oxon.III, 436–51

Houghton Magna R., Northants., purchased 1808
   Deeds: EMD/7.2.9

Ilsley, East R., Berks., Dr Thomas Sheppard’s benefaction, 1830
   Deeds: D-Y list, pp. 7–8; M. Misc. Berks. 26; LMR/24; Woolgar, p.895
Otham R., Kent, Mrs Mary Horne’s benefaction, 1846
   see Macray, Register, VI (1909), p. 28

*Saltfleetby, All Saints R., Lincs., Founder’s benefaction, 1477
   Deeds: see with Saltfleetby deeds, M. Lincs.II, 92–189

Sandford-on-Thames R., Oxon., bequest of Mrs Lee Hill, 1920-21
   See College Order, Feb. 1920

Saunderton R., Bucks., purchased 1725
   Deeds: D-Y list, p. 45; Woolgar p.931

Selborne V. Hants., acquired with Selborne Priory, 1485.
   Deeds: see with Selborne deeds, Macray, Selborne, I

Sele als Upper Beeding V., Sussex, acquired with Sele Priory 1471
   Deeds: see with Sele deeds, M. Sussex I, 92–205

Shoreham, New, V., Sussex, and
Shoreham, Old, V., Sussex, acquired with Sele Priory, 1471
   Deeds: see with Shoreham deeds, M. Sussex I, 206–58

Slimbridge R., Glos., benefaction of Thomas Danvers, 1502
   Deeds: Slimbridge 1–26; M. Essex & Glos. 55–79

Standlake R., Oxon., Founder’s benefaction 1482
   Deeds: see with Standlake deeds, M. Oxon.III, 540–630

Stanway R., with Albright, Essex, purchased 1736.
   Deeds: EMD/2.1.11

*Swaby R., Lincs., purchased 1531
   Deeds: see with Swaby deeds, M. Lincs. IV, 1–352

Swerford R. with Showell Ch., Oxon., purchased 1807
   Deeds: LMR/36

*Teffont Ewyas with Teffont Magna R., Wilts., acquired with Dinton, q.v.

Theale R., Berks., Mrs Sheppard’s benefaction, 1832
& Tilehurst R., Berks., Dr Thomas Sheppard’s benefaction, 1814
   Deeds: see MSS 742, 905(iv)
Tisted, West, a Donative, Hants., acquired with Selborne Priory 1484
   Deeds: see with Selborne deeds
Tubney R., Berks. [now Oxon.], Founder’s benefaction, 1482
   Deeds: see with Tubney deeds, M. Berks.I, 34–134
Washington V., Sussex, acquired with Sele Priory, 1471
   Deeds: see with Washington and Sele deeds, M. Sussex I–II
Willoughby: see Grandborough
Winterbourne Basset R., Wilts., purchased 1715
   Deeds: see Macray, Register, V (1906), p. 4
Worldham, East V., Hants., acquired with Selborne Priory, 1485
   Deeds: see Selborne deeds

The College also had the right to nominate the Chaplain of Bromley College, Kent, founded by the will of Dr Sheppard.

2.2.3 RELATED PAPERS: LICENCES OF MORTMAIN

Licences of mortmain give permission to corporate bodies to hold property inalienably. In 1935 N. Denholm-Young listed 20 additional mortmain as a supplement to the ts edition of Macray’s ‘Calendar’, vol. titled ‘Chartae Regiae and Chartae Concessae’ (CRC/).

Mortmain 7   Licence to acquire, *inter alia*, the advowson of Brandiston, Norfolk (12 Feb 1479)
Mortmain 15   Licence to acquire, *inter alia*, advowsons of Saltfleetby and Basingham (22 Jul 1477)
CRC/133   Licence to add lands and advowsons to the value of £1000 (19 Mar 1736)
CRC/134   Licence to add advowsons up to £2000, not more than five in number (6 Nov 1807)

2.3 SPUR ROYALS

2.3.1 GENERAL

The Spur Royals were a collection of c. 1400 gold coins or ‘Old Edwards’, given by William Waynflete and mentioned in his statutes as constituting a cash reserve for the College to meet extraordinary expenses such as lawsuits, purchase of estates and renovation of the buildings. In 1649 the coins were taken from the Muniment Room by President Wilkinson and the College Officers and divided among the College Fellows, choristers and servants. In 1650 the Parliamentary Committee asked for an account of the coins and from 1659 onwards some
were recovered. In 1688, as in 1789 there were only 265 large coins and 75 smaller ‘angels’ remaining, valued at £312. With the Visitor’s permission, nearly all were sold in 1789 for £312.2s.1d: see Macray, *Register*, III, 121. For earlier resolutions and requests to convert the coins into ‘current species’ see College Orders for 23 Jan 1768 and Macray, *Register*, V, 22 (1774).

### 2.3.2 RECORDS OF SPUR ROYALS

- **MS 789** Viewing records signed by College officers (1555–1789)
- **CS/41/1/4–7** Letters and papers concerning attempts to recover the coins (1661–73)
- **MC:PR20/MS1/1** President Clerke’s notebook (1683–6)
- **MC:P274 (passim)** Copy correspondence between the Bursar and the Bishop of Winchester concerning the sale of the Spur Royals (1789)
- **EL/17** Ledger R, p. 23 has a copy release for repayment of one Fellow’s share of money arising from the distribution of the Spur Royals (1673)
- **MC:VP1/A1/3** Vice-President’s Register (1777–1846)

### 2.4 BENEFACIONS AND TRUSTS

#### 2.4.1 GENERAL

A number of benefactors endowed exhibitions or made gifts of money. In many cases, of course, this led to an endowment of land, and there is necessarily some overlap between this section and Sections 2.1 above.

Wilson, *Magdalen College*, App. C, 267–8, lists the early benefactors with their benefactions and commemoration days: see Wilson’s list for: Claymond, Higdon/Higden and Morwent; Simon Perrot; Henry VII; Thomas Ingledew; Joan Danvers; William Fitz-Alan, Earl of Arundel; William Waynflete; Francis, Viscount Lovel; James, William and Robert Preston; Henry III (benefactor to the Hospital of St John); Owen Oglethorpe.

A printed *Brief Lives of the Benefactors of Magdalen College*, anon.[K. B. McFarlane], (Oxford: Oxford University Press, n.d. [c. 1950s], is available in the searchroom; this gives brief biographies of benefactors who endowed trust exhibitions, i.e. W. A. Jenner, Thomas Sheppard, William Hasledon, John Burrough, William Lyford, Edward Ellerton, John Johnson, Thomas Stafford, George Knibb, John Claymond, John Higden, Robert Morwent and Owen Oglethorpe. McFarlane’s notes for this publication are in GPD/26/I/2. See also the biographical Registers by J. R. Bloxam and W. D. Macray.

Besides lands, exhibitions, fellowships and payments to designated members, such as the President, Fellows, Demies or Choristers, there were other benefactions. These included Simon Perrot’s benefaction for a sermon on St Mark’s day and for the Perrot Oration, delivered annually by a Demy. More recently, the Selig Prize for poetry was endowed in memory of Richard Selig. Benefactions for non-Collegiate purposes included straw for the prisoners in Oxford Castle and for ‘Claymond’s beds’ in the College almshouse which remained as a relic of the old Hospital until the mid-17th century.
2.4.2 DEEDS RELATING TO BENEFACIONS

(a) Compositions

Compositions are the agreements for payment of benefactions: a type of deed.

Some Magdalen compositions are published as a supplement to the printed Statutes of 1853: see ‘Compositions and Visitors’ Injunctions’, pp. 98–132; those transcribed relate to the benefactions of John Forman; James Preston; Richard Fox; Richard Guldford; John Hygdon; Robert Morwent; John Claymond, John Higden and Robert Morwent; John Claymond; Simon Perot *alias* Parret.

The main series of compositions and related documents, 1461–1571, has the reference code COM/1–23. Of these, COM/20–22 have been missing since at least 1971 and their content is not known.

Alphabetical list of compositions, by name:

<table>
<thead>
<tr>
<th>Code</th>
<th>Benefactor</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM/11</td>
<td>Ambrose Cave (1571)</td>
<td></td>
</tr>
<tr>
<td>COM/3</td>
<td>William Clifton (1538)</td>
<td></td>
</tr>
<tr>
<td>COM/7,8,19</td>
<td>John Claymond (1532)</td>
<td></td>
</tr>
<tr>
<td>COM/12–15,17–18</td>
<td>John Forman (1446)</td>
<td></td>
</tr>
<tr>
<td>COM/9</td>
<td>Richard Guldford (1531–2)</td>
<td></td>
</tr>
<tr>
<td>COM/5,8</td>
<td>John Higden (1532)</td>
<td></td>
</tr>
<tr>
<td>COM/4</td>
<td>Thomas Ingledew (1461)</td>
<td></td>
</tr>
<tr>
<td>COM/16</td>
<td>Lord Lovell [1484]</td>
<td></td>
</tr>
<tr>
<td>COM/2</td>
<td>William Lumbard (1485)</td>
<td></td>
</tr>
<tr>
<td>COM/6,8</td>
<td>Robert Morwent (1532)</td>
<td></td>
</tr>
<tr>
<td>COM/10</td>
<td>Alice Parrett (1559)</td>
<td></td>
</tr>
<tr>
<td>COM/1</td>
<td>James Preston (1487)</td>
<td></td>
</tr>
</tbody>
</table>

See also

Standlake 16/c Composition of John Claymond (1532)

CS/40/6 Composition of John Mullins (1588–94)

(b) Wills, copy wills and extracts from wills

D–Y 152 Will of John Fitzwilliam (1696–9)

CMM/1/1 Volume of college orders, 1702–86 has list of wills of benefactors appended: Vaughan, Haward, Knibb, Jenner, Bristowe (18th cent.)

CP/3/9 Rental volume includes extracts from wills of: Dr Hasledine (1773), Edward Creffield (1782), Dr West (1779), Dr Audley (1782), Dr Cholmeley (nd) (c. 1766–82)

CS/14 Extracts from wills of Thomas Sheppard (D.1747, F.1749) and William Andrew Jenner (D.1769, F.1785) concerning their benefactions to the College and its choristers (19th cent.)
2.4.3 REGISTERS OF BENEFACTIONS AND TRUSTS

Note that access to BCR/1 in the list that follows is restricted, requiring permission from the Senior Bursar, through the archivist.

| MS 726   | Catalogus Benefactorum (1666–c. 1699)             |
| MS 728   | Benefactors’ book (1663–1739)                    |
| MS 777   | Catalogus Benefactorum Bibliotheca (Library) (1628–1711) |
| BCR/1    | Bursar’s ts ‘Register of Trust Funds’ (restricted access) (1982 and ongoing) |
|          | [The register lists over 100 trusts for scholarships, exhibitions and prizes given to the College, with their histories. They have been classified in the register as follows: Trusts whose funds are held outside the College Trust Funds tied to Livings Trust Funds for the use of the College Library Trust Funds related to the College Chapel & Choir Trust Funds relating to the College Schools Trust Funds which are unrestricted Trust Funds in support of Fellowships] |

2.4.4 RELATED PAPERS

(a) Original papers

| CS/38/1 | Corr re bequests and donations (16th–18th cents)             |
| CS/38/3 | Corr and papers re Sedley bequest for demies (Tetsworth, Oxon.) (1672–9) |
| CS/38/4 | Receipts and bills re Stafford bequest (Willington, Warwicks.) for Senior Demies (1723–5) |
| CS/38/6 | Corr, receipts and papers re Pudsey bequest (1717–35)         |
| MSS 513 & 945 | William Cane’s legacy (contested and not effected) (1729–44) |
| MSS 514/9 & 633 | Cave benefaction (1571) for Fellows: land nr Nuneaton, Warwicks. (1717) |
| MS 860  | Buckler bequest of drawings and books (later revoked) (1854)  |
| MS 905  | Sheppard bequests for Demies and choristers out of £23,000 stock, invested in estates at Wandsworth and the advowsons of Theale & Tilehurst (1814–82) [Note that the College also administered a trust fund for Sheppard charities at Amport, Hants and Bromley College, Kent] |
| MS 458  | John Johnson bequest: scholarships and provision of books (1833) |
MS 1030 Papers concerning W. A. Fleet (1883–1918), first Rhodes Scholar at Magdalen, whose family has set up three Fellowships in his memory. Copies of 1907–17 documents included. (1987)

CP/9/59 Bursar’s file of loose ms and ts papers re benefactions, trusts, prizes and scholarships (c. 1920–40)

See also:

CMM/ College Acta or Orders, and indexes from 1702
BCM/ Bursarial Committee Proceedings and indexes from 1883

For donations to New Buildings see below, Section 2.5.

(b) Historical papers

MS 497 Benefactors book compiled by J. R. Bloxam (1848 & additions to 1882)

MC:F29/2/MS1/1–3 Heraldic insignia of benefactors, collected by H. W. Greene (F) (n.d. [late 19th cent.])

MS 725 Benefactors’ of St John’s Hospital, illuminated ms compiled by J. R. Bloxam (1851)

MS 813 Bloxam’s ‘Book of the Commoners’ records some benefactions by Commoners (n.d. [19th cent.])

MS 447 Bloxam’s Book of the Perrots (19th cent.)

MS 862 Printed account of benefactions by Magdalen College and others to Oxford County Prison. By J. M. Davenport (1872)

2.5 APPEALS

The only appeal before 1945 was issued from 20 Feb 1700, to raise money for a new quadrangle. On the completion of New Buildings, intended to be the north side of the quadrangle, outstanding funds known as the New Building Fund were reserved to complete the scheme, but were used eventually for other building projects.


MC:FA14/1/3C/1-22 Bundle of letters (22) in response to the President’s appeal for donations (1732–5)

CP/9/51 [Bloxam’s] List of contributors to the New Building Fund created by Order of 20 Feb 1700 (1867)

MS 750(iv) List of benefactors to New Buildings in 1733 [19th cent.]

See also Catalogue of Benefactors, section 2.4.3.
3 MEMBERSHIP

3.1 GENERAL

This section deals with elections, admissions, migrations, resignations and other membership matters, together with associated records such as oaths of allegiance, baptisms, marriages and deaths. Administrative and personal papers of officers and members are listed elsewhere in the Guide.

Until 1979, the membership of the College was restricted to men. Waynflete’s endowment provided for a President, 40 scholars (now Fellows) and 30 scholars with half-stipend, called Demies, who were ‘on the foundation’, i.e. maintained out of the College’s revenues; he also provided for the admission of up to 20 undergraduate Commoners who were not on the foundation. Some who were on the foundation, i.e. Choristers, Clerks, Chaplains, and the Master and Usher of the Oxford grammar school, were not necessarily members of the University and therefore, like the Commoners, were not members of the society in the full sense. For these see below, Sections 6 and 15. After the 1857 Ordinance the categories of membership changed: the distinction between Gentleman and Plebian Commoners was abolished, Demies were divided into senior (postgraduate) and junior (undergraduate), and professorial Fellowships were introduced.


For biographical details of Magdalen members (excluding Commoners) see Bloxam, Register of the Demies, 4 vols (covers Demies to 1857) and Macray, A Register of the Fellows 8 vols (covers Fellows to 1910). Biographical registers of living members, containing details supplied by the members, have been published from time to time: see successive issues of The Magdalen College Record. Editions available in the search room are as follows: The Magdalen College Record: Second Issue, 1911, ed. by John Murray, Jnr. (London: The Magdalen College Association, for circulation among members, 1911); The Magdalen College Record: Third Issue, 1922, ed. by John Murray (London: John Murray, 1922); The Magdalen College Record: Fourth Issue, 1934, ed. by P. V. M. Benecke (London: John Murray for The Magdalen College Association for circulation among members, 1934); The Magdalen College Record: Fifth Issue, 1955 (Oxford: University Press, 1956); The Magdalen College Record: Sixth Issue, 1966 (Oxford: University Press, 1967).
3.2 PRESIDENTS

3.2.1 GENERAL

The first President was appointed by the Founder in 1480, but subsequent Presidents were elected according to the precepts of the fifteenth-century statutes. The procedure was that the whole body of Fellows chose two names from among those who were or had been Fellows of Magdalen or of New College, and from these names the final choice was made by the thirteen senior Fellows. Unlike the Fellows, Presidents could marry and accept lucrative ecclesiastical livings without being obliged to resign. On a long-established tradition for the payment made to Merton College on the appointment of a new President, see Robin Darwall-Smith, ‘16 Shillings and 8 Pence: Paying our Debts to Merton College’, *Magdalen College Record* 2006, pp. 143–5.

The statutes made after the Universities of Oxford and Cambridge Act of 1877 removed the necessity to have been a Fellow of Magdalen or New College and gave full electoral powers to the whole body of Fellows, with the Senior Fellow having special responsibilities in cases of tied votes. Further modifications in the electoral procedure were made after the Universities of Oxford and Cambridge Act of 1923. The Visitor has a role in the election: the President-elect is presented to the Visitor and makes a declaration to observe the statutes, and the Visitor certifies that this has been done. For the relevant documents see the episcopal registers of the diocese of Winchester. For a list of Presidents see below, Appendix 2.1.

3.2.2 ELECTIONS AND ADMISSIONS

(a) General registers

Elections are recorded in these Registers, among other matters:

- **EL/1–37** Volumes titled ‘Register’ or ‘Ledger’ (1480–1835)
- **MC:VP1/A1/1–5** Vice-President’s Registers, 5 vols (1547–1913)
- **MS 750** Register of Presidents, Fellows and Demes: fol.49 has ‘A Catalogue of the Presidents, their names & Successions’ from Tybard to Routh (18th cent., cont. to 19th)

(b) Instruments of admission, or associated certificates from the Visitor:

- **CRC/92** Richard Mayew (24 Aug 1480)
- **CRC/109** John Higden (7 Dec 1516)
- **CRC/116** Arthur Cole (23 Apr 1555)
- **CRC/129** Accepted Frewen (28 Oct 1626)
- **CRC/131** John Oliver (28 May 1644)

(c) Election papers:

- **MS 764** Papers relating to the election of President Warren (1885)

(d) Election disputes

- **CS/36/26** ‘Apology’ regarding Bond’s election (.d. [c. 1589])

Note: Box [EMD/] 69.21.48, retained in the Bursary, contains a volume of notes on the election of a President (1885) and various papers relating to elections, 1928–47.

3.2.3 DOSSIERS OF DECEASED PRESIDENTS

- **PRD/1/1–3** Dossiers for Presidents Warren, Gordon, Tizard (relating mainly to memorial services) (1931–61)

3.2.4 HISTORICAL AND MISCELLANEOUS PAPERS

- **MS 435** Copy of Bishop Fox’s register, relating to the election of President Claymond, 1507 (1899)
- **MS 448** Bound volume includes *Some Account of...Dr John Hough* (1743) and *Two Presidents of Magdalen* (1879)
- **MS 436–8** Bloxam’s collected papers on Presidents Oglethorpe, Humphrey and Bond [19th cent.]
- **MS 655/a–c** Bloxam’s biographical collections on the Presidents, 1448–1854. 3
3.2.5 PORTRAITS, ENGRAVINGS, PHOTOGRAPHS

(a) Portraits and monuments

There are no portraits in oil or watercolour in the archives, but information on the College collection is available. See Mrs Reginald Lane Poole, *Catalogue of Portraits in the Possession of the University, Colleges, City and County of Oxford, vol. II, Portraits in the Colleges and Halls* (Oxford, Clarendon Press, 1926). The Vice-President’s ts list of ‘Paintings, Sculpture, Tapestries etc.’ [copy in Archives Room, on restricted access] has a section on portraits of Presidents.

(b) Prints and drawings

All photographs catalogued after 1996 are fully indexed on Adlib.

The chief sources for original prints and drawings in the archives are as follows:

(i) Bound volumes or former bound volumes. Many of these have been broken up for individual mounting and boxing, for conservation reasons.

- **MS 655**  Bloxam’s three-volume collection on the Presidents (19th cent.)
- **MS 766**  Volume titled ‘Portraits’ (n.d. [?19th cent.])
- **MC:FA1/9/1P/1**  Volume titled ‘Portraits, Drawings etc. relating to Magdalen College, Oxford’ (nucleus was the collection given by J. R. Bloxam) (n.d. [late 19th cent.])
(ii) Loose prints, engravings and sketches in mixed collections which include portraits and architectural drawings:

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
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</thead>
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<tr>
<td>B/13</td>
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</tr>
<tr>
<td>A/3,6,8</td>
<td>Collection of prints and drawings</td>
</tr>
<tr>
<td>E/3</td>
<td>Collection of prints and drawings</td>
</tr>
</tbody>
</table>

(c) Photographs

(i) Bound volumes, or former bound volumes, with lists of contents

- **MC:O1/P1/1–106** Fellows’ photograph album, includes Presidents [late 19th and early 20th cents.]
- **MS 655** Bloxam’s collections on the Presidents, 3 vols [19th cent.]

(ii) Loose photographs (indexed)

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>B/1,3</td>
<td>Small prints [20th cent.]</td>
</tr>
<tr>
<td>B/9</td>
<td>Negatives [20th cent.]</td>
</tr>
<tr>
<td>E/4</td>
<td>Framed photographs [20th cent.]</td>
</tr>
<tr>
<td>DF/</td>
<td>Large photographs [20th cent.]</td>
</tr>
<tr>
<td>PH/</td>
<td>Misc. prints, negatives, and transparencies [20th cent.]</td>
</tr>
</tbody>
</table>

See also references to individual Presidents on Adlib.

### 3.3 Fellows

#### 3.3.1 General

Fellows are elected by the President and the whole body of Fellows who are resident at the time of the election. Under Waynflete’s statutes, the Fellows were chosen from certain dioceses and counties where the College had temporal or spiritual possessions, and they were elected for a probationary year before becoming full Fellows. They were to study theology, and natural and moral philosophy; a minority were to study medicine or law. Seniority depended not only on the length of time since Fellows were elected, but also on their degrees: for example, Doctors of Divinity were senior to all others. The thirteen senior Fellows had greater responsibilities in the government of the College. Fellowships had to be resigned on marriage or on entering a religious order, or after the acquisition of property or benefices above a certain value. The geographical qualification was abolished in 1857, and from 1881 onwards the rule on marriage was relaxed, although the number of married Fellows was limited at first.

From 1857 the college contributed to the funding of the Waynflete and certain other professorial chairs, whose holders also became Fellows of Magdalen. In 1900 the Waynflete Professorships were those of Philosophy, Chemistry, Mineralogy, Physiology and
Mathematics. (Geography was dropped before 1900.) Also associated with Magdalen are the Sherardian Professorship of Botany (1884), the Serena Professorship of Italian (1927, now Fiat–Serena) and the Nuffield Professorship of Clinical Medicine (1936/7).

From the time of the 1857 Ordinance, the President and Fellows were empowered to elect distinguished persons to Honorary Fellowships, the first being elected in 1862. The 1926 Statutes allowed for up to twelve. These are not entitled to vote and receive no emoluments. The 1926 Statutes classified fellowships as Official, by Special Election (from 1890), by Examination (from 1882), Professorial (from 1857), Honorary (from 1862) and Supernumerary.

Macray’s biographical Register in 8 volumes covers Fellows elected from 1458 to 1910 and Honorary Fellows elected 1862–1909. For the records of the Fellowship Committee see Section 4.2.

Note: Among Waynflete’s innovations was the provision of public lectures which could be attended by any members of the University. Lecturers, however, are not on the foundation of the College and can be traced only with difficulty before the establishment of the Tutorial board in the 1880s. The annual accounts and day books are the most likely source: see Section 8.

3.3.2 ELECTIONS AND ADMISSIONS

(a) Registers

MS 727 Admissions registers, 5 vols (1539–1933; lacking 1726–1830)
MS 887 Roll of actual Fellows, signed (1686–1913)
CP/2/11–12 Register/account books, 2 vols (Waynflete Professorships) (1858–81)
CP/2/7 Register of fellowships (1911–40)

See also:

EL/1 ‘Ledger A’ records elections of Fellows (1480–92)
MC:VP1/A1–5 Vice-Presidents’ registers, 5 vols (1547–1913)
MS 440 Subscription book, recording oaths of loyalty to the Hanoverian dynasty (1715–64)

Note: The Vice-President’s registers are the most comprehensive source for fellowship matters in general including elections, resignations, graces, leave of absence and disputes.

(b) Election papers and records

CS/35/8/2 List of admissions (1643)
CS/41/5 Elections by parliamentary Visitors (1648)
CS/40/14 Election papers (testimonials, certificates of baptism) (1759–67)
3.3.3 RESIGNATION PAPERS

CS/35/2–3 Resignation papers, mainly of Fellows (1635–1767)
CS/35/4/5 Resignation dispute, Robert Dingley (n.d. [c. 1648])
CS/40/12 Resignations and elections (1672)
CS/35/8 Resignation dispute, Christopher Robinson (n.d. [c. 1761])

3.3.4 DOSSIERS

FD/1–6 Dossiers of ex-Fellows and deceased Fellows [restricted access] [From 1888]

Note: For disputes over seniority and graces see Visitor’s correspondence, Section 1.5.2.
3.3.5 PORTRAITS AND PHOTOGRAPHS

MC:O1/P1/1–106 Fellows’ photograph album [late-19th–early-20th cent.]

See Section 3.2.5, for collections of prints, drawings and photographs in the archives.

3.3.6 OBITUARIES, EULOGIES

MS 884 Obituaries, memorial addresses, orders of service, newscuttings for deceased Fellows, with cross-references to other stray items. List of names. [20th cent.]

PR/2/1–23 Presidents’ Notebooks contain newscuttings including obituaries (1857–1982)

3.3.7 MISCELLANEOUS PAPERS

MS 731/3 Articles of agreement concerning regulations for elections to, or resignations of, demyships and fellowships (18 Aug 1686)

MC:PR30/1/C2/1–2 Letters from Fellows to President Routh with some draft replies [18th–19th cent.]

CS/35/6 Corr. concerning a pension for John Newby (1681)

CP/9/44 H. A. Smith’s resolution regarding the rules relating to married Fellows (n.d. [c. early 20th cent.])

MS 294 Fellows’ Gaudy orations (c. 1864–1931)

3.3.8 HISTORICAL PAPERS

MS 1110 Copy of a contract for the sale of a Magdalen Fellowship (University of Nottingham MS) (1590)

MC:F33/2/MS2/2 See appendices for lists of the following:

- Professorial Fellows (1857–1941)
- Open Fellows under Ordinance (1859–77)
- Fellows by examination (1882–1939)
- Fellows by special election (1890–1938)
- Honorary Fellows (1862–1938)
- Fellows without emolument (1889–1936)
  (compiled by P. V. M. Benecke c. 1942)

MS 750 Memoranda book with notes on fellowships and Fellows 1679–1832 [19th cent.]
3.4 DEMIES

3.4.1 GENERAL

Demyships are similar to the scholarships offered at most other colleges. The term ‘Demy’ (pronounced as in ‘deny’) is now the Magdalen term for an undergraduate, chosen for his (or her) academic ability and known in most other colleges as a ‘scholar’. Each Demy received half (or ‘demi’ in the Latin statutes) the allowance of the Fellows. Waynflete established 30 ‘poor scholars, commonly called Demyes’ on his foundation, to be elected by the President, Vice-President and the three Deans; he intended that they should study grammar, logic and sophistry. Demies were undergraduates, selected on academic merit from places or counties where the College had possessions. Some had migrated from the colleges where they originally matriculated; migration was common amongst Oxford colleges until the nineteenth century. Demies could be accepted at the age of twelve and could remain on the foundation until the age of twenty-five. It became customary for them to succeed to fellowships as these became vacant, and therefore to remain beyond the statutory age of 25.

From 1854 this custom ended, and awards were to be tenable for not more than five years; in 1857 the territorial restrictions were formally abolished, after centuries of non-observance. Up to eight Senior (Postgraduate) Demyships were established in 1882 to be awarded by the President and Fellows, and from that date 30 Junior Demies were elected by Fellows on the College’s Board of Examiners. The 1926 statutes reduced the number of Senior Demies to six, who received emoluments not exceeding £150 a year (increased to £170 by 1939). The number of Junior Demies was increased to between 32 and 36. By 1939 the maximum number of Junior Demies had increased to 40; they were elected by the Tutorial Board and received fixed emoluments of £100 per annum, with additional support available from the Demyship Fund.

For biographical information on demies to the year 1857 see Bloxam, *Register of the Demies* (4 vols, 1873–1881 and general index volume).

See also: Section 3.7: membership, general

3.4.2 ELECTIONS AND ADMISSIONS

(a) Registers

| MS 727 | Admissions registers, 5 vols, for Fellows and Demies (lacking 1726–1830) (1539–1933) |
| CP/2/11–12 | Register and account books, 2 vols, including entries for Demies (1858–81) |
(b) Admissions papers

CS/35/1  Lists (51) of candidates, often in two versions, one being in order of preference (1590–1649)
CS/35/8  Admissions papers, including some for Demies (1643 and 17th cent.)
CS/40/1  Correspondence between the Visitor and College regarding eligibility for demyships and fellowships (15th–17th cents.)
CS/40/12 Lists of Demies elected, with age, county and sometimes former school, hall or college (1607, 1674–86)
MS 508/240–50 Lists (11) of candidates (1747–88 and n.d.)
MS 830  Notebook recording admission of Demies, with biographical details (1831–53)
CP/9/60/25 Printed lists of Senior Demies, with subject, former college and subsequent appointments (1891–1921)
MC:F29/3/MS1/2 List of candidates (1910)

See Tutorial Board Proceedings, TBM/, for the names of Demies from 1883.

3.4.3 RESIGNATIONS

CS/35/2  Lists of resignations include some Demies [17th cent.]
CS/35/3  Resignations of Demies (50) (c. 1728–67)

3.4.4 DOSSIERS

ADS/3–4  Dossiers for Senior Demies [restricted access] (1903–62)

3.4.5 PHOTOGRAPHS

MS 767  Photographs of Demies [19th cent.]

See also lists of prints, drawings and photographs in Section 3.1 above.

3.4.6 MISCELLANEOUS PAPERS

MS 731/3  Articles of agreement concerning regulations for elections to, or resignations of, demyships and fellowships (18 Aug 1686)
MC:PR30/1/C2/3–12 Letters from or about Demies, mainly to President Routh [18th–19th cents.]
CP/9/60/43 Benecke’s memorandum concerning Statute IX, re Demies and Exhibitioners (1930)
3.4.7 HISTORICAL PAPERS

MS 750 List of Fellows and Demies, with Admission dates (1679–1832) [19th cent.]

MS 881 Annotated copies of Bloxam’s Register of the Demies, with additional papers [19th cent.]

MC:F33/2/MS2/2 List of Senior Demies 1892–1940 [20th cent.]

3.5 EXHIBITIONERS, ACADEMICAL CLERKS AND SCHOLARS INCLUDING RHODES SCHOLARS

3.5.1 GENERAL

Until 1857 Exhibitioners, strictly speaking, were Commoners in need of financial help who had been awarded prizes. They had no special status in Waynflete’s statutes, but benefited from gifts endowed by benefactors after Waynflete’s death. Under the Ordinance of 1857, £500 was to be applied annually to establish and maintain exhibitions for deserving members of the university, ‘as nearly as possible pari passu with the new Demyships’. The ensuing Demyship Fund was used for grants to Demies or those elected to exhibitions. Under the 1926 statutes, the number of Exhibitioners must not exceed 40. By 1939, Exhibitioners were elected by the Tutorial board and received fixed emoluments of £30 per annum which could be augmented in cases of hardship. There were also Mackinnon Scholarships and three Doncaster Scholarships, two of which were awarded for Modern Languages.

Academical Clerkships are awarded to male undergraduates who serve as senior Choristers. They are the successors of the paid Lay Clerks mentioned in Waynflete’s statutes. At one time the choir included both paid Lay Clerks and Academical Clerks, and some Lay Clerks later matriculated as members of the University and became Academical Clerks. An alternative name for Academical Clerks was ‘bible clerks’. See Section 6.1 for more information on the Clerks.

Cecil Rhodes endowed a fund for Rhodes Scholars, who were elected to the Oxford Colleges from 1903 onwards. Candidates were chosen from the British Empire as it then was, the USA and Germany. The German scholarships lapsed in 1916–29 and 1939–69. A printed register, Rhodes Scholarships: Record of Past Scholars elected between the years 1903 and 1927 inclusive (Oxford: University of Oxford, 1931) is available in the searchroom. See also Magdalen College Occasional Paper 2, Richard Sheppard, Ernst Stadler (1883–1914), A German Expressionist Poet at Oxford (Oxford: Magdalen College, 1994). Stadler was a Rhodes Scholar 1906–08 and later a B.Litt. student. Rhodes House Library, Oxford, is generally the best source of information on Rhodes Scholars.
3.5.2 AWARDS

There are no registers of Exhibitioners and Scholars.
TBM/1/1–8 Tutorial Board Proceedings record the names of those awarded exhibitions and scholarships (1883–1946)

3.5.3 ACCOUNTS

CP/2/18 Receipt book for payments to Exhibitioners (1701–88)
CP/2/11–12 Accounts for awards under the Ordinance, including exhibitions, 2 vols (1858–81)

Note: see also the minutes of the Trusts, Exhibitions and Grants committee, TBSCM/4.

3.5.4 DOSSIERS

ADS/1 Papers relating to academical clerkships (1920s)
ADS/2 Corr. and printed papers concerning Rhodes Scholars (1903–78)

3.5.5 CORRESPONDENCE

MC:DD2/C2/7 Dean of Divinity’s corr. regarding academical clerkships (1920s)

3.5.6 RELATED PAPERS

CP/9/60/43 P. V. M. Benecke’s memorandum concerning Statute IX, re Demies and Exhibitioners (1930)

3.6 COMMONERS

3.6.1 GENERAL

Magdalen was the first college to make statutory provision for undergraduate ‘commensales’ or non-foundationers, who paid for the privilege of living as members of the college. Waynflete limited their number to not more than twenty of the sons of noble and powerful friends of the College, admitted at the discretion of the President, who were to live and study at their own expense under the guardianship of creditores or ‘creancers’. Plebian Commoners were admitted also, from an early stage (see the rules for their admittance in M. De Situ Collegii 24), but did not enjoy the same privileges as the Gentlemen Commoners, who were also distinguished by their dress, notably a tasselled cap.

The distinction between members on the foundation of the College and those who were Commoners was so marked that pre-1852 documents concerning admissions do not even record the admission of Commoners. Batells books, which survive from 1653, record the sums of money owed by Commoners in residence, as do the Libri Nominum: see Section
8.2 for these. But their admission and progress are most easily traced through the matriculation and graduation registers of the University archives in the Bodleian Library, and the printed Registers of Emden and Foster (see below). After the Ordinance of 1857 the number of Commoners was no longer restricted and the distinction between Gentleman Commoner and Plebian Commoner was abolished. It was assumed for centuries, and formally laid down by the 1926 statutes, that ‘a woman may not become a member of the College’. This statute was not removed until 1979.

### 3.6.2 ADMISSIONS

- **CP/9/25** Lists of Commoners (inter alia) (1852–58)
- **CP/9/9** Commoners’ admissions registers, 4 vols (1861–97)
- **CP/9/8** Commoners’ matriculations book, with names, subjects, testimonials and results of entrance examinations (1885–1925)

See also Section 3.7.2 for undergraduate matriculations from 1852.

### 3.6.3 HISTORICAL PAPERS

- **MS 869** ‘Register of the Commoners’ compiled by J. R. Bloxam from the University’s matriculation registers, to which Bloxam has added additional notes, illustrations, news cuttings and printed material. 5 vols ms, indexed, covering 1460–1861 [19th cent.]

### 3.6.4 PHOTOGRAPHS

- **Albums:**
  - **MS 768** Photographs of Commoners who matriculated c. 1848–1859 [19th cent.]

Loose photographs: see Section 3.7.10

### 3.7 MEMBERSHIP IN GENERAL

#### 3.7.1 GENERAL

For members in general, to the year 1886, see the published registers of University members, by Emden and Foster and other publications listed in the introductory section of this chapter. Biographical registers of living members of the College have been published from time to time: see *Magdalen College Record* (editions of 1910–11, 1922, 1934, 1955, 1966). Later editions were printed for private circulation only.
3.7.2 UNDERGRADUATE ADMISSIONS

(a) Registers

CP/9/3 Undergraduates’ admissions registers (titled ‘matriculation registers’), completed by the undergraduates, with information on parentage and schooling. 12 vols (lacking 1913) (1852–1928)

(b) Lists

CP/9/13 Lists of freshmen, ms, in memoranda book (1904–26)
CP/9/15 Printed and ts lists of freshmen (1913–18)
CP/9/16 Notebook recording entrance examination results (1923–28)
CP/9/21 Printed admissions forms (1931–36)
CP/9/15 Tutorial lists (1923–84)

3.7.3 ADMISSIONS: ASSOCIATED REGISTERS AND PAPERS

Some of these were compiled because of the laws restricting membership of the Universities to members of the Church of England.

MS 440 Subscription book registering oaths of loyalty to the Hanoverian dynasty (1715–64)
MC:PR30/1/MS3/2–3 Registers of testimonials of entrants, 2 vols (1807–42)
MS 508/113–87 Baptism certificates for members admitted c. 1746–88 (1726–71)
MC:PR30/1/MS3/1 Copies or extracts from baptismal registers and copies of marriage certificates, arranged alphabetically (1803–51)

3.7.4 INTER-COLLEGIATE MIGRATION

MS 508/188–239 Testimonials for members migrating from other colleges to Magdalen (1747–88)
MS 508/251–4 Licences to migrate to/from Magdalen (1770–88)

3.7.5 STUDENT DOSSIERS AND RELATED PAPERS

Dossiers are begun at the time of students’ applications and continued as a file of correspondence including requests for references etc. after graduation. All dossiers are closed during the lifetime of their subject.

AD/1 Corr. amd papers re individual admissions (1889–1925)
AD/2 Applications and testimonials (1923–9)
AD/3 Admissions dossiers (1926, 1927)
AD/4
Admissions dossiers in one sequence (1928–9)
AD/5–
Admissions dossiers for each year (From 1940)

3.7.6 REGISTERS OF BURIALS AND MARRIAGES

Note that persons who were neither members of the College nor of the University could be married in the College chapel.

MC:DD2/R1/1
Register of marriages in the College chapel (1728–1754)
MC:DD2/R2/1
Register of burials in the College chapel (1820–67)

3.7.7 ROOM LISTS AND RESIDENCE LISTS

CP/2/60
Room allocation registers, 3 vols, and loose papers incl. lodgings lists 1870s (1867–1930)
CP/9/20
Registers of undergraduates in residence, 2 vols, and loose papers incl. lodgings lists 1934–6 (1927–52)

3.7.8 OBITUARIES, EPITAPHS ETC

MS 844
Epitaphs of members (14) (1607–1730)
MC:F35/MS2/1–2
R. T. Günther’s ‘In Memoriam’ scrapbooks of OU and Magdalen members, mainly news cuttings (c. 1874–1916 and 1948)

See also:
PR/2/1–23
Presidents’ Notebooks (1857–1982)

3.7.9 WAR RECORDS

(a) World War I, 1914–18

For World War I there is a published Oxford University Roll of Service, ed. E. S. Craig and W. M. Gibson (Oxford: Clarendon Press, 1920). This, however, does not include a Ernst Stadler, a German member killed in action, for whom see Sheppard, Ernst Stadler. A biographical register of Magdalen men killed in this war is being compiled by Professor Richard Sheppard and Dr. David Roberts: current versions of individual entries can be provided on request. For life at Magdalen during this war, see Robin Darwall-Smith, ‘A College At War: Magdalen 1914–18’, Magdalen College Record 2015, pp. 84–97.

MS 876
War record, printed forms completed in ms, with letters and photographs, of members killed in World War I, 1914–18. 3 vols (c. 1920)
MSS 877–8
Ms and ts versions of the War Record, each 1 vol (1922 and n.d.)
MC:PR32/C3/1–1244
Letters from members or their families to President Warren
MS 757
Photographs of members killed in action, 1914–18 (20th cent.)
MS 1030  Papers relating to W. A. Fleet, the first Rhodes Scholar at Magdalen, killed in action 1918 (20th cent.)

(b) World War II, 1939–45

For a biographical register of the members of the College killed on both sides in World War II, see Roger Hutchins and Richard Sheppard, The Undone Years: Magdalen College Roll of Honour 1939–47 and Roll of Service 1939–45 (Oxford, 2004).

MC:P252/MS1/1  Ts memoir of Miles and John Bodley, killed in action 1944 [c. 1940s]
MS 879  Register of members killed in action in World War II (c. 1945)

3.7.10 PORTRAITS AND PHOTOGRAPHS

MS 766  ‘Portraits’ volume of sketches, engravings and photographs of members and others connected with Magdalen, 15th–20th cents. (c. 18th–20th cents.)
UC:O2/1/P2–P3  Group photographs of undergraduates, freshmen or whole JCR. Complete series runs from 1959 only. Groups for earlier years (incomplete) have been acquired by gift or by copying. (From 1916)

See the photographic lists and indexes in Adlib for loose photographs of individual members. See also Sections 13.3.5 and 13.4.3 for official JCR albums, and Section 14 for albums given by old members, or acquired by purchase.

3.7.11 HISTORICAL PAPERS

MS 669/c  Notebook with ‘Nomina inceptorum’ 1504–1660 (graduation as master or doctor) (n.d. [19th cent.])
MS 669/b  List of wills of Magdalen members, 18th and 19th cents (n.d. [19th cent.])
MC:P286 (all)  Extracts from the OU registers relating to Magdalen members, 1564–1714, compiled by J. Foster for his Alumni Oxonienses and purchased by the College in 1895 [19th cent.]
3.8 SPECIAL CATEGORIES OF MEMBERS

3.8.1 OFFICER CADETS

Records of those admitted for short courses during the two World Wars, 1914–18 and 1939–45 are sparse. See Chapter Fourteen for the memoirs of some of the short course entrants of World War II.

- MS 769 Group photographs of officer cadets (1916–17 and n.d.)
- TB/5/6 Corr. and circulars re service probationers 1939–45)
- TB/1/10 Probationers’ reports, for RAF and RN cadets (1943)
  [TB/ records are on restricted access]

3.8.2 REFUGEES

A number of refugee scholars were taken in by the College 1933–9. The most notable was Erwin Schrödinger, the Nobel Laureate.

- CMR/2/11 Report to College meeting re refugee scholars (1939)
- CMR/4/16 Report to College meeting on refugee scholars assisted by Magdalen (1943)
4 GOVERNING BODY

4.1 COLLEGE MEETING

4.1.1 GENERAL

The original, fifteenth-century statutes gave the main responsibility for the management of the College to the President, who was to consult with the two Deans in certain matters and with the thirteen senior Fellows in more important matters. (Seniority was reckoned by superiority of degree, and not simply by length of tenure.) For decisions affecting college estates and advowsons, or where law suits were involved, and for other weighty decisions he was to consult with the whole fellowship in a College Meeting.

The reformed Statutes of 1881 provided for at least four Stated General Meetings of the President and Fellows, annually. The governing body now consisted of the President and all the Actual Fellows in the College Meeting: Probationer Fellows and Honorary Fellows had no voting rights. The President’s vote counted as two, and he exercised an additional casting vote when necessary. The statutes made in pursuance of the 1923 Universities Act retained these rules, which were still in force in 1945.

Note on access: Access to Orders, Minutes and Proceedings of the governing body and its constituent committees is restricted during the lifetimes of anyone mentioned therein.

4.1.2 ACTA (ORDERS)

The Acta (Orders) of the College Meeting, the governing body, are recorded in separate Order Books from 1702. From 1725 onwards the names of those present are stated. For earlier orders from 1547 see the Vice-President’s Registers, and a few surviving loose papers. Some orders from before 1547 are recorded in Register/Ledger ‘A’.

CMM/1/1–9 Acta, signed copies ms (1702–1930)
CMM/1/10–12 Acta, signed copies ts (1930–45)
CMM/3/1–5 Ts transcripts of Acta 1701–1860
CMM/4/1–6 Indexes to Acta, ms (1702–1932)
CMM/4/7–8 Indexes to Acta, printed (1931–45)
CMM/5/1 Wartime Emergency Orders (1940–1)

See also:
EL/1 Volume titled ‘Register A’ (1480–1531)
MC:VP1/A1/1–5 Vice-President’s Registers, 5 vols (1547–1913)
De situ Collegii 24 Orders respecting inventories, sureties for Commoners and Demies, strangers in College, poor scholars and College Officers (1595) (see Woolgar, ‘Catalogue’, 214)
4.1.3 COMMITTEE REPORTS

A College Order of 1862 provided that copies of committee reports to the College Meeting should be lodged in the Bursary; the Order was rescinded in 1946. Many of those for the first half of the 20th century have survived and are now referenced CMR/. Others have survived by chance and are at present kept with the CP/ documents.

CMR/1–4 Reports (c. 600) to College Meeting from standing, ad hoc or special instance committees (1912–44) [List available in search room]
CP/2, CP/9 Stray reports from committees (1851–1945) [List available in search room]

4.1.4 SUPPORTING PAPERS

Supporting papers of the Clerk to the College survive as an official series only from 1947, although the office of Clerk was created in 1944, and are therefore beyond the scope of this Guide. There are chance survivals of supporting papers of the 19th century among the papers of President Bulley and some of the Fellows, and agenda files (limited in scope) for 1940–6, kept by the Estates Bursar.

CS/3 Papers of President Bulley including agenda and papers re College Meetings (1861–84)
CP/9/5 Letters and papers of President Bulley presented to College Meetings [apparently removed in the 20th cent from those in CS/3] (1869–72)
MC:P233/3/A1/1 Papers relating to College Meetings (Mansell and Edward Chapman papers) (1860–93)
MC:P233/3/A1/3 College Meeting agenda and papers (Chapman papers) (1888–1906)
CMM/2/1–7 Bursar’s agenda files (1941–6)

4.2 COMMITTEES

4.2.1 GENERAL

Committees were and are appointed by the governing body, to which they report through the College Meeting. The earliest recorded committee was the Audit Committee, which met from at least 1794; the Livings Committee met from November 1859. Minutes of the Library Committee survive from 1879, following an Order of 1 Feb 1879, but see the Orders of November 1862 for an earlier reference to a Library Committee. Minutes of some ad hoc and special instance committees are extant from the 1860s and 1870s. But the committee structure was, in the main, introduced in the 1880s, when the Bursarial Committee, Tutorial Board, Choir Committee, School Committee and Servants’ Committee were established.

Standing committees set up and, in some cases, laid down again from 1859 to 1944 can be traced through successive editions of the Bylaws (MS 702 series), from the Indexes to
College Acta (CMM/4 series) and from the annual Orders for the month of December, which listed Fellows appointed to serve (CMM/1 series). From 1885 onwards the names of those appointed to the Bursarial Committee were approved by College Order at the December College Meeting, and it gradually became accepted that the names of those appointed to all standing committees should be recorded in this way in December.

In alphabetical order they comprise: Air-Raid Precautions (1938), Antiquities (1905), Bursarial (1885), Chapel (1911), Choir (1882), Fabric and Grounds (1943), Fellowship re-election (1912) Fellowship (1938), Grants (1929), House (1944), Library (1879), (Livings, 1859), Memorial Brasses (1911), Pensions (1919), School (1895), Schools (1920), Senior Demyships (1891), Servants (1882), Statutes (1897 and 1943) Surplus revenue (1906), Tubney Aboretum (1905), Tutorial Board (1882).

In 1892, the committees listed in the Bylaws comprised: Bursarial, Choir, Library, Livings, Senior Demyships, Servants. The 1946 edition of the Bylaws listed the standing committees as: Bursarial, Chapel & Choir, Fabric & Grounds, Fellowship, Grants, House, Library, Livings, Schools, Statutes and Tutorial Board.

4.2.2 MINUTES AND REPORTS OF STANDING COMMITTEES

Surviving minutes and proceedings up to and including the year 1945 are listed for each standing committee, in alphabetical order. Note that there are no surviving minutes for some of the standing committees.

(1) Air-Raid Precautions (appointed 2 Nov 1938)
   Misc.CM/2/3 Minutes and some supporting papers (1941–4)

(2) Bursarial Committee (appointed 24 June 1885)
   BCM/1/1–5 Bursarial Committee Proceedings (1885–1945)
   BCM/4/1 Index to Proceedings (1931–c. 1945)
   CP/2/17 BC report (c. 1911–12)
   CP/9/60 BC reports (4) (1910–39)
   BCMR/1–2 Bursar’s Reports, bound vols (1930–9)

See also:
   CP/3/22 Audit Committee (to some extent the precursor of the Bursarial Committee) Minutes (1794–1885)

(3) Choir Committee (appointed 20 Jul 1882; from Oct 1944 merged with Chapel Committee appointed 1 Nov 1911)
   CCM/1/1–2 Minutes of Choir Committee (1920–44)
   CCM/1/3 Minutes of Chapel and Choir Committee (1944–68)
   CP/9/55,60 Chapel Ctte reports (1880 and n.d.)
   CP/2, CP/9 Choir Ctte reports (c. 1911 and 1939)
   CMR/1/3–5 Chapel Ctte reports (5) (1914–38)
   CMR/1/6 Choir Ctte reports (38) (1912–42)
Fabric & Grounds Committee (appointed 26 May 1943)
[None extant for the joint committee]

See also:
Misc.CM/2/2 Fabric Committee (1939, 1943)
Grounds committee (1943)
CMR/1/16 Cttee reports (4) (1938–41)

Fellowship Re-election Committee (appointed 14 Dec 1910, met from Mar 1911, discharged 1938)
FECM/1/1 Proceedings (1911–25)
CMR/1/30 Cttee reports (30) (1913–43)

Fellowship Committee (appointed 9 Feb 1938)
FCM/2/1–4 Proceedings, Bursar’s copies (1938–43)
FCM/2/5–6 Proceedings and papers (Clerk to the College’s copies) (1944–5)

See also:
CMR/1/18 Reports, Fellowship under statutes (66) (1912–45)
CMR/1/19 Reports, Fellowship by Special Election (4) (1916–38)
CP/9 Reports, Fellowship matters (5) (1875–1945)

Grants Committee (appointed 21 Mar 1929)
GCM/2/1–3 Minutes, Bursar’s copies (1931–46)

See also:
CMR/1/26 Cttee reports (21) (1914–43)
CP/9/64 Cttee report (1939)

Library Committee (appointed 1 Feb 1879)
LACM/1/1–2 Minutes (1879–1966)
CMR/1/25 Cttee reports (9) (1920–9)
CMR/4/4 Memorandum (1922)
CMR/4/15 Archives report (1936)

Livings Committee (appointed 8 Nov 1859)
LCM/1/1 Minutes (1922–44)
CMR/2/1 Cttee reports (79) (1920–9)

Memorial Brasses Committee (appointed 13 Dec 1911)
CP/2/26 Minutes (1911–13)
CMR/2/5 Cttee reports (4) (1912–24)
(11) Pensions Committee (appointed 10 Dec 1919)
[No minutes extant]
CMR/2/8 Cttee reports (13) (1914–26)

(12) Schools Committee (appointed 17 Mar 1920, see also School Committee, appointed 13 Oct 1885)
MCS/M/1 Minutes (1938–44)

See also:
CMR/2/12 School Cttee reports (48) (n.d. and 1912–40)

(13) Senior Demyships (appointed 11 Mar 1891)
[No minutes extant]
CMR/2/13 Cttee reports (30) (1912–39)

(14) Sermons Committee (No record of appointment found. Listed as a standing committee in College orders 1909–17 but not indexed as such)
[No minutes extant]
CMR/3/2 Cttee reports (14) (1912–38)

(15) Servants’ Committee (appointed 14 Nov 1882)
CP/9/24 Minutes, 2 vols (1886–1940)
CMR/3/3 Cttee reports (11) (1912–38)

(16) Statutes Amendment Committee (2 Nov 1910) and Statutes Committee (appointed 4 Nov 1942)
SCM/2/1 Bursar’s file of committee papers (1930–9)
CMR/3/5–6 Cttee reports (19) (1913–45)

(17) Surplus Revenue (appointed 25 May 1904)
[No minutes extant]
CMR/3/7 Cttee reports (19) (1912–28)

(18) Tutorial Board (appointed 14 Nov 1882)
TBM/1/1–8 Proceedings (1883–1946)
TBM/2/1–8 Supporting papers (1931–4; 1939–45)
TBM/4/1–2 Indexes (1934–46)
[vol in TBM/1 to 1934 are indexed]
CMR/3/10 TB reports (110) (1912–43)
TBSR/1 File of TB sub-committee reports (1930–9)
TBSCM/4 Trusts, Exhibitions and Grants Committee (from 1934)

Note: No records have been found for the Antiquities, House, Sermons and Tubney Arboretum committees; no pre-1945 records for the House Committee.
See Section 4.2.3 for composite volumes of minutes which may include some minutes for standing committees.

### 4.2.3 MINUTES AND PAPERS OF AD HOC AND SPECIAL INSTANCE COMMITTEES

There are several collections of committee minutes of this type, and no doubt many more committees produced reports and minutes that have not survived.

(a) Composite volumes of minutes

**CP/2/63**
Indexed volume includes minutes, reports and notes of the following committees, with other memoranda (1852–82):
- Batelling of non-residents and gaudies
- Brewing
- Buildings improvements
- Chapel services
- Estate matters: Horspath rent
- Estate matters: beneficial leases
- Estate matters: Kirton enclosure
- House matters: gas lights in Hall
- Fellowships, suspended
- JCR management
- Library Cttee (report)
- Livings, augmentation of
- Undergraduate rooms
- Tilehurst and Theale schools
- Waynflete School 1877
- School Cttee (Oxford)
- Servants, their salaries and perqs,
- Statutes
- Stipend of Vice-President
- Tutors and tuition

**CP/9/26**
Volume includes minutes of the following committees (1879–93):
- Buildings
- President’s Lodgings
- School Buildings

**CP/9/7**
Volume includes minutes of the following committees (1885–1906):
- Buildings
- Clerks’ pensions
- Fellowship vacancy
- Library
- Memorials
Organists’ portraits
President’s lodgings
Schools
Tower restoration

(b) Files of minutes, some with supporting papers

Misc. CM/2/1–13 Minutes and papers for the following committees:
   /1 Economy (1936)
   /2 Fabric (1939, 1943)
       Grounds (1943)

(c) Committee reports

See section 1/2 above for Bursarial series of reports and for stray reports in the CP/ collection.

See also

Chapter 13 for SCR and JCR Committees, and chapter 16 for minutes of the committees of individual college schools (as distinct from the College’s Schools Committee) and the Magdalen Mission Committee.

4.3 COLLEGE OFFICERS

Note: this section deals with the election or appointment (only) of the College Officers, excluding the President. (See Section 3.2 for the Presidents.) For the administrative records of College departments see below, chapters 5–8.

4.3.1 GENERAL

(a) Waynflete’s statutory College Officers

Waynflete’s statutes decreed that the elected Officers of the College should be the President, Vice-President, Dean of Divinity, two Deans of Arts and three Bursars. Except for the presidency, these offices were held in rotation, usually for one or two years, although the one of the Junior Bursars or the Junior Dean of Arts might become the Senior Bursar or Dean in the succeeding year.

The Vice-President was elected by the President and 13 senior Fellows, and was required to be one of the more discreet and elder Fellows, approved in life and morals; he was to be constantly resident in College to assist the President. The three Deans were also to be elected in the same manner from among the more discreet and elderly Fellows: two were to be Masters of Arts but not graduates in theology, whereas the Dean of Divinity had to be skilled in divinity. The Bursars were to be elected similarly from those of the greatest fitness,
trustworthiness and circumspection.

Some modifications were made from time to time by College Order. For example, one Bursar became known as the Senior Bursar and one of the junior Bursars was appointed as the Riding Bursar, whose duties were to go on annual progress with the estates steward, to collect rents.

(b) The principal College Officers after the 19th century reforms

From 1857 the choice of President was no longer limited to Fellows of Magdalen or New College, and from 1881 all the Fellows took part in the election of the President and other officers. The Dean of Divinity was required to be a Clerk in Holy Orders. From the 1860s the Vice-President served for two years and the other officers for two or more years. The 1882 statutes also amended the provision for Bursars to ‘A Bursar or Bursars’ (wording which continued until 1965), and in practice from 1885 a Senior (Estates) Bursar and a Junior/Assistant (Home) Bursar were appointed. These titles are named in the 1892 Bylaws. The Senior Bursar continued to be chosen from among the academic Fellows until 1930, and most of the Home Bursars were academic Fellows until 1945; they are now always elected as Official Fellows and are only rarely chosen from the academic Fellows.

(c) Other College Officers appointed by statute before 1945

(i) Librarian

One or other of the Fellows was designated Librarian from 1549, and the office appears in the earliest edition of the Bylaws (1892), but the office did not become statutory until 1926. The 1926 statutes decreed that only the Librarian could retain his office after the age of 65.

(ii) Clerk to the College

A Clerk to the College was appointed from 9 Feb 1944 and a College order of 18 Oct 1944 provided for an amendment of the Statutes, to designate the clerkship as a statutory College Office.

(d) Non-statutory Officers recognised before 1945

(i) Organist and Informator Choristarum

The names of the Informatores Choristarum and of Organists from 1490 are recorded from 1483 and their names and biographical details, up to 1845 have been listed by Bloxam, *Register*, vol.II. A list of organists to the current day is available in the search room.
(ii) Secretary to the Tutorial Board

P. V. M. Benecke, who compiled a list of College officers 1814–1941 (MS 407, Appendix IX), included the names of one, two or three ‘Tutors’ for each year adding, in a footnote, ‘This list is intended to show the way in which the system of Tutors worked in the earlier part of the period [i.e. until the 1881 Statutes came into operation].’ Benecke’s ‘Notes on College officials’ (MS 682) summarises the development of the office of Secretary to the Tutorial Board (now known as Senior Tutor).

There was a Secretary to the Tutorial Board from the foundation of the Tutorial Board in 1882, but the method of choosing the Secretary was changed in 1902. The holder of this office was commonly known as the Senior Tutor, a title used from the 1880s but which referred originally to seniority of appointment as Tutor. In 1904 it was stated that ‘The Senior Tutor shall act as the Secretary of the Tutorial Board.’(CP/9/60/7). The official change to the present title of Senior Tutor did not take place until 21 May 1969 (College Order 3 (iv)), however, when an amendment to the Bylaws was ordered. Compare the 1939 edition of the Statutes, which states, simply, ‘The Board shall appoint one of its members to be its Secretary’.

(iii) Garden Master (appointed from at least 1936)

Note: (1) The Senior Tutor, and the Organist and Informator Choristarum, are now College Officers (2015).
(2) See below, Section 6.2 for the Chaplains and Section 15.2.2 for the Master and Usher of the College School in Oxford.
(3) Other offices, such as Steward of the [Senior Common] Room, Dean of Degrees, Tutor for Admissions, Tutor for Graduates, College Safety Officer and Women’s Adviser were not created until after 1945. The usual method of adding new offices is for the list of officers in the Bylaws to be amended by College Order.

4.3.2 ELECTION OF OFFICERS

Printed lists of Officers may be found in successive editions of the University Calendar from 1813.

MC:VP1/A1/1–5 Vice-President’s Registers record names from 1547 (1547–1885)
CMM/1/7–12 College Orders record the election of officers from 1891 (1885–1945)

4.3.3 LISTS OF OFFICERS

MC:DD1/MS1/1 Copy of statutes has list of Deans of Divinity, partly autograph (from 1481)
MS 788 Copy of statutes has signatures of Junior Deans of Arts (1721–1922)
NL/13 Includes list of Librarians, 1611–1920 [20th cent.]
NL/36 See notes on Librarians from 1550 [20th cent.]
4.3.4 DUTIES OF OFFICERS

In general, see the Statutes and Bylaws, and the College orders when new offices were created. Benecke’s ‘Notes on College officials’ (MS 682 below) combines a contemporary summary of duties with an historical background, and covers the functions of the Senior Fellow, Tutor, Senior Tutor and Bursarial Committee as well as those of the Vice-President, Dean of Divinity, Deans of Arts, Bursars, Librarian and Secretary to the Tutorial Board.

CP/9/60/7 Printed list of general duties of the Secretary to the Tutorial Board (1904)
CP/9/60/6 Ts memorandum on stipend and duties of Domestic Bursars in eight other Colleges; list of Magdalen Home Bursars, 1881–1911, with stipends n.d. [1911]
MC:DD1/MS2/1 Dean of Divinity’s book (notes on the office and duties by J. M. Thompson) (1913)
CP/9/13 Vol. contains loose memorandum in ms, with detailed list of duties of the Secretary to the Tutorial Board throughout the academic year, by L[eonard] H[odgson] [c. 1925–6]
MC:F33/2/MS3/1 ‘Notes on College Officials’ [by P. V. M. Benecke] ts, with ms comments by C. C. J. W[ebb] appended [c. 1940]
MC:DD1/MS3/1 A second copy of MS 683 (ts only)
PRC/1/5/5 Duties and stipends of Dean of Arts (1932)
MC:VP1/A2/1 Customs of the College, for the use of the Vice-President [c. 1947]
GPD/26/IV/8 Bursarial Committee paper on reorganising the duties of the Estates Bursar and Home Bursar (1944)

See also:
CP/9/25 Notebook containing memoranda on various aspects of College administration [c. 1850s–80s]
5 ADMINISTRATION: PRESIDENT, VICE-PRESIDENT, DEANS OF ARTS AND CLERK TO THE COLLEGE

5.1 GENERAL

This chapter deals with the administrative records of the President, Vice-President, Senior and Junior Deans of Arts and Clerk to the College. (The office of Clerk to the College, although not instituted until 1944, inherited files and dossiers on fellowships and other matters dating back to 1888.)

These College Officers, like the thirteen senior Fellows, had special powers and duties until 1881. The reformed Statutes then confirmed their position and specified their duties, whereas the ‘thirteen seniors’ ceased to have a special role. Records generated before 1883 are mainly listed in the MS, CS and CP miscellaneous collections. Classified records in the modern sense were kept as a result of extensive reorganisation, following the University reforms of 1877-81. At the present time (1996) the College Office generates the records of the Vice-President, Dean of Divinity, Organist and Clerk to the College.

5.2 PRESIDENT AND PRESIDENT’S OFFICE

5.2.1 GENERAL

Under Waynflete’s statutes the President was elected for life and had wide-ranging powers including the selection of commoners. On a long-established tradition for the payment made to Merton College on the appointment of a new President, see Robin Darwall-Smith, ‘16 Shillings and 8 Pence: Paying our Debts to Merton College’, Magdalen College Record 2006, pp. 143–5.

As the other College offices were held in rotation, usually for only a year or two at a time, the President was a focal point of continuity for correspondence of all kinds. Architects sent their plans to him, tenants wrote on estate matters and schoolmasters about the College schools, and in addition there was the daily business of internal administration. Heads of Houses were also eligible to serve as Vice-Chancellor of the University, and some vice-cancellarial papers have therefore been found with collections of presidential papers. From 1857 there were changes in the powers of the President, and from the 1880s the administration of the College was radically reorganised, as the various committees of the governing body were set up.

Documents received from the President’s office from 1980 onwards have the prefix PR/, PRC/, PRD/, PRE/, PRP/. These are twentieth-century documents except for the President’s Notebooks, which began in 1857. Most of the pre-1900 records are scattered throughout the miscellaneous collections such as CP/, CS/ and MS/.

Note: For a list of Presidents to 1947 see below, Appendix 2.1.
5.2.2 PRESIDENT’S COPIES OF OFFICIAL RECORDS

These records were generated for the President, rather than by the President, but the list is revealing as to the extent of the President’s power and influence. Some other volumes of College Orders and Tutorial Board minutes have now been incorporated into the minute book series.

**MC:PR20/MS1/2**  President Clerke’s statute book (1671)
CBP/1–69  Corn books, President’s copies (1789–1883)
MS 701  President’s Book of Bylaws* (1858–74)

*Note:* The value of this volume lies in the fact that it considerably ante-dates the first printed Bylaws, of 1892.

5.2.3 PRESIDENTS’ NOTEBOOKS AND MEMORANDA BOOKS

**MC:PR20/MS1/1**  Notebook of President Clerke (c. 1672–87)
**MC:PR20/MS1/3–6**  President Clerke’s notes from college records (n.d. [late 17c])
CP/1/34  President’s notebook of memoranda (16th–19th cents.)
CP/2/13  President’s memorandum book (1615–1855)
CP/1/43  President’s book of leases not renewed (1865–72)
**PR/2/1–23**  Presidents’ notebooks* (1857–1974)

* The notebooks kept by successive Presidents from Bulley to Griffiths are most useful for the years 1857–1940, after which they contain little except for newspapers’ obituaries. Part diary, part memoranda, part newscutting- scrapbooks, most of the earlier volumes are indexed and they are an invaluable source for events in College and for news of old members.

5.2.4 PRESIDENT’S ACCOUNTS

**MC:FA1/2/1F/1–2**  President’s buildings account book, receipts and payments (1768–1883)
CP/2/57  Alms account book and President’s Candlemas list (of widows and other beneficiaries) (1855–70)
**MC:DD2/F2/1**  President’s Candlemas account book (1871–88)
MS 367  Volume of college letters includes papers re loans from President Claymond (nos 38,45) (1508, 1516)

5.2.5 SACRISTS’ INDENTURES

**EP/219/1–5**  Indentures made by college sacrist with President on entering office (1481–1522)
5.2.6  CORRESPONDENCE AND ADMINISTRATIVE PAPERS

**MC:F1/MS1/1**  John Dunster’s address to President Bond (c. 1600)

**CS/1**  Papers and corr, mainly Presidential, relating to college plate, including the Magdalen Bowl (1643) (c. 1580–1682)

**CS/35–40**  Misc papers include original, draft and copy corr of Presidents Bond, Frewen, Wilkinson, Pierce, Clerke, Butler and Jenner. Subjects include admissions, visitatorial business, buildings, benefactions (16th–18th cents)

**MS 513**  Corr of President Butler (c. 1722–45)

**MS 508**  Letters of President (Latin) (c. 1747–68)

**MC:PR29 (passim)**  Papers of President George Horne

**MC:PR30 (passim)**  Papers of President Martin Routh

**MC:FA16/1/1C/1**  Official papers of President Frederic Bulley including correspondence (1861–84)

**MC:PR31 (passim)**  Papers of President Frederic Bulley

**CP/9/46**  Corr. with President Frederic Bulley (1858)

**CS/6**  President’s corr. and papers re the College Mission (1884–1930)

**MC:PR32 (passim)**  Papers of President Herbert Warren (material found in the College)

**MC:P414**  Papers of Herbert Warren deposited with the College by the Brodie family

**MC:P233/2/C1/1–3**  Correspondence of President Warren with R. T. Günther (1894–1930)

**MC:P233/3/C1/5**  Letters to Edward Chapman, including from President Warren (1885–1909)

**MC:PR33 (passim)**  Papers of President George Gordon

**MC:PR35 (passim)**  Papers of President Thomas Boase.

**PRC/1–4**  President’s administrative and correspondence files include some of pre-1945 date: see list in searchroom (1920–50)

[Some are on restricted access]

5.2.7  INVENTORIES OF GOODS IN THE PRESIDENT’S LODGINGS

**CS/37/6**  Inventories of goods in the President’s Lodgings (3) (c. 1554/5; 1589/90; 1667)

**CP/2/37**  Inventory of furniture in President’s Lodgings (1667)

**CP/2/39**  Inventory of goods and linen in Lodgings (n.d. [17th cent.])

**MC:FA1/2/1F/1**  Inventory of college goods in President’s Lodgings (in New Buildings a/c bk) (1792)

**CS/23**  Inventory of goods in the Lodgings belonging to the College (n.d. [19th cent.])

**MC:FA1/2/1F/1–3**  As above (1858)

**CP/2/40**  Ts inventory of tenants’ fittings in President’s Lodgings (1928)
CS/26  Ts inventory of goods in the Lodgings belonging to President Gordon (1929)

See also:

MS 805  Bloxam’s notes on goods in the President’s London lodgings in 1487 (19th cent.)

5.2.8  VICE-CANCELLARIAL CORRESPONDENCE AND PAPERS
Since 1571 the Vice-Chancellor of the University has been chosen from the Heads of Houses or Canons of Christ Church. (Earlier Vice-Chancellors need only be Doctors of Divinity. From 1624 all have been Head of House.) Presidents of Magdalen who have held this office have included President Mayew (1484–5), Lawrence Stubbs (1514, 1516), Owen Oglethorpe (1551), Lawrence Humphrey (1571) Nicholas Bond (1589, 1592), Accepted Frewen (1628, 1638), Henry Clerke (1676), Edward Butler (1728), George Horne (1776), Thomas Warren (1906), George Gordon (1938), Thomas Boase (1958). Some of their official Vice-Cancellarial papers have found their way into the College archives.

For the papers of Bond and Frewen see Macray, Appendix to the Fourth HMC Report, p. 464.

MSS 280–282  Letters and papers on University affairs, mainly Vice-Cancellarial, 2 vols (16th–17th cents)
MS 896  Account roll of Vice-Chancellor [Bayllie] (1637–8)
MS 1024/c  Includes papers re visit of Elizabeth I to Oxford, 1592 (1592)
MS 916  Includes memorandum of Butler’s visitation of charitable works, Reading Guildhall (1731)
MS 514/8  Letter to Butler as Vice-Chancellor (8 Nov 1730)
MC:PR29/C1/1–2  Letters (2) to Vice-Chancellor Horne re access to Oxford libraries (1777)
MC:PR29/C1/3  Letter to Horne, as Vice-Chancellor, conveying thanks of the Prince of Wales for gift of an inscribed edition of Longinus (20 Feb 1778)
MC:PR29/C1/4  Letter to Dr Horne, receipt for Oxford contribution to Marine Society (15 Dec 1779)

See also: Section 3.1 for historical papers, portraits and photographs of Presidents. See Section 14 for the personal, academic and literary papers of Presidents including Bulley’s on the history of the college (MS 829) Routh’s theological works and Gordon on Gallipoli; also for the commonplace book of President Horne.
5.3 VICE-PRESIDENT

5.3.1 GENERAL

The Vice-President acts as the President’s deputy in his absence and as acting President during a vacancy. He is an ex-officio member of all committees and presides at presidential elections. The office is therefore always held by one of the more senior Fellows. From 1862 the office has normally been held for not more than two years; it was earlier held for one year only.

The Vice-Presidential records are wide-ranging, and the Vice-President’s Latin registers are among the most important records of the college until c. 1885. They included records of elections and orders and copies of important correspondence with the Visitor and others. In the present century the Vice-President’s records reflect his responsibility for the pictures and plate owned by the college, the Daubeny collection and Botanic garden, benefactions and trusts, and also for college entertainments and gaudies for old members. By the 1930s the College Office was responsible for the Vice-President’s correspondence and policy files.

Until 1902 the Vice-president was ex-officio Secretary of the Tutorial Board, but for the records of the Tutorial Board see below, Section 7.

5.3.2 REGISTERS

MC:VP1/A1/1–5 Vice-President’s Registers, 5 vols (1547–1913)

5.3.3 MEMORANDA BOOKS

MC:VP5/A1/2 Vice-President’s plate book (1834)
MC:VP8/A1/2 Vice-President’s entertainment book (1900–34)
MC:VP8/A1/1 Vice-President’s general memoranda book (1852–9)

5.3.4 CORRESPONDENCE AND ADMINISTRATIVE PAPERS

See MC:VP (passim).

5.3.5 RELATED PAPERS: DUTIES OF THE VICE-PRESIDENT

MC:F33/2/MS3/1 [Benecke’s] ‘Notes on College Officials’ with comments by C. C. J. Webb (c. 1940)
MC:VP1/A2/1 Customs of Magdalen College, for the use of the Vice-President* (c. 1947)
Contains information on bells, chapel, Christmas Eve, Commemorations, Common Rooms, Elections of Presidents, Encaenia, Gaudy, Hall, May Morning, College Meetings, Pictures and Plate, Precedence, Register, commemoration of the Restoration of the President and Fellows, Visitors

5.3.6 RELATED PAPERS: PERSONAL PAPERS

MS 533 Diary of J. R. Bloxam as Vice-President (1847)

5.4. DEANS OF ARTS

5.4.1 GENERAL

Waynflete’s statutes established the offices of Senior and Junior Deans of Arts, which had responsibility for students in the arts and civil law. From 1881 the Deans of Arts have exercised general disciplinary powers over junior members, through referral to the Tutorial Board. The 1946 By-Laws laid down that they should be elected annually, but might be re-elected from year to year.

The Deans of Arts also conducted Deans’ Prayers in chapel. A College order of 3 February 1835 enforced compulsory attendance every evening at ‘Surplice Prayers’ or Deans’ Prayers. (This rule was referred to Lord Selborne for his opinion in 1875.) In 1885, however, came the election of T. H. Warren as Senior Dean of Arts. Warren was not in holy orders, and the responsibility for Deans’ Prayers passed gradually thereafter to the Dean of Divinity, until registered attendance was discontinued in 1926.

Until the institution of the office of Dean of Degrees, in 1965, the Deans of Arts were responsible for presenting candidates for B.A. and M.A. degrees. No administrative papers have been received from the Deans’ office.

5.4.2 STATUTES

MS 783 Statutes for use of Senior Dean of Arts, with Deans’ signatures (1752–66)

MC:DA1/L1/1 Statutes for use of the Junior Dean of Arts, with signatures of Deans (1721–1922)

5.4.3 REGISTERS

MC:DA1/A1/1–4 Deans of Arts’ chapel lists and gate lists, 1865–1926

MC:DD2/A1/2 Dean’s chapel attendance register (with list of B.A.s and M.A.s 1891–1921) (1911–28)
5.4.4 DISCIPLINARY RECORDS

Deans’ disciplinary records are not kept; only a few related papers have survived. See also records of the Tutorial Board. On the Shaw incident see Janie Cottis, ‘A Fabian at Magdalen: the visit of George Bernard Shaw in 1892’, Magdalen College Record (1992), 69–73.

MC:P307 (passim) Papers re incident of a jug of water thrown over C. C. J. Webb, Junior Dean (1892)
MC:F33/1/C3/1–11 Papers re the incident when G. B. Shaw came to Magdalen to address a Socialist meeting (1892)

5.5 CLERK TO THE COLLEGE

5.5.1 GENERAL

This office was established in 1944. The 1946 Bylaws ordered that the Clerk, should be appointed annually and could be re-elected from year to year. The Clerk has responsibility for the Acta of College Meetings and the Proceedings of the Fellowship Committee and Statutes Committee. Files received via the Clerk to the College are included here even if they pre-date the appointment of the first Clerk.

5.5.2 DOSSIERS ON DECEASED PRESIDENTS, EX-FELLOWS, DECEASED FELLOWS

PRD/1–3 Dossiers on deceased Presidents, from President Warren onwards (1931–61)
FD/1– Dossiers on ex-Fellows, Fellows and Emeritus Fellows resigned, deceased from 1888 [restricted access]

5.5.3 ADMINISTRATIVE AND CORRESPONDENCE FILES
[Note restricted access to material less than 30 years old or referring to living persons.]

CC/2/8 Distribution of Professorships and Readerships in Colleges (1927–63)
CC/3/2 Fellowships: general correspondence (1928–54)
CC/3/4 Stipends and pensions (1942–54)
CC/3/5 Report on Fellowships vacant since 1936 (1930–47)
CC/3/12 Fellowships by Special Election (1932–52)
CC/3/13 Reorganisation of Bursaries (1944)
CC/3/14 Fellowship Fund (1941–54)
CC/3/15 Fellows’ Options under Statute of 1938 (1938)
CC/4/2 Amendments of Bylaws (1943–74)
6 ADMINISTRATION: DEAN OF DIVINITY, ORGANIST, AND FELLOW LIBRARIAN

This section lists the records of the Chapel and the Library and their officers, but does not include records relating to the fabric.

6.1 DEAN OF DIVINITY AND CHAPEL

The holder of this post has to be in Holy Orders and is usually now the only Fellow in Holy Orders. Waynflete’s statutes provided for a Dean of Divinity who should have charge of the study of theology. By c. 1860 the duty of providing academic guidance for theological students had largely fallen into abeyance and the Dean instead was associated with the general direction of Chapel services and the discipline of the Clerks and Choristers, since the Chaplains and Organists were not Fellows and members of the governing body. This function was officially recognised in the 1926 statutes. The Dean of Divinity was also closely associated with the College School in Oxford, the College Mission, and the presentment of candidates to College livings or benefices. He was assisted in the conduct of Chapel services by the Chaplains.

Until 1889 the office of Dean of Divinity was held in rotation for one or two years, but it has since become a longer, specific appointment: the 1946 Bylaws provided for appointments of five years, which may be followed by a further five years, but not more.

The Dean’s responsibilities included ordering the Chapel services, selecting preachers for the sermons on St Mark’s Day and St John the Baptist’s day, and the selection and discipline of the Choristers and Clerks.


Note on Organists, Clerks, Chaplains and Choristers:

The Organist & Informator Choristarum was never a Fellow of the College until the appointment of Bernard Rose in 1957, and therefore some classes of record now generated by the Organist are to be found with the Dean of Divinity’s papers for the period covered by this Guide. See Section 6.1.4, however, for records concerning the Organists and Chapel music. In practice, the origin of Chapel records is not easy to determine. Similarly, Chaplains, Choristers and Clerks were not members in the modern sense, although they were on the foundation. Some records of Clerks and Chaplains are found among the Dean of Divinity’s archives, and Bloxam’s biographical Register, vol II (1857) covers Clerks to 1855, Chaplains
to 1856 and Organists to 1845. Bloxam’s *Register*, vol I (1853) covers the Choristers to 1853.

*See also:* Section 10.3 for Chapel buildings and furnishings. For Chapel sacrist’s indentures with the President see Section 5.2.5.

*Note on Dean’s Prayers*

For Dean’s Prayers see also section 4 of this chapter, on the Deans of Arts. Attendance at Chapel was compulsory for a time, although not statutory. Macray’s scrapbook (MS 827) has a printed notice that from 1869 undergraduates must attend prayers at 9.30 a.m., and he notes that he remembered when there were choral prayers for Fellows at 10 a.m. and spoken prayers for Demies and Gentleman Commoners at 7 a.m. in summer and at 8 a.m. in winter. By 1924 members in their first two years were obliged to attend either Dean’s Prayers or roll call, and members of the Church of England were expected to attend Chapel at least once every Sunday [1924 printed *Regulations and Information for Junior members*: TB/106/1]. But note that ‘Deans’ Prayers’ referred originally to prayers where the Senior or Junior Dean of Arts officiated. The Deans of Arts were all ordained clergy until Warren became Dean in 1885. Thereafter it became permissible, and eventually customary, for the Dean of Divinity to be asked to take Dean’s Prayers. The 1926 Bylaws specified the taking of Dean’s Prayers on weekdays and of Mattins on Sundays among the Dean’s duties.

A collection of papers from the Dean’s office was transferred in the 1980s. The collection has now been catalogued as part of MC:DD. Records of the College Schools and the Magdalen Mission are not listed here in detail: see Section 15. For minutes and reports of the Chapel and Choir Committee, the Livings Committee, and the Schools Committee see Section 4.2.2.

What follows here are records which have not been catalogued in the MC:DD collection.

**Inventories**

CP/2/38 Inventory of goods in the Chapel (and other parts of the College) (1659–87)

**The Choir**

The choir consisted of sixteen boy Choristers and eight Clerks, who could be either Lay Clerks or Academical Clerks. Lay Clerks were part of the choir until at least 1950.

**Choristers: general records**

D-Y 40– Deeds re a benefaction of £45 p.a. for the Choristers, charged on properties in Wilts. (1665)

MC:PR30/1/C2/14 Letters re Choristers elected 1809–55 (19th cent.)

MC:P330 (passim) Hansell papers re L. S. Tuckwell (1913)

MS 1006 Printed article on life of a Chorister etc in the mid-19th cent. (1938)
Photographs

MS 761 Chaplains, Choristers and Clerks (19th cent.)
MS 827 (ii) Chaplains, Organist, Choristers and Clerks (1869)

Chapel services

CP/2/63 Committee on chapel services (1869)

MC:OR1/MS1/4 The Magdalen Psalter, 4th edn printed (n.d.)


Bells and bellringers

MC:PR31/1/MS1/2 Notes on bells and bell founders (19th cent.)
MS 704 Testimonials and corr. re bellringers (1892–1916)

6.2 ORGANIST AND INFORMATOR CHORISTARUM

6.2.1 GENERAL

As noted in Section 6.1.2, the Organist was neither a Fellow nor a designated College Officer until 1957. This section is a guide to documents relating to the Organists as individuals, and to their printed and ms music. Reference codes for documents already listed among the records of the Dean of Divinity are not repeated here.

Bloxam’s biographical Register, vol II (1857) covers Organists to the year 1845. A list of Organists up to the present day is available in the archives room. For a commentary on P. V. M. Benecke’s ms reminiscences of Stainer, Parratt and J. V. Roberts (MS 407) see Francis Knights, ‘Three Magdalen organists’, The Organ, vol 68, no. 269 (July 1989), 137–45.


A useful ms list of documents relating to music and musicians in College was made by Francis Knights (1989) and is available in the search room. NL/50/1–3 is a ts ‘Catalogue of the former Chapel Library’ (1991).
Most material relating to the Organist is catalogued under MC:OR. What follows here are records which are not listed there.

### 6.2.2 ORGANISTS

**MC:F33/2/MS2/2**  Includes P. V. M. Benecke’s remarks on J. V. Roberts, Walter Parratt and John Stainer (20th cent.)

**MC:PR20/MS1/1**  Incl. appt of Francis Piggott as Organist, and dismissal of Dr Benjamin Rogers (1680s)

**MS 684/16**  Letter from Visitor re the expulsion of Dr Benjamin Rogers (1686) [for Dr Rogers see also Section 6.2.6]

**MS 700**  Pen sketch of Dr J. V. Roberts, in ‘Isis idols’ series (c. 1893–7)

**MS 1038**  Corr. and biographical material re J. V. Roberts (20th cent.)

**MS 1066**  Fragment of a letter to H. C. Stewart while a schoolboy at MCS (1881)

**MC:F61**  Papers, mainly music manuscripts, of Bernard Rose (O. 1957–81)

### 6.2.3 ORGAN

**MS 800**  Note on sale of organ, p. 28 (1685)

**MC:FA14/3/1F/24**  Papers re the repair of the organ (1696)

**MC:FA14/3/1F/20**  Papers re the organ house (n.d. [17th cent.])

**MS 684/19**  Papers re the Swarbrick organ (1736)

**MC:FA5/3/1AD/7**  Design for organ loft and case, James Wyatt (1792)

**MC:FA5/8/2L/1**  Account for work on the organ (c. 1802–3)

In **MC:PR30/1/MS4/1**  President Routh’s inscription for the new organ screen (1837)

**MC:FA5/8/4C/1**  Corr. re organ (1858)

**MC:FA5/8/2P/1**  Profile of organ [Buckler?] (1854)

**MC:FA5/9/4P/1–2**  Photographs of Gray & Davidson (19c) organ (20th cent.)

F.X., p.27  Photograph of Magdalen College organ case now at Stanford-on-Avon (20th cent.)

### 6.2.4 MUSIC

**MC:P213**  Copy of Hymnus Eucharisticus, by Benjamin Rogers [original c. 1665–86]

**MS 626–628**  Cantatas by J. V. Roberts (n.d. [c. 1881–1919])

*Note:* There is also music in some of the collections of fragments from paste-downs: see MSS 265–267 and Neil Ker, *Pastedowns in Oxford bindings*, (Oxford: Oxford Bibliographical Society, 1954), p. 274. See also music in bindings of MS 279 (16th century statutes) and EL/8 (Ledger H).
6.2.5  CHAPEL SERVICES

MS 1003  Service to commemorate Walter Parratt (1941)

6.2.6  MAY MORNING

MC:P213  Copy of Hymnus Eucharisticus, by Benjamin Rogers [original c. 1665–86]

MC:P281 (all)  Papers of William Black, antiquary on, inter alia, Dr Benjamin Rogers, the Maudelyne grace and Hymnus Eucharisticus (19th cent.)

MS 642  Collected corr., notes, pamphlets, cards, photograph and music re May Morning (19th–20th cents.)

MS 827(i)  Poems, pamphlets, newscuttings etc. (19th cent.)

MS 357  Bloxam’s collection on the Hymnus Eucharisticus (19th cent.)

6.2.7  CHRISTMAS EVE


MC:P433  Programme (1927)

6.2.8  CONCERTS

MS 827  (Inter alia) concert programmes (19th cent.)

MC:P433  Programmes, Singing in Cloisters (1936–7)

6.3  FELLOW LIBRARIAN

6.3.1  GENERAL

The office of Fellow Librarian was not statutory until 1926, but Magdalen was the first college to pay a Fellow to take charge of the Library and the first to have a regular budget for buying books on publication. Waynflete made careful provision for the archives (deeds, statutes, royal charters, bursars’ rolls) in his statutes, but he seems to have taken it for granted that there would be a Library and he himself gave 800 books for its stock. Until the mid-nineteenth century, entrance to the muniment tower was restricted to the President and senior Fellows acting together, but other records were kept in the manuscript room of the Library, and the Librarian gradually assumed responsibility for the archives in general.


Researchers should contact the Fellow Librarian for further references to published and unpublished works.


A collection of library records dating from 1671, formerly housed in the Librarian’s study, was transferred to the archives in the early 1980s and listed with the reference code NL/. A classified list is available in the search room. Other records may be found in the MS and CS miscellaneous collections, together with papers of former Librarians. For the fabric of the library see Section 10, and for minutes of the Library Committee see Section 4.2.2.

### 6.3.2 LIBRARIAN

There is a list of Fellow Librarians 1611–1920 in the search room, compiled by R. T. Günther, which has been expanded to add names from the sixteenth century and 1920–92. This list is still in progress, but the names up to 1882 are all retrievable from the Libri Compti or annual account books: see Section 8 for these. From 1883 onwards the Fellow Librarians are listed with other College Officers.

(a) Lists of Librarians

**NL/13** List of Librarians (incomplete) (1611–1920)

(b) Librarian’s Reports and papers

**NL/8/a** Volume incl. library reports (1880–92)

**NL/8/b** Ditto (1880–1909)

**NL/14** Vol. of ms Librarian’s reports (1920–3)

**NL/15** Vol. of ts Librarian’s reports (1923–55)

**NL/12** [Librarian’s] printed memorandum on improvements needed for the Library and its holdings (1920)

**NL/77** File of papers of R. T. Günther’s papers as Librarian (1920–3)
6.3.3 LIBRARY RECORDS

(a) Accessions and Benefactions

<table>
<thead>
<tr>
<th>Reference</th>
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<tr>
<td>MS 777</td>
<td>Library benefactors’ book (1626–1711)</td>
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<tr>
<td>MS 776</td>
<td>Catalogus Librorum Manuscriptorum in Bibliotheca Magdalensis (n.d. [<em>? from 17th cent.</em>])</td>
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<tr>
<td>MS 728</td>
<td>Benefactors’ Book (general) includes library benefactions (1663–1739)</td>
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<td>D-Y 152</td>
<td>Will and probate of John Fitzwilliam (1696–9)</td>
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<tr>
<td>CS/38/5–6</td>
<td>Papers re library benefactions (17th–18th cents)</td>
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<td>MS 514/9</td>
<td>West’s benefaction (1753)</td>
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**MC:F35/MS1/1 & MC:F35/MS2/5**

Letters to R. T. Günther re the John Longland bequest (died 1547) and notes on Throckmorton (n.d. and 1922)

**MC:F23/C1**

Librarian’s corr.: subjects include the White gift of copy portraits and Bloxam’s proposed gift of James II mss (1841–89)

**MS 845**

Corr. and papers concerning MS Gr. 17 (papyrus of St Matthew’s gospel), incl. letter from donor (5 Dec 1901)

**NL/13**

Volume titled ‘Books, gifts and acquisitions’

- (a) retrospective (c. 1458–1909)
- (b) accessions (1920–33)

**NL/16**

Register of accessions (1925–44)

(b) Accounts

<table>
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<th>Description</th>
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<td>CS/38/5/6</td>
<td>Memorandum re ‘old books sold out of the library’ (n.d. [17th cent.])</td>
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<tr>
<td>NL/1</td>
<td>Guard book, gathering of bills for books and library items such as globes (1671–1821)</td>
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<tr>
<td>NL/2</td>
<td>Book bills and receipts (1850–87)</td>
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<tr>
<td>NL/3</td>
<td>Accounts and corr. (1863–80)</td>
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<tr>
<td>NL/4</td>
<td>Four volumes of Library accounts (1865–1928)</td>
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<tr>
<td>NL/21</td>
<td>Accounts etc re Gerrans Library (1932–53)</td>
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</table>

(c) Correspondence

**MC:F23/C1**

Librarian’s corr (7 letters) (1841–89)

**NL/1**

Correspondence (*inter alia*) (1800–42)

**NL/2**

Correspondence ditto (1863–80)

**NL/7**

Correspondence ditto (1880–1909)

**NL/11**

Correspondence ditto (1910)

**NL/9**

Librarian’s correspondence (1881–c. 1902)

**NL/19**

Bundles of correspondence (c. 1930s–50s)

**NL/26**

2 files of unsorted corr. [mainly 20th cent.]

**NL/21**

Corr. etc re Gerrans Library (1932–53)
(d) Catalogues, indexes and related papers

**MS 776** Catalogue of mss (n.d. [from 17th cent.])

**CS/38/5/8** Part of a library catalogue: theology, A–C (damaged by damp) (n.d. [c. 18th cent.])

**MS 816** Bloxam’s catalogue of books written or edited by Magdalen members, with some biographical memoirs (1851)

**NL/35** Index Codicum MSS [Coxe?] (1866)

**NL/34** Volume titled ‘Exhibits in the Library’ incl. notes on provenance (n.d. [20th cent.])

**NL/3** Includes appointment of Mr Mcfarlane to make a catalogue of the Library (1855)

**NL/5** (inter alia) Inter-collegiate scheme for cataloguing early printed books (n.d. [late 19th/early 20th cent.])

**NL/11/a** Corr. and memo re the inter-collegiate scheme for early printed books (1910)

**NL/11/b** Dr Aitken’s slips for the scheme (n.d. [c. 1910])

(e) Borrowers’ registers

**NL/22/b** Borrowers’ register (1939–46)

**NL/22/a** Borrowers’ register (Gerrans Library) (1935–47)

(f) Suggestions books and desiderati

**NL/10** Bloxam’s volume listing books by Magdalen authors and editors, not yet in the Library (1859–62)

**NL/20/a** Suggestions book (1931–48)

**NL/37** Suggestions book for undergraduates’ classical Library [early 20th cent.]

(g) Lists of books (see also under ‘Stray items’)

**NL/5** (Inter alia) n.d. [late 19th/early 20th cent.]

**NL/8** Incl. with Library reports (2 vols) (1880–1919)

**NL/9** List of works by Magd. authors not then in college Library (1859–62, with additions to 1924)

**NL/13** Volume with list of gifts and acquisitions from the foundation to 1933 (1920–33)

**NL/34** Volume titled ‘Exhibits in the Library’ with notes on books and mss and how obtained (n.d. [20th cent.])

**NL/40/6** Notebook labelled ‘Turris 1–81’ (n.d. [20th cent.])
(h) Staff

NL/5 (inter alia) Library rules; duties of library assistant (n.d. [late 19th/early 20th cent.])

(i) Miscellanea

EP/219/5 (1524) Sacrist’s indenture, 1522, is endorsed with list of books purchased
CS/38/5/7 Memorandum re library keys and regulations for the security of the Library (n.d. [c. 17th cent.])
CS/39/2 Memoranda re books (inter alia) (18th cent.)
CP/2/63 Reports on the Library (1860s–70s)
NL/34 Volume titled ‘Exhibits in the Library’, with notes on some books and mss and their provenance (n.d. [20th cent.])
NL/36 Librarian’s memoranda book with notes on Librarians from 1550, payments to them, and book bequests of the 15th and 16th cents. (N.d. [20th cent.])

6.3.4 ARCHIVES

(a) General

The Founder’s statutes were quite specific as to the essential need for protection of the College ‘evidences, muniments and other writings’. Waynflete’s instructions extended not only to the muniments or title deeds, which protected the source of most of the College’s income, but also named the statutes, the Bursar’s (account) rolls and the manorial rolls. Locked chests and desks were to be provided in the Muniment Tower, and the Governing body must guard against the ‘over-ready and hasty’ display of them.

Until the appointment of a professional archivist in 1977, the muniments and certain other classes of official archives were in the care of the Fellow Librarian (who still has overall responsibility). Other classes, notably accounts and estate records, were in the care of the Bursars. Early records of the archives from these two sources consist mainly of documents recording use of the archives, obsolete lists of documents and reports on the archives. Some are listed in Woolgar, ‘Catalogue of Estate Records’, 219, 252–7. See Macray’s contributions to the 4th and 8th HMC Reports for the medieval muniments, and see also Macray, Notes from the Muniments.

Records of the archives are now catalogued as NLA/. Items are also scattered through the older collections.
(b) Transfer of archives

EL/1  Register A: second leaf of table of contents includes notes on transmission of ‘evidences’ in the time of the Founder (15th cent.)

(c) Use of the archives

CP/2/67  Volume of building accounts also includes notes of accounts and deeds taken out of the [muniment] tower (c. 1550–60)
CP/2/23  Register of documents removed from and returned to the Muniment Tower (1663–1893)

(d) Reports on the archives

EP/237/5  Report by W. D. Macray (18 Jan 1872)
MS 825  Macray’s annotated copy of his Notes from the Muniments, with loose papers incl. two reports to Bursar from Macray concerning his work in cataloguing the muniments (Calendar of deeds) (1877–78)
MC:P233/2/MS5/4  Vol. of R. T. Günther’s papers includes report of Library Committee proposing that a room in Founders Tower should be made into a manuscript room and muniment room (1920)
CS/32  Ts Report of Archives Committee, recommending deposit of muniments in Bodleian Library and commissioning of ts version of Macray’s Calendar of Deeds (7 Dec 1933)

(e) Lists of archives

See Woolgar, ‘Catalogue’ pp. xxxix–xlv

Adds. 96  Fols 1–6 list contents of six sacks of documents (c. 1480)
         Fols 7–10 list contents of ‘Flemish boxes (1481)
         Fols 11–12 list contents of bags of records and rolls (c. 1480s)
Adds 96a  Parchment note listing the keyholders of locks to to the doors and chests in the Muniment tower, n.d. (Found during conservation work on the College’s medieval deeds, 2013) (later 17th cent.?)
CP/3/31  Volume titled ‘Index to deeds and writings in the Tower’, i.e. the ‘Old Catalogue’ of muniments (c. 1610)
CP/1/41  Bursary Book, listing maps and plans of College estates, alphabetically, with dates and name of surveyor (1790)
(f) Correspondence
EP/246/17 General correspondence of W. D. Macray (c. 1880–82)
EP/239/7 Letter from W. D. Macray respecting the taking of casts from the seals among the muniments (3 Dec 1873)

*Note:* see Acta, 1 Feb 1883, no.13, for the fire-proofing of the Muniment Tower.
7 TUTORIAL BOARD

7.1 GENERAL

The revised statutes of 1882 established a Tutorial Board consisting of the President, the Vice-President, the three Deans and three other Fellows, the latter elected by the college tutors as their representatives. By 1939 this had expanded to include all Fellows who were also tutors and lecturers, and two Fellows elected annually; additionally, one of the Bursars was to be a member of the Board.

The Bylaws of 1882–3 gave the Tutorial Board power in three main areas: a) The election and removal of Tutors and lecturers (subject to confirmation at a College meeting); b) The admission, residence, discipline, instruction and removal of all B.A. and undergraduate members of the College; c) the election of demies and examination of candidates, and the award of exhibitions and prizes.

Surviving records of the Tutorial Board before 1945 can be found mainly in two collections, i.e. the CP/9 collection of miscellaneous official papers, which contains most of the early (pre-1920) Tutorial Board records as well as some later documents, and the TB/ series of administrative and correspondence files generated by the Secretary to the Tutorial Board. There are also stray documents among the Fellows’ papers in the MS series.

For published lists of Tutors and Lecturers from 1816 see the University Calendar. MS 407, Appendix IX, has a list of tutors from 1814–83. For the Proceedings of the Tutorial Board and the office of Secretary to the Tutorial Board (officially designated Senior Tutor since 1969) see Section 4.

Note (1) Some of the records series listed here were begun in the 1850s, but were maintained by the Board from 1883 onwards. (2) Access to records of living persons is forbidden. Access to Tutorial Board Proceedings and files is restricted for 80 years after their creation.

7.2 STUDENT RECORDS

These records relate to undergraduate and post-graduate students.

7.2.1 REGISTERS OF MATRICULATION AND ADMISSION

CP/9/3 Registers of matriculation: ms college format completed by the undergraduates themselves. Information on parentage and schooling included. 12 vols (lacks 1913) (1852–1928)

CP/9/9 Commoners’ admissions registers, 4 vols, ms (1861–97)

CP/9/8 Matriculations book (1885–1925)

Note: The official matriculation registers are compiled for the University records and stored with the University archives in the Bodleian Library.
7.2.2 STUDENT DOSSIERS
These files originate in the junior members’ application forms for admission and are updated with later correspondence such as requests for references. Early records are sparse; the full annual series starts only in 1940. There is no access to personal files of living persons.

AD/1–3 Admissions papers (1889–1929)
AD/4 Admissions dossiers (1929–39)
AD/5–11 Admissions dossiers [continuing series] (1926–45)
ADS/1 Application forms for academical clerkships (c. 1920s)
ADS/2 Printed papers and corr re the admission of Rhodes Scholars (1920–5)
ADS/3–4 Senior Demies’ dossiers (1903–62)

7.2.3 LISTS OF STUDENTS

Tutorial Lists
Lists of undergraduates and their tutors, with other information which varies at different dates.

CP/9/15/3 Tutorial lists [continuing series] (From 1923)

7.2.4 SCHOLARSHIP AND ENTRANCE EXAMINATION RECORDS

(a) Documents ante-dating the establishment of the Tutorial Board in 1883

MC:DL1/MS4/1–2 Register of College examinations in Natural Science, with list of candidates and examination papers (1860–6)
MC:F27/1/MS5/2 Mark book incl. demyship examinations (1868–78)

(b) Tutorial Board records

MC:F27/1/MS5/8 Register of demyship examinations (1887–94)
CP/9/6/1–2 Registers of matriculation examinations (1870–1925)
CP/9/16 Notebook re entrance examination results (1923–8)
CP/9/60/2 Lists of candidates for senior demyships (incomplete series) (1891–1929)
CP/9/60/60 Admissions, ms tabulated list (MT 1931)
CP/9/21 Printed admissions forms, indexed (1931–6)
CP/9/17 Counterfoils of forms re examination requirements (3 vols) (1923–54)
CP/9/70 Certificates of exemption from OU Responsions examination & Lists of School Certificates and related corr. & Corr. re entrance candidates (1927–32)
TB/3/5 Modern Subjects scholarship: candidates, marks (1933–44)
TB/4/1 Modern subjects scholarship: mark sheets (1932–61)
TB/4/2 Modern subjects scholarship: answers to questionnaire (c. 1935)
TB/5/1 Modern subjects scholarship: committee reports and corr (1932)
TB/22/1 Scholarship exam results: corr. with schoolmasters (1940–52)
TB/22/4 Natural Sciences scholarship: marks and testimonials (1936–52)
TB/47/1 Entrance exam., specimen papers (1920s–60s)
TB/29/3 Misc. papers incl. candidate lists for senior demyships (1891–c. 1915)
CP/9/60/9 TB Regulations for the admission of Indian students (?early 20th cent.)
CP/9/60/11 Prospectus for Doncaster Scholarship examination in Modern Languages (1929)
CP/9/60/12 Prospectus for examinations for demyships and exhibitions (1928–9)
CP/9/60/13 Prospectus for inter-College mathematical scholarships, demyships and exhibitions (1929)
CP/9/60/14 Prospectus for inter-College history scholarships, demyships and exhibitions (1929)
CP/9/60/10 Printed regulations for demyships examination (n.d.? [20th cent.])

c) Trusts, Exhibitions, Scholarships and Grants

TB/59/8 Emoluments of scholars (inter alia) (1933)
TB/33/1–2 Trusts, exhibitions, grants (1934–48)
TB/35/1 Millington-Drake Exhibition (1933–45)
TB/35/2 Hanseatic Scholarships (1936–8)
TB/35/3 Commonwealth Fellowships (1925–38)
TB/56/3 Demyship fund (1927–66)
TB/35/4 Doncaster Scholarships (1928–38)
TB/35/5 Mackinnon Scholarships (1938–43)
TB/59/5 Organ Scholarships (1943–73)
TB/60/15 Rhodes Scholarships (1929–56)
TB/35/6 Roberts Gawen Scholarships (1941–3)
TB/35/7 Herbert Warren Exhibitions (1936–45)
TB/55/3 Central Scholarship Committee (1940–62)
TB/6/6 Misc. trusts and grants (1944–66)
TB/57/4 Miscellaneous scholarships (c. 1932–76)
TB/60/8 Scholarships and exhibitions (1938–74)
TB/26/3 Corr. with Min. of Ed. re state and postgraduate studentships (1942–69)

d) Special categories of students

TB/58/6 Overseas students (1919–71)
TB/58/9 Services and non-services students (1944–65)
TB/60/14 British Council (1944–71)
7.2.5 ACADEMIC PROGRESS

These are sparse. The College does not keep official records of collections (which can be termly reports given at the end of term or tests given at the beginning of term.) Some of the Secretaries/Senior Tutors, however, kept their own records in the first fifty years of the Board.

(a) Collections and reports

TB/9/4 Registers of termly Collections (1865–88, 1925–6)
TB/9/12 Dean’s Collections book (1895–9, 1921–9)
CP/9/60/61 Collections timetable, with remarks added (Dec 1930)

(b) Prizes

CP/9/18 Counterfoils of vouchers for book prizes (3 vols) (1925–48)

(c) Tutors’ papers

MC:F29/1/MS5/5 H. W. Greene’s ms ‘Book of Pupils’: marks and remarks (Classics) (1895–1910)
MC:P233/3/C1/3 E. Chapman, reports on pupils (Natural Science) (1867–94)
MC:P233/2/C3/1–3 R. T. Günther, reports on pupils (Natural Science), 3 vols (1894–1904)

7.2.6 PUBLIC EXAMINATIONS

(a) Analysis of results

CP/9/60/1 List of Magd. men entered for Hons School of Natural Science, with classes gained in Final Schools and subsequent posts held (1869–88)
TB/5/3 Demies’ performance statistics (1922–45)
TB/29/1 Final Schools and Responsions results (1931–49)
TB/30/1 Final Schools entries and results (c. 1929–1944)
CP/9/60/3 List of Magdalen Senior Demies with date of election, subject, former College, subsequent positions (1891–1921)
CP/9/60/5 Published list of successful candidates for degrees of D.Phil, B.Litt and B.Sc., annotated to mark Magdalen men (MT 1940–TT 1949)

7.2.7 SENIOR TUTORS’ RECORDS

(a) Memoranda books

TB/64/1 Memoranda book of T. H. Warren (1884–5)
CP/9/10 Ditto of G. E. Underhill (1888–1900)
7.2.8 STUDENT MATTERS

(a) Regulations for students

TB/114 Rules re meals; rules re bathrooms (1903; 1909); Regulations and information for members (1920)
TB/1–6/1 Printed Regulations and information for members (1924)
TB/59/13 File on motor cars of undergraduates (1931–55)
TB/57/2 File on marriage of Demies (1943–68)

(b) Residence

CP/9/20 Registers of undergraduates in residence, with some lodgings lists 1934–6 (1927–52)

(c) Former members

TB/5/4 Untraced members (1938–46)
TB/55/6 College testimonials (c. 1940)

(d) Welfare

TB/55/4 University returns re students in receipt of financial help (1934–64)

7.2.9 WORLD WAR II

(a) Service probationers (cadets on short-term courses)

TB/1/10 Probationers’ reports on RAF and RN cadets (1943)
TB/5/6 Service Probationers, World War II: corr and circulars (1939–45)

(b) Members’ service records

TB/1/8 War service and ex-servicemen’s Record (1939–45)
TB/2/2 World War II casualties and decorations (1939–45)
TB/2/8 Ex-servicemen’s file, titled ‘Emergency Legislation’ (1939–45)
TB/2/9 Ex-servicemen’s file, titled ‘Joint Recruiting Board’ (c. 1941–6)
TB/55/6 Ts Roll of Honour, World War II (1939–45); Printed Order of Service, World War II Memorial (1946)
### 7.3 TUTORS’ RECORDS

#### 7.3.1 TUTORS’ STIPENDS AND PENSIONS

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<td>Legal opinion as to whether College could make additions to salaries of tutors and lecturers (1883)</td>
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<td>CP/9/60/20</td>
<td>Pension Scheme for Magdalen College tutors, ts (1914)</td>
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<td>CP/9/60/21</td>
<td>Draft scheme for regulation of Professorial Pension Fund, printed (approved 1916)</td>
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<tr>
<td>TB/22/2</td>
<td>Tuition Fund accounts (1914–19)</td>
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<td>TB/1/7</td>
<td>Tuition Fund corr. and papers (1929–c. 1945)</td>
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<tr>
<td>TB/5/5</td>
<td>Tutorial stipends and tutorship schemes (1933–4)</td>
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<td>TB/2/6</td>
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#### 7.3.2 TUITION

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<td>Reports on Tutors and Tuition (1872–3)</td>
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<td>CP/9/60/67</td>
<td>Prospectus for Law Tutorship, Magdalen and Wadham (1920)</td>
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<tr>
<td>TB/54/9</td>
<td>Language tuition corr (1930–71)</td>
</tr>
</tbody>
</table>
8 BURSARIAL RECORDS: ACCOUNTS (GENERAL AND COLLEGE, MAIN SERIES)

(a) PART ONE: TO 1882/3

8.1 GENERAL

The three college Bursars were required by statute to preserve their financial records, and surviving college accounts are voluminous, with many parallel series contributing to an inbuilt system of checks and balances. The medieval charge and discharge system and the use of Latin as the main accounting language survived until 1882, as in many other colleges, although mercantile organisations by that date preferred the double entry book keeping system and the English language had long replaced Latin for most estate accounts. Non-professional Bursars found it easier to keep to the system they inherited, and it suited the method of remuneration for the President and Fellows, which combined stipends, tuition fees, a share of the entry fines for college estates and an annual dividend out of the surplus revenue.

The financial year ran from Michaelmas to Michaelmas but the summary account and a rough balance sheet were drawn up for internal audit in the following February. The main series of accounts begins in 1480, although some building accounts survive from 1467. The College opened a London bank account with Francis Child & Co. in 1726 and a local account with the Fletcher & Parsons bank in 1802.

From 1883 onwards there were changes in the accounting system as a result of the 1877 Act for the reform of the Universities. There is some overlap, but see section (b), below, for the main accounting series from 1883.

Woolgar’s, ‘Catalogue of the Estate Records...’, vol.1, contains useful summaries of the main categories of accounting records, although lacking the reference codes which have now been assigned. His account largely supersedes Mills, Thesis, Appendix I, ‘Notes on the College’s early financial records’. Successive volumes of Macray’s biographical Register of the Fellows are prefaced by extracts from the College records, including many extracts from the Libri Computi.

There is an explanation of the pre-1883 accounting system in M. J. Jones, ‘The accounting system of Magdalen College, Oxford, in 1812’, Accounting, Business and Financial History vol 1, no.2 (1991), 141–61. Jones cites, as the core account books, the indentura magna (extant from 1480), the libri computi (from 1478) and the billae petitionis (from 1585 until 1651 only); the main subsidiary account books were the corn books (extant from 1594), batells books (from 1653/4), great deductions books (from 1747), quarter sheets (from 1683), digestion books (from 1696/7) and day books (from 1652). Other subsidiary books extant from the eighteenth century include the new buildings accounts, the transmission books, libri reditum, billae placitarum, Demies’ accounts and libri promi. This complicated accounting system was designed, as Jones explains, ‘to prevent fraud, promote accountability and facilitate the calculation of an annual dividend distributed to Fellows.’

For the purposes of the Guide the College account books described by Jones have
been arranged here under headings indicating that they are (a) general College and estate accounts or (b) specifically College accounts for members.

*Note:*
For domestic accounts see Section 9.
For building accounts see Section 10.
For estate accounts see Section 12.
For presidential accounting papers see Section 5.

**8.2 GENERAL SERIES OF RECEIPT AND EXPENDITURE ACCOUNTS**

These are in Latin unless indicated otherwise.

**8.2.1 INDENTURA MAGNA**

The Indentura Magna, sometimes called the Bursars’ rolls, are the Bursars’ annual receipt accounts for income from all sources including college estates and stocks. They are drawn up as an indenture between the Bursars and the President, and hence two copies often survive. Early indentures are in roll form but from 1694 the engrossed indentura are stitched in book form: see Woolgar, ‘Catalogue’, pp. 1–57. Other copies may be found with the Libri Computi and in the CS/ series.

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>EPB/9–11</td>
<td>Indentura Magna annual books (1694/5–1879)</td>
<td></td>
</tr>
<tr>
<td>EPB/12/1–2</td>
<td>Indentura Magna in bound volumes (1850–70 &amp; 1871–82)</td>
<td></td>
</tr>
<tr>
<td>EPB/12/3–6</td>
<td>Indentura Magna annual books (1880–3)</td>
<td></td>
</tr>
</tbody>
</table>

For draft Indentura Magna 1648–97 see draft Libri Computi, 1/2 below.

**8.2.2 LIBRI COMPUTI**

This is the main series of Bursars’ annual accounts for internal expenses. See Woolgar, ‘Catalogue’, pp. 60–61. Early versions may include some estates payments but these are not found after the end of the 15th century. Headings may include College expenses for commons; pensions and portions to officers and scholars; alms and stipends of chaplains, clerks, lecturers and leading servants; expenditure on chapel, hall, treasury, exchequer, kitchen, almshouse, library, President’s lodgings; repairs and legal costs.

The method of drawing up the account varied slightly over the centuries, but in general total expenditure was set against total receipts from the Indentura Magna, q.v., and after payment of allowances, e.g. for trust funds, the surplus was distributed and the Bursars acquitted of their account by the President.

There are two series, engrossed and draft; neither is complete.
8.2.3 BILLAE PETITIONUM

The Billa Petitionis was an account of debts owed to the Bursars from College and estate sources at the end of each accounting year. The total sum due was entered on the Indentura Magna and on the Libri Computi. Only five have survived. See Woolgar, ‘Catalogue’, pp. 58–9.

EP/261/18 Volume of copy billae (1649–73)

8.2.4 REMANENTIA ACCOUNTS

These accounts are in the form of indentures listing the unexpended stock remaining in the Bursars’ hands at the end of the year, including consumables and debts owed, which was handed to the Bursars for the ensuing year. See Woolgar, ‘Catalogue’, p. 226 and Macray, Register, IV, p. 11.

EP/77, 180 Remanentia accounts (1511/12, 1535, c. 1540–9)
MS 946/a Remanentia account (loose in vol) (1537)

8.2.5 TRANSMISSIONES AND BILLAE PLACITARUM

The transmission accounts, probably drawn up for the February internal audit, consist of a rough balance sheet with supporting schedules (transmissio). The volumes may also include an account of small charitable payments (Billa Placitarum). See also the Transmissiones in the Day Books, 1/7 below.

CS/36/20 Transmission papers (1723–43)
CP/2/1–2 Transmission books with Billae Placitarum (1768–1808)
CP/2/3–5 Transmission books (1809–83)
CP/2/6 Billae Placitarum and Candlemas accounts (1803–85)
8.2.6 LIBRI REDITA

The revenue books contained summaries of expenditure accounts with additional memoranda, the ‘Bursars’ charge’ and an account of the income from fines, of which three quarters was divided among the Fellows and one quarter retained for College purposes: see Jones, ‘The accounting system’.
CP/2/8–10 Libri Redita volumes (1697–1723, 1794–1828)

8.2.7 DAY BOOKS

These comprise the Transmissio, or rough balance sheet in Latin, followed by the Bursars’ memorandum accounts in English. The latter include: receipts and payments on the College account; supercomptes, i.e. payments to the President, Demies and Fellows in salaries and dividends, signed by individuals on receipt; reception and arrears of Commoners’ batells (and also caution money); record of settlement of Digestion Book accounts, signed by individuals; wine accounts; bursars’ fees; receipt of fines for the renewal of leases. Later volumes record the College’s accounts with bankers Francis Child & Co. of London (from 1726) and Fletcher & Parsons of Oxford (from 1802). Some volumes have a separate journal for each Bursar’s transactions. The series is incomplete, see Woolgar, ‘Catalogue’ p. 62 for the extant volumes.

The series continues after 1882, see (b), section 1 below.

8.2.8 CHEST ACCOUNT

A record of money held in the College chests in the Muniment Tower, with the amounts loaned or paid to the Bursars and subsequent repayments. See Woolgar, ‘Catalogue’, p.227.

8.2.9 GENERAL ACCOUNT BOOKS

AO/44/1 General accounts ledger ‘I’ (c. 1869–81)
CP/8/52–56 Bursarial draft account books (1826–56)
CP/2/61–2 College business account books, detailing expenses incurred (1830–81)
CP/2/15,64 Income and expenditure accounts (1880, 1881)
8.2.10 COLLEGE AND ESTATE VOUCHERS

These vouchers may relate to internal College administration or to estate administration, or to payments to schools. Some vouchers have printed headings and engravings. Some bundles include correspondence. See Woolgar, ‘Catalogue’, pp. 64–72 and pp. 221–2.

EP/221–252 Bundles of vouchers (1860–86)

8.3 MEMBERS’ ACCOUNTS

8.3.1 BURSARY BOOKS/LIBRI NOMINUM

These comprise gatherings of accounts in three volumes, bound in the 19th century and titled ‘Bursary Books’. The main part of each volume consists of the steward’s accounts in Latin, recording the names of those served with food in hall each day and described as ‘Libri nominum sociorum et scholarium’ or ‘Libri seneschalli’. The lists of names include non-foundationers, i.e. Commoners and graduate sojourners, and may include guests. See Woolgar, ‘Catalogue’, p.223 and Emden, Biographical Register, I, xxix.

CP/8/49–51 Liber Nominum (1476/7–1507)

8.3.2 DIGESTION BOOKS

Digestion Books contain accounts of the debts owed by individual members to the College, with cross-references to the day books. Until c.1728 they also contain draft Libri Computi. There are some gaps in series before 1761. See Woolgar, ‘Catalogue’, p.228.

DGB/1–151 Digestion Books (Latin) (1697, 1699, 1714, 1718, 1720–1, 1723, 1729–30, 1733, 1736, 1740, 1742–6, 1748, 1750–2, 1754–8, 1761–1891)

SDB/1 Small Digestion Book, with termly summaries in English (1817–87)

8.3.3 BATELLOWS BOOKS

Batells were the daily accounts for bread and beer supplied to Fellows and members, totalled weekly. See Woolgar, ‘Catalogue’, p.229. This series continues after 1865: see below, (b) section 2. BB/2 was re-bound and titled ‘Buttery Book’, the name used by Bloxam in his account of the 1688 events, Magdalen College and James II.


Note: see also MS 367 Volume of letters includes battels bill (no. 39) Sept 1508–Sept 1509
8.3.4 GREAT DEDUCTION BOOKS

Weekly accounts of expenses incurred for residence, buttery, library fees etc by individual members; also the amounts to be deducted for residence allowance. See Woolgar, ‘Catalogue’, p.231.

GDB/1–8 Great deduction volumes (1747–1864)

8.3.5 QUARTER SHEETS

Quarterly (termly) accounts calculating the final sums owed by individual members after collating entries from the Batells Books and Great Deduction Books.

CS/34/1–12 Quarter sheets (1683–1686 & 1729–1880)

8.3.6 SOLUTIONES ET ARREARAGIA BATELLARUM

CP/9/36 Account of payments and arrears of batells (1850 and n.d.)
EP/254/23 Account for arrears of rent and batells (1737)

8.3.7 PRAEMIUM ACCOUNT

CP/2/24 Accounts of prizes (1774–1884) and Johnson exhibition (1855–86)

8.3.8 DEMIES’ AND EXHIBITIONERS’ ACCOUNTS

EP/254/17 Account for payment of exhibitions (late 16th cent.)
CP/9/50 Demies’ and Exhibitioners’ accounts (1866–79)

(b) PART TWO: FROM 1882/3

8.4 GENERAL

The main thrust of the University reforms of the late-19th century was financial. The terms of Gladstone’s Royal Commission of 1872–74 were ‘to inquire into the Property and Income belonging to, administered or enjoyed by the Universities of Oxford and Cambridge, and the Colleges and Halls therein.’ Accordingly, the Commission was empowered to call in and examine all the financial records of these bodies. Magdalen, like other colleges, returned the Commission’s questionnaire, giving fifty-two pages of detailed information on its finances, which were printed in the Commission’s Report (1873). The Commissioners found, however, that the accounts of the colleges were not drawn up in such a way that they could be uniformly compared. Magdalen was among those which could not produce a balance sheet for the Commission, and where no external audit was made: the accounts were audited by the President, Vice-president, Steward, the three Deans and thirteen senior Fellows. The
ensuing Oxford and Cambridge Act of 1877 empowered the Commissioners to regulate the form and audit of accounts, which were henceforth to be published, and the 1882 statutes for Magdalen incorporated a statute to this effect. In addition, the Commission required that surplus, disposable revenue might be assessed for contributions to the Common University Fund to help the University and the poorer colleges. Magdalen at that date ranked third in the amount of its net assessable revenue, after new College and Christ Church.

From 1883 onwards, therefore, the College had to deliver to the University for publication by 24 March each year, standardized abstracts of receipts and payments for the College, its trust properties and any special trust funds, with a statement of loans contracted and an auditors’ certificate. New types of account book were needed to produce these, and an immediate end to the old system of the Michaelmas charge and discharge was necessary. ‘The new system began for the year ending December 1883, and by January 1884 a full, interlocking double entry system was in place.’ A professional London accountant, Mr E. Moore, was appointed auditor. For these changes see M. J. Jones, ‘Accounting revolution at Oxford in 1882: the case of a governmental “Deus ex Machina”’ Accounting and Business Records, vol 22 (1992) pp. 125–32.

The standardized accounts were published annually as the University of Oxford Abstracts of the Accounts (1883–1945 and continued). Receipts for Magdalen were listed under three headings, i.e. External, Internal and Trust Funds; payments were grouped as External, Internal, University Purposes and Investments, and the ensuing surplus was divided between the University Purposes Fund, the College Purposes Fund and the Special Purposes Fund. Jones, Accounting Revolution, illustrates these accounts from the 1913 returns for Magdalen.

Minor financial changes resulted from the Royal Commission of the 1920s, which established, for example, a superannuation scheme for the University.

Note:
For estate accounts see Section 10. For domestic accounts see Section 9.

8.5 GENERAL COLLEGE AND ESTATE ACCOUNTS

A more detailed list of the contents of the AO/ series is available in the search room.

8.5.1 AUDITED ABSTRACTS AND STATEMENTS OF ACCOUNTS

| AO/59/1 | Balance sheet and accounts file (1882) |
| AO/70/1 | File of loose papers: Abstracts of Receipts and Payments (for the published OU Abstracts) (1883–1966) [Note: some duplicates in CS/5/1–23 (incomplete) 1907–1933] |
| AO/65/1 | File of summary Statements of Accounts, for the College Contributions for University Purposes (1909–66) |
| CS/5/24 | Ms accounts, returned by the auditor (1929) |
| CS/5/25 | Volume of Abstracts of Receipts and Payments (extracts for Magdalen College only) 1931–7 |
Note:
For estimates and annual statements of accounts from 1930 see also Bursarial Committee proceedings and reports, above, section 3.2.

8.5.2 GENERAL LEDGERS

AO/55/1–9 Corporate Ledgers (the main series of ledgers) (1884–1945)
AO/43/1 Capital and Loan Ledger, estate and College (c. 1883–1925)
AO/48/1–2 Indexed volumes titled ‘Personal Ledger’, containing estate and College accounts (1929–60)

8.5.3 INVESTMENT RECORDS

AO/6/1–2 Stock Registers (1883–1944)
AO/36 Investments Ledger [register] (1943–61)

8.6 HOME BURSARS’ ACCOUNTS

8.6.1 HOME BURSARY GENERAL ACCOUNT BOOKS

AO/1/1–4 Home Journal volumes (1899–1945)
AO/2/1–6 Home Cash books (1896–1947)
DBH/1–5 Home Bursar’s Day Books (1882–9)
AO/20/1–9 Home Bursar’s Day Books (1882–9; 1918–53)
AO/21/1–3 Home Bursar’s Rough Cash Books (1928–c. 1938)

8.6.2 MEMBERS’ LEDGERS, ACCOUNT BOOKS AND PAPERS

Note that not all AO/ volumes titled ‘Ledger’ on the spine are true ledgers in the sense of debit and credit accounts.

AO/5/1–6 Home Ledgers (1884–1946)
AO/54/1–7 Dues Ledgers for members (1897–1945; lacks 1906–13)
AO/56/1 Batells Book ‘4’ (1882–9)
AO/57/1–5 Batells Ledgers (1913–45)
AO/59/1 Ledger ‘L’: batells summaries and payments (1943–5)
HBA/1 House Digestion Book (1887)
AO/49/1–3 Fellows’ ‘Personal Ledgers’ (1903–61)
AO/41/1 ‘Digestion book’, i.e. Fellows’ ledger for batells, stipends etc. 1924–7)
AO/25/1–2 Caution Money Fund (1894–1921)
AO/38/1 Volume titled ‘T’: Tuition Fund accounts (c. 1927–30)
AO/39/1 Volume titled ‘D’: Demyship Fund accounts (1926–30)
AO/32–3 College clubs’ ledgers (1930–71)
CS/29 Corr and accounts concerning the Aromata Account, i.e. College officers’ entitlement to allowances of sugar and nutmegs (1941–54)
8.6.3 PENSIONS AND ANNUITIES

AO/26/1 Register of deferred annuity and endowment policies for (a) President and Fellows, (b) Estates and Home Bursary staff and (c) servants (c. 1920s–1970s)
AO/27/1 Professorial pension fund ledger (1917–28)
AO/28/1–4 Tutorial pension fund ledger (1917–28)
CS/12/5 Annuities and superannuation policies (22) (1919–69)
9 GENERAL DOMESTIC ADMINISTRATION

This section deals with records of domestic administration, including accounts, room occupation, furniture, pictures, plate, kitchen, cellar and brewhouse. It also covers official records of the staff (all of whom were designated ‘servants’ until after 1945). In many cases these records originated in the Bursary but other offices had responsibility for certain areas: for example, the Vice-President had (and still has) responsibility for pictures and plate owned by the college.

9.1 SERVANTS

9.1.1 GENERAL

Waynflete’s statutes provided for the appointment of eight principal servants. A manciple or purveyor was to lay in stores of provisions, assisted by an under-manciple. These soon evolved into a steward, manciple and butler. There were also to be a principal cook with two under-cooks, two porters and a groom for the horses. In view of the quasi-monastic nature of the medieval college, all servants were to be male, with the possible exception of a washerwoman (in default of a laundry-man). Payments to the statutory servants were low, but it was accepted that they could add considerably to their income by commission from tradesmen, and from various unofficial perquisites. For a case study of a successful dynasty of college servants see R. W. Sheppard, ‘Gunner of Magdalen, Venner of St Mary’s: the Genealogy of a Myth’ in Oxfordshire Local History, 4, (Spring 1995), 204–41, and The Gunstones of St Clement’s: the History of a Dynasty of College Servants at Magdalen (Magdalen Occasional Papers 6 [2003]).

The College needed many servants other than the statutory few, to look after the buildings and gardens, to help in the bursary, chapel, library and kitchen, wait at table and act as valets for the fellows and undergraduates. The latter at first brought with them their own servants, and poor students could earn money as servitors, but by 1800 the category of male bedmakers, commonly known as scouts, had become an indispensable part of College life. By 1861, if not earlier, they were assisted by women cleaners, later called charwomen. For the scouts see Christopher Platt, The Most Obliging Man in Europe: the Life and Times of the Oxford Scout (London: Allen & Unwin, 1986).

There are no registers of servants comparable with those for the members of the College, and many have left no trace in the records. However, the names of the statutory servants (with the clerk of accounts and notary) are listed in the ‘Famuli’ section of the Libri Computi (see Section 8.1.2), which go up to 1883. Many other names can be found in the Libri Computi under the sub-headings of chapel, library, gardens and so on. The death of a long-serving servant is occasionally mentioned in the Vice-President’s registers (see chapter 4, section 1/1), and the leading servants sometimes occupied College houses and can be traced through the lease registers (EL/series) if the name is known. From 1883 the accounting system was changed, and it becomes easier to trace the servants and their duties.

9.1.2 BONDS TAKEN ON APPOINTMENT

EP/219/1–5  Indentures between sacristan and President on entering office (1481–1522)
EP/107/14   Bond on appointment of manciple (1686)
EP/108/16   Bond on appointment of cook (1686)
EP/107/8    Bond on appointment of manciple (1705)

9.1.3 SERVANTS’ COMMITTEE MINUTES

CP/9/24/i–ii Minute books (1886–1940)

See also CP/2/63: composite volume of minutes and reports including ‘Servants’ their salaries and perquisites’, late 19th cent.

9.1.4 SERVANTS’ ACCOUNTS

CP/2/48    Bedmakers’ wages accounts (1855–85)
AO/7/1–2   Servants’ and tradesmen’s ledgers (1889–1947)
AO/30/1–5  Weekly wages accounts with signed receipts (1908–46)
AO/31/1–4  Monthly wages accounts with signed receipts (1891–1946)

See also LCE/ series (Libri Computi, 1481–1883)

9.1.5 SERVANTS’ PENSIONS

AO/26/1    Register of deferred annuities for servants (and others) from 1920s
AO/76      Annuities (22) include Lay Clerks and Fellows (1919–69)

Note: for rules of the servants’ pension scheme for deferred life annuities see A0/31/1

9.1.6 CORRESPONDENCE

CP/9/46    Letter concerning the need to replace an unsatisfactory manciple (n.d. [1858])
CS/24      Bedmakers’ petition that their stipends are inadequate (n.d. [?late 19th cent.])
MS 704     Letters concerning college bellringers (1890s)

9.1.7 SERVANTS’ CLUBS

MC:O6      Records of MC Servants Cricket Club (1849–1953)
MC:O7      Records of OU and Colleges’ Servants’ Rowing Club (c. 1950)
AO/32/1    College Clubs’ rough cash book (1930–47)
9.2 KITCHEN, BUTTERY AND CELLAR ACCOUNTS

9.2.1 ACCOUNT OF BAKEHOUSE, BREWHOUSE AND LARDER

A single roll survives from what was probably as annual series. See Woolgar, ‘Catalogue’, p.224.

EP/180/2 Account roll (1483–4)

9.2.2 LIBRI PROMI

Stewards’ and manciples’ household accounts. See Woolgar, ‘Catalogue’, p.230

LP/1–12 Libri Promi (1701–1883)

9.2.3 LIBRI EXPENSARUM

Only one liber expensarum is extant, relating to three out of four terms in an unknown year, possibly from the 1560s. The gatherings contain weekly accounts of billae promi, for domestic expenditure on bread, food, drink, fuel and the amount remaining in store, with some separate accounts for meat and fish consumed. See Woolgar, ‘Catalogue’, p.225.

EP/254/6 Liber expensarum, 3 gatherings (n.d. [c. 1540–70])

9.2.4 REGISTERS OF BATELLS, KITCHEN AND BUTTERY EXPENSES

Registers of weekly accounts for batells and for kitchen and buttery expenses. See Woolgar. ‘Catalogue’, p.232.

BKB/1–12 Registers (1753–1806)

9.2.5 DAILY MEAL ACCOUNTS

Woolgar’s ‘Catalogue’, p. 232, lists only one of the two extant volumes.

DMA/1–2 Daily meal accounts (1853–8)

9.2.6 CELLAR ACCOUNTS

The fine cellars under New Buildings (built in the 1730s) are an indication of the importance of wine in college life. Besides the accounts listed here, see the Libri Compuiti (LCE/), or annual account books, and day books. After 1883, see the Home Account books.
**9.2.7 M anciples ACCOUNTS**

<table>
<thead>
<tr>
<th>CP/2/25</th>
<th>Manciple’s accounts and memoranda (1823–56)</th>
</tr>
</thead>
</table>

**9.2.8 TRADESMEN’S ACCOUNTS**

<table>
<thead>
<tr>
<th>AO/7/1</th>
<th>Servants’ and tradesmen’s ledgers (1889–1947)</th>
</tr>
</thead>
<tbody>
<tr>
<td>AO/29/1–3</td>
<td>Analysis of quarterly bills from tradesmen (1889–1945)</td>
</tr>
</tbody>
</table>

**9.3 KITCHEN, CELLAR AND BREWHOUSE ADMINISTRATION**

**9.3.1 CHEF’S RECORDS**

<table>
<thead>
<tr>
<th>CP/2/42–44</th>
<th>Hall dinner books, with menus, names of those holding private dinner parties (1933–4; 1938–9; and 1941–4)</th>
</tr>
</thead>
</table>

**9.3.2 CELLAR AND BREWHOUSE RECORDS**

Macray, *Register* V, 35, records the building of a brewhouse in 1802–4, and the discontinuing of proof brewing in 1861, except for a sufficient quantity for the High Table and Masters.

<table>
<thead>
<tr>
<th>CP/2/22</th>
<th>Cellar book of wines added or withdrawn (1860–1914)</th>
</tr>
</thead>
<tbody>
<tr>
<td>CP/2/16</td>
<td>Brewer’s book (1825–71)</td>
</tr>
<tr>
<td>CP/2/59</td>
<td>Brewer’s/beer book (1872–90)</td>
</tr>
</tbody>
</table>

*See also* CP/2/63: composite volume of minutes and reports, 1852–82; subjects include ‘brewing’.

**9.4 ROOM LISTS AND FURNISHINGS**

**9.4.1 ROOM LISTS**

<table>
<thead>
<tr>
<th>CP/2/60</th>
<th>Room allocation registers with names of occupants. 3 vols. Indexed (1867–1930)</th>
</tr>
</thead>
</table>

*See also* CP/2/63, composite volume of minutes and reports, 1852–82: subjects include ‘undergraduate rooms’
9.4.2 INVENTORIES AND VALUATIONS OF FURNITURE AND GOODS

Some of the furniture in the President’s Lodgings belonged to the College, and inventories were taken from time to time.

- **CS/1/2**: Valuation of goods including furnishings for Lodgings (1589)
- **CS/36/4**: Inventory of the ‘household stuff’ of President Bond (c. 1589–1608)
- **CS/37/6**: Inventories (3) of goods in the Lodgings (c. 1554–1667)
- **CP/2/37**: Inventory of goods in the Lodgings (1667)
- **CP/2/38**: Inventory of College goods in chapel, bursary buttery, kitchen and stables, and inventory of pewter (1659–87)
- **CP/2/39**: Inventory of goods and linen in the Lodgings (n.d. [17th cent.])
- **CS/37/1**: Inventories of linen in the Lodging (1745, 1791)
- **CP/2/51**: [Includes] inventory of goods in Lodgings (1792)
- **CP/2/53**: Ditto (1856)

9.5 PICTURES

9.5.1 GENERAL

Pictures and other works of art are the responsibility of the Vice-President, who maintains a list which includes paintings, engravings, sculpture, tapestries, relics of the Founder* and other artefacts. Access to this is restricted but the archivist can extract some information for researchers. The list is not concerned with provenance, which can sometimes be established from College Orders, accounts, or labels on the objects. Macray’s *Register* can sometimes be helpful. The portraits were listed in Poole, *Catalogue of Portraits*, vol. 2, 208–42.

* Surviving relics are the buskins and stockings of the Founder. Waynflete’s mitre and pastoral staff were removed by the Parliamentary messenger as ‘popish’ in 1646.

9.5.2 INVENTORIES AND VALUATIONS

- **MC:F35/MS2/3**: Günther’s catalogue of pictures (1901)
- **CP/2/41**: Inventory and valuation of pictures, furnishings and effects (1942)
- **PRC/1/5**: File on portraits (1931–3)
- **PRC/2/5**: President’s file on pictures and tapestries [restricted access] (1927–72)

9.5.3 PICTURES AND DRAWINGS IN THE ARCHIVES

(Excluding architectural and topographical drawings, and portraits of Fellows etc.)

- **MS 686**: Bound volume of watercolours and text ‘On sunsets’ by the Revd. William Gilpin (1724–1804)
9.5.4 PHOTOGRAPHS

There are only a few photographs of College pictures and works of art in the archives. Some images are listed in the B/ and PH/ collections.

9.6 PLATE

9.6.1 GENERAL

Provenance of the College plate is derived mainly from inscriptions, although inventories of plate sometimes name donors and the Libri Computi (annual accounts) occasionally mention sales of donated plate: for instance, in 1594. The College plate is in the care of the Vice-President.

A list of donors’ plate is published in in Macray’s Register, vol. 3 (1901), Appendix 3, pp. 207–61; there is an ms version in CS/30. The most complete published list is that of E. Alfred Jones, Catalogue of the Plate of Magdalen College, Oxford (London: Humphrey Milford for Oxford University Press, 1940), which has illustrations and an index of donors.

Most of the surviving plate has been given since 1590. Some of the chapel plate was disposed of in 1563 and other items were sold in 1594. The president and Fellows agreed to give the College plate to Charles I in 1642, but managed instead to raise £1,000 for him by borrowing. In 1643, however, the King asked for the ‘loan’ of the plate, and this time all was sent except for the chapel plate and the Founder’s mitre and crozier. The Founder’s mitre and crozier were confiscated by the parliamentary messenger as ‘Popish’, in 1646; attempts to recover these relics were unavailing. President Frewen, however, redeemed and restored to the College the ‘Magdalen Bowl’, which is a gilt bowl surmounted by a figure of Mary Magdalen, now known as the Founder’s Cup. John Hayward’s article on ‘The Tudor Plate of Magdalen College, Oxford’, The Burlington Magazine, 125 (May, 1983), 260–5, takes account of documents not seen by Jones, which relate to the Founder’s Cup. The standard work on early plate is Philippa Glanville, Silver in Tudor and Early Stuart England: A Social History and Catalogue of the National Collection (London: Victoria and Albert Museum, 1996). See also Helen Clifford, ‘The Secret Life of Magdalen College Silver’, Magdalen College Record (1996), pp. 73–5.

From 1659 the plate is well documented in inventories and plate books.

9.6.2 REGISTERS OF PLATE

<table>
<thead>
<tr>
<th>Volume</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>CP/2/27</td>
<td>Volume titled (a) ‘An Inventory of the Colledge Plate’ and later (b) ‘College Plate 1650’. Includes a list of plate given or bought, 1650–59 (1659–66)</td>
</tr>
<tr>
<td>CP/2/38</td>
<td>Volume titled ‘Inventory of all the Colledge goods...’ continues as a plate book (1672–87)</td>
</tr>
<tr>
<td>CP/2/29</td>
<td>Volume titled ‘College Plate-1743’ relates to the years 1688–1721</td>
</tr>
</tbody>
</table>
MAGDALEN COLLEGE, OXFORD

DR. JANIE COTTIS’S GUIDE TO THE ARCHIVES 1996 (rev. 2016)

CP/2/28  Volume titled ‘College Plate 1717–18’ relates to 1718–41
CP/2/30  Volume titled ‘Magd.Coll. Plate Book 1834’ and inside: ‘The Vice-President’s Book’ (1834–71)

9.6.3 INVENTORIES OF PLATE

For the inventory in B. M. Harl. MSS 4240 see Jones, Catalogue, p. 92. Inventories dated 1590–1685 are transcribed in Macray, Register, 3, Appendix 2, pp. 197–206 and in Jones, Catalogue, pp. 92–103.

MS 250  Inventory of plate (1516)
EP/197/16  Inventory of plate ‘remaining in custody’ (1572–3)
EP/198/3  Inventory of plate (1576–7)
CS/1/1  Note of plate in President’s custody (1580)
EP/198/8  Inventory of plate in the buttery (1584)
CS/1/2,10  Valuation of plate bought and sold (1589)
CS/1/9  Inventory of President’s plate (n.d. [16th cent.])
LCD/2  Liber Computi volume includes inventory of buttery plate (1602)
CP/2/27  Record of plate bought and given (1650–66)
CP/2/28  Record of College plate (1717–41)
CP/2/31  Printed inventory of plate (1874)
CP/2/32  Ditto (1895)
CP/2/53  List of plate (loose in a/c volume) (n.d. [19th cent.])
CP/2/33  Ditto (1929)
CP/2/34  Ts inventory of plate prepared for insurance purposes by Messrs Walford & Spokes, Oxford (1913; with loose papers to 1928)
CP/2/35  Ts inventory (1949)

9.6.4 ACCOUNTS AND VALUATIONS

CS/1/2  Valuation of plate bought and sold (1589; (see also related note, CS/1/10)
CS/1/3  Receipt for the Magdalen Bowl (for melting down) (19 Jan 1642/3)

9.6.5 CORRESPONDENCE

EP/144/40  Letter from William Browne concerning plate sent to Dr John Dale n.d. (c. 1660)
EP/144/39  Letter from John Dale concerning plate pawned by him (1661)
CS/1/4–7  Correspondence concerning donations of plate (Digby, Plummer, Tounson, Speed) (1673–82)
CP/9/62  Letter from R. T. Günther (1907)
CP/2/34  Loose papers in plate book include corr.regarding the Monteith Bowl and Prince of Wales’s cup (1915–28)
9.6.6 OTHER PAPERS

**MC:VP1/A1/1**  Vice-President’s Register containing copies of letters *temp.* Civil War, concerning plate (1547–1686)

**CS/1/8**  Accepted Frewen’s memorandum relating how he bought back the Magdalen Bowl (n.d. [17th cent.])

**CP/9/25**  Memoranda book with notes on plate (1852–8)

**CP/9/62**  Notes on plate by R. T. Günther (c. 1907)

**MC:VP3/C1/1**  Vice-President’s file on plate, including photographs (1939–61)

9.7 LODGE

**CP/9/60/8**  List of messenger’s duties (n.d. [20th cent.])

See also now **MC:HP**.
10 COLLEGE BUILDINGS

The new catalogue of architectural papers (MC:FA), created in 1997–9, contains more detailed information on buildings and their architects. This catalogue is searchable on Adlib.


10.1 INTRODUCTION

Magdalen College was built on the site of the thirteenth-century Hospital of St John the Baptist, and parts of the hospital buildings were incorporated into the College, in the High Street range for example, and most visibly today in the building known as the Old Kitchen. The central College block, built around monastic-style cloisters, consisted of the Chapel, Hall, Library, Founders Tower and Muniment Tower, erected between 1473 and about 1510; the last building in this phase was the Great Tower, added between 1492 and 1509.

Minor alterations and additions were made during the seventeenth century. Additions included the Grammar Hall in St John’s Quadrangle, dated 1614, the Kitchen Staircase and new stables, added in 1635, and a Baroque gateway erected at about the same time, which was the main entrance into St John’s Quadrangle from Gravel Walk. The Chapel interior was re-furnished in Laudian style in the 1630s and the High Street facade, west of the Tower, was rebuilt in 1665.

By the early eighteenth century the original Cloister buildings were dilapidated and the Fellows and Gentleman Commoners wanted more spacious and luxurious accommodation. The ideas of the President, Fellows and architects of the day were ambitious, extending to the demolition of most of the original buildings except the Great Tower, Hall and Chapel. The New Buildings erected from 1733 onwards to Holdsworth’s design were intended to be the first stage of a Great Quadrangle, to which would be added a new Library and Lodgings and a new entrance from Longwall. This plan was never perfected, although a number of architects submitted plans, and the only other changes during the eighteenth century were alterations to the Lodgings, by Keene, and the Chapel, by Wyatt.

In 1820 a fire destroyed most of Magdalen Hall, which then moved from its site adjoining Magdalen College to Catte Street. This created a new possibility of expanding westwards towards Longwall. The Longwall area itself was at first occupied by the College School, for which J. C. Buckler designed a new Schoolroom in 1849. The fashion for Gothic architecture led to a refurnishing of the Chapel by L. N. Cottingham in 1830, and in the same decade a Gothic Revival gateway by Pugin replaced the baroque gateway at the western entrance, but this, too was taken down in the 1880s, to make way for St Swithuns Quadrangle. When St Swithuns was completed, the Lodgings were rebuilt by the same architects, Bodley and Garner, and a new southern entrance by the same architects was added.

During the 1920s, the College School moved from the College site to a the boarding
house site (built in 1894) in Cowley Place; the Schoolroom was then converted into a New Library for the College and Longwall Quadrangle was built, to the design of Sir Giles Gilbert Scott. This work was finished by 1930, completing the pre-1945 set of buildings.


10.2 PLANS AND DRAWINGS: GENERAL

10.2.1 INTRODUCTION

The archives contain a fine collection of architectural drawings of the 18th–20th centuries. Originally access to the drawings had been hampered by their scattered, random placing, often in bound volumes. However, these volumes have mostly been dismembered, and the new catalogue has attempted to make access to the papers easier.

As well as plans drawn up by College architects such as John Buckler and Joseph Parkinson, schemes were submitted by many other architects of the eighteenth and nineteenth centuries. The archives collection now includes plans and drawings by Bodley & Garner, John Chessell Buckler, Burrough, Cottingham, Goodwin, Harrison, Hawksmoor, Keene, Nash, Repton, George Gilbert Scott, Giles Gilbert Scott, Street, Wilkinson and Wyatt. The College’s collections of framed watercolours includes further designs by L. C. Cottingham and T. Allom.
10.2.2 PRESIDENT’S COLLECTION

Recataloguing the collection has meant the creation of a fresh set of references (a concordance between these and the older references is available).

The provenance of most of the items which originally bore the reference codes A–F is that they were sent originally to the President of the day and were housed in the Old Library. They are now in the archives. For many years a card index, probably compiled by President T. S. R. Boase, had been the best starting point for access to these.

Boase had referred to the following call numbers/reference codes and other means of identification:

F.1–XV: Large guard books containing plans and drawings mixed in with prints, photographs and other papers. The work of a single architect, e.g. John Buckler, may be scattered through a number of F. volumes and in other sections of the collection. Items from most of these volumes have now been separately mounted after cleaning and repairs, and re-arranged.

‘Case’: Single items now numbered A–E and stored in solander boxes.

‘Fd.’: Framed items in care of Vice-President, who maintains a list of their whereabouts (not available to the public).

‘Günther’: Album of prints and photographs only, now MS 1107.

This list has been replaced by the new catalogue.

10.2.3 BURSARY PLANS

From c. 1875 onwards architectural plans were sent to the Bursary. Most of the extant Bursary plans dated 1939 or earlier have now been transferred to the archives at various times, and these had been assigned MP/1 and MP/3 reference codes, as part of a mixed collection of maps and plans. A catalogue of MP/1 items (ms) was compiled by Francis Steer in 1977, and a card catalogue of MP/3 items was begun in the early 1980s and continues. Several items from the MP sequence have been recatalogued; the concordance shows which drawings originated from these source.

10.2.4 TOPOGRAPHICAL PRINTS AND DRAWINGS

The catalogue of architectural papers includes many topographical prints and engravings. Unpublished sketches by Buckler can also be found interleaved in J. R. Bloxam’s copies of his biographical Register, MS 881 (esp. volume 3), and in Bloxam’s three ms volumes on the Presidents of Magdalen, MS 655.

10.2.5 CORRESPONDENCE

MC:FA16/1/C1/1 is an important collection of letters and related papers concerning the attempts to rebuild the College from the 1780s to the 1840s.

Several correspondence files on the College’s buildings, especially Longwall Quadrangle,
and the creation of the New Library, which date from the 1920s and later, have been transferred from the Bursary as Accession Nos. 00/111. These records have not been catalogued, but a summary list is available.

10.3 ARCHITECTURAL PLANS, PRINTS AND DRAWINGS, (A) ARRANGED BY PLACE

10.3.1 ST JOHN’S HOSPITAL: SURVIVING FEATURES

Documents relating to the Hospital are listed at MC:FA2.

See R. T. Günther, ‘On the architecture of the Hospital of St John’, in Salter, Cartulary, Appendix III, pp. 393–434. Günther’s essay reproduces some of the scale drawings from J. C. Buckler’s ms ‘Rough notes concerning the history of the Hospital of St John the Baptist...’ (British Library Add. MS 27963).

10.3.2 COLLEGE BUILDINGS ERECTED BEFORE 1700

Drawings of the College as it appeared before the mid-eighteenth-century expansion can be found in the College collection of prints and drawings. See also Dav[id] Loggan, Oxonia Illustrata... (Oxford: n.pub., 1675). For a sketch of the old Library shelving by Clarke, c. 1720s, see Colvin, Worcester College, no. 86. On the Great Tower, see Robin Darwall-Smith, ‘The Building of the Great Tower’, Magdalen College Record 2004, pp. 83–90.

Note: for Magdalen Hall, which occupied part of the College site as a separate institution until the 1820s see also Section 15.1. The remaining section of the Grammar Hall, which was also on the Magdalen Hall site, was retained after the fire of 1820 and became part of the present College.

(a) Site Plans may largely be found in MC:FA1.

(b) Grammar Hall, Magdalen Hall

The old School Hall, on the west side of St John’s Quadrangle, was pulled down in 1828 except for its northern, turreted end, now known as the Grammar Hall. Magdalen Hall was largely destroyed by fire in 1820, and the College paid for its re-siting in Catte Street, on the old Hart Hall site.

Papers may be found at MC:FA10. Some material on the old Gravel Walk is at MC:FA11.

(c) Chaplains Quadrangle: See MC:FA9
(d) The former Baroque Gateway
This gateway was the main entrance to the College from c. 1635 until 1844, and stood at the end of Gravel Walk, leading into St John’s Quadrangle. For many years this gateway was attributed to Nicholas Stone, but accounting papers and correspondence have since established that the Christmas brothers of London were responsible. The original plans have not survived.

See MC:FA7.

10.3.3 ALTERATIONS TO THE COLLEGE CHAPEL

Papers on the Chapel may be found at MC:FA5.
There is no illustration of the Chapel interior as it looked after the Laudian refurnishing of 1629–35, but some of the salient features can be seen in G. G. Cooper’s drawing of 1811, which also shows Wyatt’s wall niches and imitation stone vaulted roof, constructed 1785–91. On Fuller’s mural behind the altar see M. J. H. Liversidge, ‘Prelude to the Baroque: Isaac Fuller at Oxford’, Oxoniensia 57 (1992), 311–29.

L. N. Cottingham refurnished the Chapel in Gothic Revival style in 1828–37; Cottingham’s east and west designs were framed, and now hang in the College in Fellows’ rooms. The archive has a copy [ref. GPD/42] of Janet Myles, ‘L. N. Cottingham, 1787–1847, architect: his place in the Gothic Revival’, (unpublished doctoral thesis, Leicester Polytechnic, 1989).


10.3.4 SCHEMES FOR ALTERATIONS TO CLOISTERS

Even after the idea of the Great Quadrangle (see Section 10.3.10) had been abandoned, several architects wanted to take down or lower the north side of Cloisters, so that those occupying rooms in New Buildings would have a better view of the Tower and Chapel, and the view from Cloisters would similarly be opened up. The College started to carry out this plan, but there was an outcry and the north side was swiftly rebuilt, but without the accretions of dormers.

Other plans submitted but not adopted were for extending or rebuilding on the east side of Cloisters.

Relevant papers may be found at MC:FA3 and MC:FA16. See also Robin Darwall-Smith, ‘The Demolition of the North Side of the Cloisters, or: Martin Routh the Dangerous Innovator’, Magdalen College Record 2005, pp. 96–108.

10.3.5 PLANS FOR NEW GATEWAYS

Papers on the gates may be found at MC:FA7.
The principal gateway to the College, at the end of the Gravel Walk, was a Baroque gateway erected in the 1630s. A number of schemes for a new gateway were proposed by Wyatt and others, but none was adopted until A. W. N. Pugin submitted a design in 1844. This gateway would now have been the only Pugin building in Oxford, but it was taken down less than 50 years later to make way for St Swithin’s Quadrangle and the present gateway, designed by Bodley and Garner, erected on the High Street.

10.3.6 PROPOSALS FOR A NEW GRAMMAR SCHOOL AND MASTER’S HOUSE

Relevant papers may be found at MC:FA16 and MC:FA17.

After the Magdalen Hall fire of 1820, schemes for improving the College buildings often included plans for expanding the College westwards, and for moving the College school and master’s house to the area near Longwall. Some schemes proposed the demolition of the remaining section of the old Grammar Hall. The College finally decided to retain the Grammar hall, but the school was moved westwards into the site adjoining Longwall, where it remained until 1930.

A design by J. C. Buckler for a new Choristers’ School was adopted by the College Meeting in February, 1844, but in May the College ordered that architects should be invited to send in plans for a school and master’s house. A new design by J. M. Derick/Derrick was chosen in November 1844, when it was also ordered that 20 guineas should be given to each of the three runners-up: Thomas Allom, A. W. N. Pugin and G. G. Scott. The project was temporarily abandoned for some years while a law suit between the School and the College was settled, and in May 1849 the College reverted to Buckler’s cheaper plan without a master’s house. See further Robin Darwall-Smith, ‘Thomas Allom and the Building of Magdalen College School’, Magdalen College Record 2002, pp. 85–97, and Robin Darwall-Smith, ‘Before the New Library: The Archivist’s Story’, Magdalen College Record 2013, pp. 75–86.

This new schoolroom, in Bath stone, was converted into a New Library for the College in 1930; the plans were drawn up by Sir Giles Gilbert Scott, who also designed Longwall Quadrangle.

10.3.7 ALTERATIONS TO THE HALL

Material on the Hall may be found at MC:FA4. It was rebuilt by James Wyatt in the 1790s, with a new plaster roof, which was in turn replaced in 1902/3 with a wooden one, closer in intent to the original, designed by G.F. Bodley.

10.3.8 HOLYWELL MILL

Holywell Mill was acquired in 1879 from Merton College. The original building was probably taken down while still in Merton’s ownership.
Papers on the Mill, and on the rebuilding work there from the 1990s, there may be found at MC:FA25.

10.3.9 ALTERATIONS TO THE KITCHEN AREA

Papers on this may be found at MC:FA9 and MC:FA24.

10.3.10 SCHEMES FOR THE OLD LIBRARY

Papers on this may be found at MC:FA6. These plans are for alterations or extensions to the Old Library. For plans to rebuild the Library as part of the Great Quadrangle scheme see Section 10.3.12.

Note: for the New Library see Section 10.3.6. (c).

10.3.11 LONGWALL QUADRANGLE, 1928–33

Longwall Quadrangle was built in 1928–30 after the Grammar School moved to Cowley place. It was designed by Sir Giles Gilbert Scott in Clipsham stone, with a Cotswold slate roof. For earlier schemes, and the Choristers’ School, later the New Library, see Section 10.3.6.

Papers on this are at MC:FA21.

10.3.12 NEW BUILDINGS AND THE GREAT QUADRANGLE SCHEME

Papers on this may be found at MC:FA14 and MC:FA16.

By the early eighteenth century the Cloisters and Lodgings were in a dilapidated state and unsuited to the needs of the wealthy Gentleman Commoners and Fellows of independent means who now made up most of the College members. A number of architects sent proposals for building a great new quadrangle, often with the addition of new library and lodgings as well as accommodation for members and a wide carriage entrance from Longwall. It was intended that parts of the old College would be destroyed.

The plans of Edward Holdsworth, a former Fellow, were the basis of the design drawn by William Townsend and accepted by the College in 1731. James Gibbs, Francis Smith, Lord Digby and probably Sir George Clarke had also been consulted. Townsend was in charge of the construction, which began in 1733. Only the north side of the quadrangle, now known as New Buildings was built, however, although the east and west ends of the south facade were left unfinished, awaiting the completion of the scheme. Schemes for completing the quadrangle and for modifying the Georgian facade of the existing building continued to be sent to the College until the early nineteenth century.

When Magdalen Hall burned down, in 1820, the College had the option of expanding westwards on the enlarged site and plans for completing the Great Quadrangle were
abandoned. The facing of the rough unfinished ends of New Buildings, was at last accomplished in 1826. It used to be thought that this work used designs of Thomas Harrison based on a suggestion by John Buckler, but the contract for the work (MC:FA14/4/5L/1) named Joseph Parkinson as the architect. Parts of the Headington stone building were refaced with Bath and Clipsham stone in 1925. On the plans for the redevelopment of Magdalen from the 1790s to the 1820s, see the very candid memoir of John Chessell Buckler at MC:P371.

The architectural plans and drawings include ground plans, block plans, elevations and perspective views. See also Colvin, Worcester College catalogue, nos. 84–85 (Hawksmoor), 146–49 (Clarke).


**10.3.13 PRESIDENT’S LODGINGS**

Papers on the Lodgings are at MC:FA8, but some of the schemes in MC:FA16 include ideas for remodelling the Lodgings too.

Plans for new Lodgings for the President were an integral part of some of the Great Quadrangle schemes (see Section 10.3.12), but these were never carried out. John Buckler and Joseph Parkinson made a number of suggestions which were abortive. Apart from Henry Keene’s Georgian alterations, no major changes were effected until 1886–8, when the Lodgings building was virtually rebuilt in Taynton stone to the design of Bodley and Garner, retaining the old kitchen wing, main staircase and some other features.

**10.3.14 ST SWITHUNS QUADRANGLE, 1879**

Papers on this quadrangle are at MC:FA20.

Bodley and Garner were chosen as the architects for this expansion in 1879, after a competition. The unsuccessful competitors were Basil Champneys, G. E. Street and William Wilkinson. The Tower and buildings are in Milton and Taynton stone. Plans for the new gateway on the High street, also by Bodley and Garner, have not survived, and few for the new Lodgings: see Section 10.3.13.

**10.3.15 WEST’S BUILDINGS**

 Designs for privies, with separate accommodation for Fellows, Demies and servants are at MC:FA15.
11 GARDENS AND GROUNDS

11.1 GENERAL

Magdalen has the most extensive private grounds of the Oxford Colleges and has long been famed for its grove, or deer park, its water-walks along the Cherwell and the fritillaries in the meadow. When the College succeeded to the site of St John’s Hospital it acquired the hospital’s physic garden, orchards and fishponds, and the gardens and riverside walks are clearly shown in the Agas map of Oxford, dated 1578. Fortifications erected in the grounds during the Civil War became an adornment, notably the banked walks leading to the bastion known as Dover Pier. These were the paths beloved by Joseph Addison (Fellow 1697–1711), author and editor of the Spectator and an early advocate of ‘natural’ gardening; he was particularly fond of the water-walks, known since the nineteenth century in his honour as ‘Addison’s Walk’. Designs for alterations to the grounds in the romantic Gothic mode, made by Humphry Repton in 1801, were rejected by the College; Repton’s suggestion that the meadows should be flooded would have added to their picturesque effect, but would also have deprived the College of the fritillaries for which the meadows are famed in spring.

Fallow deer were probably introduced into the Grove in the early years of the eighteenth century; the earliest reference to deer in the College accounts is in 1705. Before that date there had been formal avenues for recreation, but from the eighteenth century a more informal and naturalistic planting of trees produced a sylvan effect until the Dutch elm disease drastically reduced the number of specimens. In 1756, the area behind New Buildings also contained a bowling green and gardens. Other animals and birds have been kept from time to time, including swans (1490–1904), a she-bear (1509), peacocks (c. 1852–6) and an emu (1884). A gift of ostriches was declined in 1894 (Macray, Register, vol. 8, Index).

There was a revival of interest in the flower borders and Fellows’ garden from the 1930s, perhaps attributable to Professor Tansley, ‘the father of modern ecology’ who was Sherardian Professor of Botany and Fellow of Magdalen from 1927 to 1937. In October 1936 the College appointed G. R. S. Snow as Garden Master, probably the first Garden Master at Magdalen. This post was not a College Office in the strict sense, however, and the Bursarial Committee continued to have responsibility for the Grove, meadows and walks, the commercial market garden in Marston Road, for ‘trees and tree-like shrubs’ and the gardeners. The former layout of the gardens and grounds can be seen in Loggan’s Oxonia Illustrata and Williams’ Oxonia Depicta, sive collegiorum et aularum in inclyta academia Oxoniensi... (No place, publisher or date [Oxford, 1733]). Traces of the former avenues and other features are still discernible in aerial photographs and the line of planting has recently been confirmed by a resistivity survey.

There is material on the gardens and grounds in Buckler, Observations, and information on the Grove in Evelyn Philip Shirley, Some Account of English Deer Parks (London: John Murray, 1867), p.36. Wilson added an appendix on the College grounds to his history, Magdalen College, and R. T. Günther, Oxford Gardens... with Notes on the Gardens of the Colleges and on the University Parks (Oxford: Parker & Son, 1912) has a useful section on Magdalen College. For more recent research see Mavis Batey, The Historic...
Gardens of Oxford and Cambridge (London: Macmillan, 1989). Articles in the Magdalen College Record include Brenda Parry-Jones, ‘The Addison Gates and their acquisition’ (1988), 42–4 and Roger Hutchins, ‘Tensions in the Deer Park’ (1995), 96–102. The Bursarial Committee Proceedings are the main source from 1885 (see Section 4.2.2), notwithstanding the creation of a joint Fabric and Grounds Committee in 1943 (for which there are no minutes or proceedings in the archives). For 1786–1885 see the indexes to the Acta of the College Meeting, Section 4.2.2. For the Garden Master see Section 4.3.1.


Note: For the Botanic Garden, whose site belonged to Magdalen College, see Section 15.

11.2 PLANS, DRAWINGS AND SURVEYS

CP/3/15, p. 178 Survey by Lewis Andrewes (c. 1677)
MC:FA14/1/3AD/4 Sketch plan of grounds, probably by Edward Holdsworth (n.d. [c. 1730])
MC:FA12/3/1M/1–6 Plans of Magdalen Grove by Tandy & Farr for Professor Tansley, 1932. With duplicate copies, some annotated in 1934 (1932–4)
ES/5/14 File of material including:
   Sketch plan of Magdalen meadow (1941)
   Diagrammatic plan of Fellows’ Garden (1943)
   Sketch of meadow and River walks, with enlarged sketch of Duckery (1943)
   Annotated copy of 1732 Tandy map (1943)
   Other sketches of gardens and grounds (c. 1940s)

11.3 PLANTING SCHEMES

MS 1070 Memoranda book: contents include notes on College garden (c. 1852–8)
MC:FA12/3/1M/1–6 Plans of the Grove (1932)
MP/3/146/1 Pre-planting plan of Grove (n. d.)
ES/5/14 Notes on existing shrubs and trees, and suggestions for planting (c. 1940–5)

11.4 ACCOUNTS

The basic source is the series of Libri Comptui, or annual account books in Latin: see Section 8.2.2. Bloxam (MS 732) and Günther, Oxford Gardens include extracts from the Libri
Computi relating to the gardens.

LCE/1–178 Libri Computi, annual entries: sections dealing with the walks, grove, and meadows (1480–1883)
AO/51 Estate ledgers (1883–99)
AO/8 Estates cash and contra ledgers (1902–50)

Note: Not all bundles of vouchers have been searched; other bundles in the series 1860–84 might be relevant; see Woolgar, ‘Catalogue’, 147–8.

11.5 CORRESPONDENCE AND REPORTS

MC:P274/C1/6 & MS 800 Report of the blowing down of the great oak (1789)
CP/9/25 Notebook contains extracts from College Orders relating to the President’s gardens (1822–5)
MS 912 Copy letter from President Routh, mentioning the loss of 5 elms planted in 1647 (1852)
MC:P273/C1/1 Letter describing the Grove (1860)
MS 922 Press cutting re death of an emu (n.d. [c. 1885])
CP/9/25 Includes (inter alia) notes on the garden (n.d. [late 19th cent.])
CMR/4/14 Report on the College garden from the OU Rural Economy Unit (1934)
ES/5/14 Garden file (1932–45)
CP/9/80 File on the removal of Addison’s gates from from Bilton Grange, and their re-erection in the water walks (1950s)

11.6 PRINTS AND DRAWINGS

MC:FA1/7/5P/1 Agas map (re-engraving from 1728 of 1578 original)
MC:FA1/7/1P/3 College from the Grove (Almanack Illustration), M. A. Rooker (1787)
MC:FA1/7/1P/6–7 Almanack illustration (1812)
E/3/13 Sketch [by Duncan] and verse on the cedar tree planted by President Routh in 1848 and removed 1884 (1848)
A/1/17 Magdalene Cricket ground, by L. V. Richardson (n.d.)

11.7 PHOTOGRAPHS

(a) Albums
A number of the albums in the photographic collection include photographs of the grounds. See in particular the following:
CR/2/4 Taunt album (late 19th–early 20th cents)
MC:P296/P1/1 Birchall album (c. 1896–1900)
MC:P201/P1/1 Debenham album (1884–8)

More can by found by searching on the Adlib database.

(b) Loose photographs
B/4/28 Photo of fallen tree with choristers (n.d. [19th cent.])
MC:P320/P4/1–3 Magdalen meadows flooded (1911/12)
MC:FA1/11/6P/1–9 Bundle of undated photographs of gardens (n.d.[?20th cent.])
B/14/19 Colour print of fritillaries in bloom (n.d. [20th cent.])
PH/P/578 Photograph of Addison’s Walk with young trees (n.d. [c. 1880s])

11.8 PRINTED MATTER

BUP/1/1 Register of the Deer Herd Book Society (Magdalen entry on p. 18) (1932)
The estates of the College are listed in Section 2.1. The administration of these estates was of vital importance to the College, which for centuries relied almost entirely on its private income from college properties. Relatively speaking, College income from fees and investments was trifling, even in the eighteenth century, compared with the present position, while government grants were, of course, unknown before the twentieth century.

Until the nineteenth century, land held by the Colleges could not be sold, but only exchanged for lands of equal value. During the reign of Elizabeth I, with the aim of preventing the impoverishment of charitable foundations, a number of statutes were enacted which prevented Colleges from selling real estate, except by way of a Private Act of Parliament, and restricted the length of leases. At the same time, foundations were obliged to assess one third of their rent according to the current price of corn; this acted as a hedge against inflation, which was rapidly increasing in the later sixteenth century.

Following an Act of 1856 which applied only to Oxford colleges, the Universities and Colleges Estates Act of 1858 gave the colleges of Oxford, Cambridge, Durham, Winchester and Eton power to sell under certain conditions, subject to the consent of the Copyhold Commissioners. Proceeds had to be invested in land and trustee securities, rather than equities. At the same time the corn rents were abolished; they had become a liability as corn prices tumbled. Successive Universities and Colleges Estates Acts down to 1925 further loosened the restrictions.

Magdalen did not rush to sell its estates when the restrictions were relaxed by Parliament: indeed, it was still purchasing agricultural land throughout the 1930s. Magdalen was also involved in urban development in London in the 19th century, notably in Southwark, Wandsworth and the Royal Exchange Building.

From the sixteenth century the College estates were administered by the College steward, aided by local bailiffs who collected the rents. Stewards’ names up to 1883 are recorded in the Libri Computi and Bloxam has a list of 17 names in MS 805. The Bursars had responsibility for general oversight of the estates, the holding of manorial courts and the sale of timber, and the ‘Riding Bursars’ went on local progresses in summer to see to these matters. By the late eighteenth century Magdalen, like other Colleges, was entrusting more of its financial business to Child’s bank, which may explain why the quantity of estate papers and correspondence declines rapidly at that time.

Successive volumes of the History of the University of Oxford (general editor T.H. Aston) are invaluable for a general view of the college estates and their administration through the centuries. There are a number of papers and pamphlets on individual college estates in the search room, most of which are parish histories. A recent ms paper by David Spencer of the Department of Geography, University of Reading (unpublished at the time of citation, copy available in the archives searchroom), focusses on twentieth century development in Chalgrove, Oxfordshire.

The principal finding aid for the College’s estate administration is Woolgar’s ten-volume ‘Catalogue of the Estate Archives...’. This catalogue lists the circuit accounts, the
manorial court books and the contents of over 260 boxes of estate papers; the latter have been numbered in random order and sorted by post-1974 county and place. Woolgar covers the deeds, estate papers and volumes which are scattered through the following series:

- M. Deeds; EP/1–261; EPB/1–12; CP/1–3, 8 [in part]; D-Y/1–457; MSS 273–275, 367, 623, 633, 820; ECB/1–83; MP/1 2–89 [part]; Fastolf Papers 1–105;

Note that in several cases the reference codes [EP/, EPB/, ECB/] have been assigned since the Woolgar catalogue was completed. This guide has not attempted to duplicate detailed information that is given in Woolgar, in particular for the estate papers (now EP/).

In addition to Woolgar, however, the indexed College Orders (CMM/) should always be checked for individual place-names, and there are some classes of estate archives which are not listed by Woolgar. The latter include post-1882 estate accounts, lease registers and lease counterparts, substantial collections of estate correspondence and maps later than 1800. These have the reference codes AO/; CS/; EL/; LE/; ES/1–13; BUR/Est; MP/1–3.

It should be noted that the College holds stray deeds and documents for many estates which were never owned by the College. All are listed in Woolgar’s ‘Catalogue’ under their place names. For Fastolf Papers, Cromwell Papers and other family papers see Woolgar, Catalogue pp. 758–860 and the Macray calendar volumes.

Woolgar, ‘Catalogue’, p.lxix, points out that there are nineteenth- and twentieth-century reports on the College estates in Lincolnshire, Norfolk and Suffolk in the Lincolnshire Archives Office (records of James Martin & Co., Wainfleet); also that the Stace collection in Northamptonshire R.O. contains leases and other documents (mainly for Brackley) 1777–c. 1880, and a volume of maps and plans c. 1880. A collection of court records and estate records for various estates was transferred to the College by the British Records Association in December 1996 on indefinite loan, but has not yet been catalogued.

### 12.2 Registers

- CP/3/27 Register of manors (c. 1808–1850s)
- CP/8/1–29 Printed registers of estates (12 editions) (1901–45)

### 12.3 Leases

Leases can be regarded as deeds of title, but they are also vital for the history of estate management. The term of years, the rent or entry fine, and the husbandry covenants can all be historically significant.

Like many corporate owners, Magdalen preferred to lease its major properties to local gentry families or other substantial owners, on beneficial leases. Beneficial leases were usually granted for twenty or twenty-one years at a low rent, but in practice the lessee had to pay a substantial sum, known as an entry fine, to obtain the lease, and he would then renew the lease every six or seven years, paying another fine for the renewal. The lessee was often permitted to sub-let the land at a full economic rent, known as a rack rent. The fines were negotiable, and the amount paid depended on various factors including the age of the lessee and the current market value of land. The Magdalen leases rarely state the amount of the fine
that was paid.

From the early years of the nineteenth century the College was exploring alternative ways of calculating fines, and by the mid-century the policy of beneficial leases had become outmoded.

12.3.1 LEASE REGISTERS

A series of bound registers (titled ‘Ledgers’) contains copies of college leases and presentations to livings, 1480–1835, as well as other documents relating to the election and admission of Presidents. Volume A (EL/1) is a more general gathering of documents including lists of demies and a record of important events in the early years of the College, such as royal visits.

There are no modern finding aids to this series, but a seventeenth-century index to the early volumes is extant and most of the later volumes have some form of contents list, usually by name of lessee. Continuation registers from 1836 onwards are kept in the Bursary, and researchers should apply to the Senior Bursar for access or information.

Another series of lease registers relates only to the College’s properties in Wandsworth during the twentieth century.

(a) General lease registers

EL/1–37 Volumes containing copies of leases, presentations and presidential admissions (1480–1835)
CP/3/34 Index to lease registers (1480–early 17th cent.)

(b) Registers of lease surrenders

CP/1/43 President’s book of leases not renewed (1864–72)
CP/4/8 Bursary copy of CP/1/43

(c) 20th century Wandsworth leases

CP/8/64 Summary register of leases for the Wandsworth estate (Holloway Bros) (1907–36)
CP/8/66–68 Registers of leases for Wandsworth estate, indexed. (Holloways Properties Ltd) (1901–51; 1907–53; 1922–61)

12.3.2 LEASE COUNTERPARTS

There are 76 boxes of counterpart leases, dated from the sixteenth to the twentieth centuries. The leases have not yet been catalogued, but a summary list in typescript is available in the searchroom, arranged geographically by counties and manors, with the date span of each bundle. The leases are for properties in all the counties where the college had ancient possessions (see Section 2). They are especially useful for the post-1835 years, for which
there are no registers of leases in the archives. Note that these leases are not listed in Woolgar’s ‘Catalogue’.

LE/1–76 Counterpart leases (1517–1935)

For twentieth-century tenants and leases see the Estate Registers, CP/8/1–29.

See also:
CP/4/8 Volume titled ‘Leases running out’ (1864–72)
CP/2/63 Volume includes report of Committee on beneficial leases (c. 1870)
LMR Add. deeds, (LMR/1–42) Assignments, surrenders and licences to alienate [amongst other documents] (1701–1836)

12.4 MANORIAL RECORDS

The manors owned by Magdalen were of two types: the single, compact manor and the extended manor whose property was dispersed over a number of locations. Somborne, in Hampshire, is an example of the former and Selborne, also in Hampshire, of the latter. The topographical section of Woolgar’s ‘Catalogue’ lists the appurtenances of each manor.

12.4.1 REGISTERS

CP/3/27 Register of manors (c. 1808–1850s)
EP/261/17 Book of customs and privileges [17th cent.]

12.4.2 EARLY (PRE-FOUNDATION) COURT RECORDS

There are court rolls in the archives which ante-date the transfer of the manor in question to the College. These can be found in the topographically-arranged section of Woolgar’s ‘Catalogue’, vols 4–10.

EP/ [see Woolgar references for individual properties]

12.4.3 COURT RECORDS: MAIN SERIES

Woolgar lists the post-1481 court rolls and court books in volume 2 of his ‘Catalogue’, pp. 261–350. Some court books are for single manors, but most are composite records of mixed manors. The court proceedings did little more than register changes of tenancy and the payment of manorial fines and amercements; field regulations are rarely found. The volumes are in Latin until at least 1732, except during the Commonwealth period from 1650–60.

EP/56–123 Court rolls, mixed manors (49 items) (1481–1542)
EP/74/8 Court Book, mixed manors (1484)
ECB/1–83 Court Books, mixed manors (1485–1925)
EP/, M.deeds, Adds., ECB/
Court rolls and books for 32 individual manors (1466–1916)

12.4.4 MANORIAL MISCELLANEA

See the topographical section of Woolgar’s ‘Catalogue’, vols 4–10, for manorial miscellanea such as presentments, lists of tenants, extracts of courts and copyhold deeds.

EP/ [see Woolgar references for individual properties]
Adds./1–99 [For presentments see calendar of Adds. deeds]

12.4.5 COPYHOLDS

There were many tenants on Magdalen manors whose title to land came from a copy of the entry in the court roll. Magdalen copyholds were for lives, usually the named copyholder and two others, depending on the custom of the manor. The names of these tenants can be traced in the court rolls and books. From the mid-nineteenth century it was College policy to enfranchise the copyholds and convert the tenancies to leases for years at full rent; copyholds were not abolished by law until 1925, however.

CP/8/63 Accounts volume with state of copyhold lives (1803–79)
CP/1/42 Printed declarations, surrenders of copyholds, with prices paid (1831–79)
CP/3/23 Copyhold enfranchisement register for college properties (1856–1936)

12.4.6 GAMEKEEPERS

The College ‘deputed’ named individuals, usually the manorial tenants, to protect and have charge of the game on certain College estates as ‘gamekeepers’. Deputations survive for Quinton (Glos.), Bramdean (Hants.), Kings Somborne (Hants.) and Tubney (Berks., now Oxon.).

CS/41/2 Gamekeepers’ Deputations, 6 items (1761–1888)

12.5 ESTATE ACCOUNTS

12.5.1 GENERAL

The accounts listed here are those dealing solely with estate matters. For the general series of college and estate accounts see Section 8.

The main series of estate accounts to c. 1883 are listed in Woolgar’s ‘Catalogue’, pp. 358–713, as part of the EP/ series. The form and complex development of the account rolls and books, with the development of the accounting circuits, are set out by Woolgar, pp. 353–
7. Changes in administration led to the regrouping of manors and estates from time to time. For example, accounts for Cowfold, Hampshire, may be found firstly as separate accounts under Cowfold, 1484–1540/1, then under Petersfield circuit 1508–c. 1687, and finally under Brackley (Northants.) from c. 1689.

After the 1877 Act to reform the Universities of Oxford and Cambridge (see Section 1.3.4) the Colleges had to change their accounting systems. Estate accounts from c. 1883 were not listed by Woolgar but are now listed in the AO/ series.

12.5.2 EARLY (PRE-FOUNDATION) ACCOUNT ROLLS

Accounts in the EP/ series which ante-date the administration of estates by the College or Bishop Waynflete are listed in the topographical section of Woolgar’s ‘Catalogue’.

EP/ [See Woolgar ‘Catalogue’ under names of properties]

12.5.3 CIRCUIT ACCOUNTS AND PROGRESSES TO c. 1883

See Woolgar, ‘Catalogue’ vol. 1, list of contents, for the following accounts, grouped by circuits and by individual estates.

(a) Circuit accounts listed by Woolgar comprise:

Aynho, Brackley, Lincolnshire, Norfolk & Suffolk, Oxfordshire, Petersfield, Selborne, Sussex

EP/1–262, EPB/1–8 Accounts (c. 1508 – c. 1760)

(b) Individual estate accounts listed by Woolgar comprise:

Berkshire:
  Beenham Valence & Wallington; Harwell, Stainswick, Tubney with Frilford & Denchworth (these five now in Oxon.)
Buckinghamshire:
  North Marston, Thornborough
Essex:
  East New Hall
Gloucestershire:
  Brockhampton, Quinton (now Warwicks.), Slimbridge
Hampshire:
  Cowfold, Enham, Hampshire, Hilhampton, Otterbourne, Petersfield, Scures, Sombourne
Kent:
  Romney Marsh, Old Shoreham rectory
London:  
   Temple Bar & Southwark
Northamptonshire:  
   Aynho, Brackley
Nottinghamshire:  
   East Bridgford
Oxfordshire:  
   Chalgrove with Benson, Roke and Berrick, Clifton, Forty's Land, Garsington, Golder,  
   Headington, Henton, Horspath, Oxford, Shotover, Standlake [see also Berks.]
Somerset:  
   Ford
Sussex:  
   Findon, Sele rectory, Sele receivers
Warwickshire:  
   Westcote, Willoughby [see also Glos.]
Wiltshire:  
   Corton Clevancy, Edington, Wanborough

EP/1/261 [see Woolgar] (c. 1484 – c. 1541)

(c) Progress accounts

The annual progress to collect rents and dues from college estates was usually made by one of the Bursars (known as the riding bursar), the President or Vice-President and the college Steward.

   See Woolgar, ‘Catalogue’, pp. 189–196, for progress accounts in the D-Y/ and EP/ series. These consist of 18 volumes, 16 bundles, and 11 single items, and are receipt accounts. Progress accounts catalogued by Woolgar survive as follows:
      Hants. (1596–1849)
      Lincs. (1612–1879)
      London (1628)
      Norfolk & Suffolk (1607–1880)
      Sussex (1617–66: 1812–78)
      Mixed (1628–81; 1790–1843)

See also:
CP/1/40    Volume of indexed progress accounts (1885–95)
MS 751    Notes on bursarial cycle ([19th cent.])

For notes on progresses see also:
CP/8/62    Bursar's ledger and acct book (1843–53)
CP/8/48    Accounts volume (1881–83)
12.5.4 RENTALS AND RENT ACCOUNTS, TO c. 1883

(a) Rentals, i.e. lists of rents due on various estates

CP/3/6 Copies of rentals, mixed counties, with terriers and tithe imprropriations. Indexed. (1551–1772)
CP/3/7 Rental, mixed counties. Includes notes on the methods of auditing and of granting leases. (1666–c. 1760s)
CP/3/8 Rental, mixed counties. Indexed. (1684–1726)
CP/8/41 Rental and survey of estates in Lincs, Northants, Notts, Warwicks (n.d. [early 18th cent.])
CP/3/9 Rental, mixed counties, recording improved value of estates. Indexed. (1766)
(Volume also includes list of college maps, extracts from wills, notes on method of accounting, bursars’ fees, tenants’ addresses, money borrowed on the Freeman Court account c. 1766–82)
CP/3/10 Rental, mixed counties, indexed (1768)
(Includes notes on rents, college revenues, estates acquired since the Founder’s time; c. 1768–87, list of maps drawn 1612–1787)
CP/3/11 Rental, mixed counties. Indexed. (1789; with list of maps 1676–1812)
CP/3/12 Rental, mixed counties. Indexed. (1791)
CP/8/73 Rental of college estates with note of mutuum fund (1850)

See also:

CP/8/47 Register of College properties and tenants ([late 19th cent.])

(b) Rent account books, general

CP/3/43 Rent account book (1649–1770)
CP/3/42 Rent account book (1851–61)
CP/8/77 Book of memoranda incl. rents (mid–19th cent.)
CP/3/37 Blagrave’s register of corn rents and rack-rent, also costs of land tax, income tax, repairs (1875–80)
CP/3/40 Blagrave’s rent account book. Indexed (1869–80)
CP/8/48 Rents received, with information on Hants. and Lincs. progresses (1881–3)

(c) Rent accounts for specific properties

MS 633 Accounts for land near Nuneaton, Warwicks, acquired through Cave benefaction (1573/4–1717)
CS/38/4 Accounts, Willington, Warwicks. (c. 1723–5)
CP/1/36–7 Freeman’s Court (from c.1844 the Royal Exchange Building) account
Fine accounts

These record the entry and renewal fines paid by tenants on beneficial leases, who subsequently paid a nominal annual rent augmented by a corn rent (see Section 12.5.4.(e)). The fines were paid on entering a new lease and when the leases were renewed, normally every seven years. From 1804 the College entered upon a policy of increasing the corn rents paid by beneficial lessees, and from 1808 the quit-rents paid by copyholders were also increased; a loan fund was set up to supply the temporary deficiency caused by the decrease in fines.

- CP/3/14 Fines account book: fines liquidated; loans, mortgages. Indexed. (c. 1865–72)
- AO/12/1 Fines ledger (1865–97)

See also

- CS/36/17 Memorandum re income from estate entry fines (n.d. [early 18th cent.])
- CP/8/63 Loan account vol. (1803–79)

See also

ES/ series (subject index), for memoranda concerning the method of calculating fines, with related matters.

(5) Corn rent books


These volumes record additional rents payable by tenants with beneficial leases, the amount determined by the current price of corn in Oxford market. In accordance with Sir Thomas Smith’s Act, 18 Elizabeth c.6 (1576), the Oxford and Cambridge colleges and the colleges of Eton and Winchester were permitted to levy these rents as a hedge against inflation. There are three series, now given reference codes as follows:

- CB/1–164 Corn books, general series (1594–1786)
- CBP/1–69 Corn books, President’s copies (1789–1883)
- CBB/1–74 Corn books, Bursars’ copies (1786–1887)
Note: Some of the earlier volumes have been badly affected by damp and are unfit for production.

See also:
CP/3/21 Volume of memoranda concerning new corn rents, following College Order of 16 Nov 1803 (1803–30)
CP/8/63 Acct vol. recording new corn rents (1803–79)

(f) Wine account
MS 750/iii Notes on wine money paid annually by tenants or bailiffs (n.d.)
CS/36/10/3 Wine money audit (1675)

12.5.5 WOOD SALES ACCOUNTS, TO c. 1883

See Woolgar, pp. 197–208, for wood sales accounts in the D-Y/ and EP/ series. See Woolgar, vol. 2, for estate accounts for the woodwards of Tubney, Shotover and Brackley, and see the Selborne circuit accounts in general. The records consist of 2 volumes, 56 bundles and 43 single items, listed as follows:

Berks. (Tubney, now Oxon.) (1550–1869)
Hants. (1619–1766)
Hants. (Selborne) (1625)
Oxon. (Henton) (1649)
Oxon. (Horsington) (1730)
Oxon. (Huntercombe) (1650–85)
Oxon. (Shotover) (1676)
Northants. (1633–75; n.d. [17th cent.])
Sussex (c. 1722–45)
Mixed (1630–68 and n.d. [17th–18th cents.])

See also
CP/1/33 Timber book (1788–1853)

12.5.6 ESTATE ACCOUNTS POST-1883: GENERAL VOLUMES

(a) Estates Bursars’ accounts for estates in general

CP/4/7/9 Receipts ledger, Oxon. and other estates (1851–75)
AO/73/1–3 Estate Bursar’s day books (1882–4)
AO/51/1–2 Estates ledgers (1884–99)
AO/8/1–9 Estates cash and contra ledgers (1902–44)
AO/11/1–4 Estates journal volumes (1896–1946)
AO/17/1–7 Estate Bursar’s rough cash books (c. 1920s–1946)
AO/18/1–4 Estates Bursar’s rough cash receipt books (1931–41)
AO/19/1–4 Estates Bursar/s rough cash payment books (1931–41)

(b) Land Agent’s accounts

AO/16/1–31 Land Agent’s accounts volumes (1883–1913)

12.5.7 RENT ACCOUNTS POST-1883

(a) Rental volumes after the change in the accounting system, 1882 (see Section 8,b)

AO/52/1–63 Rent roll volumes (1883–1945)
AO/53/1–3 Rent allowance volumes (1884–99)

See also
CP/8/1–29 Registers of College estates (1900–45)
CP/8/44 Registers of farm and house applications and notices to quit (1905–9)
CP/8/70 Register of notices to quit (1930–52)

(b) Accounts files

AO/63/1–2 Accounts files: farms (1914–51)
AO/68/1–2 Accounts files: Oxford (1905–51)
AO/69/1 Accounts file: London, Wandsworth (1904–50)

(c) Accounts for individual estates

AO/46/1 Wandsworth ground rents volume (1900–c. 1962)

12.5.8 ACCOUNTS FOR ESTATE REPAIRS

CP/8/77 Book of memoranda incl. rents and repairs [mid–19th cent.]
CP/3/26 Estimates for repairs and improvements for College properties (1888–90)
AO/34/1 Repairs and improvements ledger (c. 1930–37)
AO/35/1 Repairs and improvements (weekly totals, with other accounts) (1931–3)
AO/71/1–4 Record cards of maintenance accts. for Magd. properties, filed alphabetically. 4 boxes. (c. 1930s)

12.5.9 SPECIAL ACCOUNTS

AO/67/1 File: Forest Products Ltd (c. 1937–48)
12.5.10 GENERAL ACCOUNTING PAPERS AND VOUCHERS

See Woolgar, ‘Catalogue’, pp. 142–8, for general estate accounts and vouchers, i.e. items from M[acray] Misc. and EP/ series. These records consist of 15 bundles and 31 single documents, mainly 19th century receipts. The payment vouchers include detailed bills from surveyors and builders relating to College estates and parsonage houses, and also enclosure expenses.

M.Misc. and EP/

Receipts and expenses (1432–1620)
Note of sequestration payments (1651)
Receipts, bills, accounts, fine papers (1674–1833)
Vouchers (1860–84)

12.6 ESTATE ADMINISTRATIVE VOLUMES AND PAPERS

12.6.1 SURVEYS, TERRIERS AND VALUATIONS

Terriers are especially valuable for recording common-field lands distributed in strips or ‘lands’ (hence ‘terre’) through the common field systems. Surveys are the most comprehensive of these three.

CP/3/15 Lewis Andrewes survey volume, mixed counties (1677–85)
CP/3/16 Blunt & Gutteridge survey, Berks., Oxon., Warwicks., Wilts (1767–8)
CS/3/19 Estates surveys (1755–63)
CP/3/18 Selborne (Hants.) survey (1793)
CP/3/19 Henton Oxon.) survey (1806)
CP/3/20 Chalgrove (Oxon.) survey (1822)
CP/3/21 Survey, Berks., Oxon. and Wilts. (n.d. [18th cent.])
CP/3/26 Valuation of Willoughby (Warwicks.) and Henton & Golder (Oxon.) (1808)
CP/3/25 File of valuations of live and dead stock, Alton, Hants.; Candlesby, Lincs., Caldecott Farm, Lincs., with detailed farm accounts (1883–93)
CP/3/26 File of valuations and estimates for repairs and improvements to farms in Berks., Oxon. and Wilts. (1885–90)
CP/8/1–29 Registers of estates (1900–45)
CP/8/31–4 TS reports on college properties, 4 vols (1930–7)

See also:
Adds./1–99 [See Woolgar, ‘Catalogue’, vols 4–10]
ES/1–13 [See indexed list of ES/ records]
12.6.2 ENCLOSURE RECORDS

CP/3/1 Volume of copies of, or extracts from, the following enclosure awards from 1775–1808:
   Horsington, Lincs. (1775)
   Titchwell, Norfolk (1787)
   Harwell, Berks. (now Oxon.) (1804)
   South Newington, Oxon. (1795)
   Denchworth, Berks. (now Oxon.) (1803)
   Thornborough, Bucks. (1800)
   Deddington and Great Barford, Oxon. (1808)

CP/3/2 Enclosure award, East Bridgford, Notts. (1801)

CP/3/3 Attested copy of award for Horsington, Lincs. (1775)

CP/3/4 Copy of award for Willoughby, Warwicks. (with related material) (1766)

CP/3/5 Extracts from enclosure awards for Everley, Northants. (1760) and Tempsford, Beds. (1778)

EP/238/4 Payment vouchers include expenses of Kirton enclosure (1872)
   [not all bundles of vouchers have been examined]

CP/2/63 Committee reports re Kirton enclosure (1869–70)

See also:

MP/1–3 Copies of enclosure and pre-enclosure maps

12.6.3 MEMORANDA BOOKS

(a) Bursars’ memoranda books

CP/8/37–8 Bursar’s private day books (1854; 1859)

CP/8/42–43 Notebooks of J. E. Henderson, Bursar (1871–8; 1877–82)

CP/8/71 Bursar’s memoranda book (1871–8)

CP/8/40 Accounts and memoranda book (1880–2)

CP/8/72 Bursar’s notebook (1881–3)

CP/3/26 Bursarial memoranda and estimates (1888–90)

(b) Stewards’ memoranda books

See MS 805 for list of stewards

CP/8/7–8 Notebooks of annual valuations (early 19th cent.)

CP/37–41 Memoranda books of Edward Blagrave (1857–80)

See also

CP/8/77 Book of memoranda incl. rents and repairs (mid-19th cent.)
12.7 ESTATE CORRESPONDENCE

12.7.1 GENERAL CORRESPONDENCE


MS 367, no.2 Volume of (mainly) medieval letters includes: letter re fines and copyholds (c. 1590)
CS/35/7 Petitions re estates (20) (1591–1665 and n.d.)
CS/36/13,14,17 Estate corr. and papers (18th cent.)
ES/1–13, esp. ES/7–8 Miscellaneous estate corr - see separate catalogue, (mainly 17th–18th cents.)
CP/9/46 Bundle of corr, incl. estate matters (1858)
CP/8/35 Copy letter book of C. P. Carter, Bursar (Jan–Jun 1921)

12.7.2 CORRESPONDENCE ARRANGED BY PROPERTIES

B/Est/1–94 Correspondence files - see separate catalogue (1908–49; mainly 1930–45)

There are also many correspondence files about College estates from the 1930s to the 1950s in Accession Nos. 00/112, 02/08, 02/9, and 02/10. These have not been catalogued in full, but summary lists of them are available in word-processed form.

See also Woolgar, Catalogue, vols 4–10 for correspondence c. 16th–early 20th cents, arranged topographically. Note that B/Est boxes are not listed in Woolgar.

12.8 ESTATES ACTS AND BOARD OF AGRICULTURE FILES

CP/3/28 Register of transactions with the Land Commissioners (1859–1900)
A0/60/1 Board/Ministry of Agriculture: Fish and Food orders (c. 1872–1953)
A0/61/1 Transactions with Board of Agriculture (1899–c. 1950)
A0/62/1 File of Ministry of Agriculture cash accounts (1921–1964)
CP/9/73 Historical files on the Universities and Colleges Estates Acts (c. 1955–64)

12.9 ILLUSTRATIVE MATERIAL

12.9.1 MAPS, PLANS AND ARCHITECTURAL DRAWINGS

Maps and plans have been listed in three principal groups. Those kept with the muniments were listed by Francis Steer in 1977 as Group I (now MP/1). Maps and plans transferred from the Bursary were catalogued on cards as Group II (folded series, now MP/2) and Group III
There are also two bound volumes (MP/4–5). A ts list and index is available for the MP/ series, which includes some architectural drawings for College estates.

In addition, there may be maps and sketch plans for individual properties amongst the EP/ and D-Y/ series, which will be found listed in Woolgar’s ‘Catalogue’, together with references to maps of pre-1800 date in the MP/1 series. See also C. M. Woolgar, ‘A late sixteenth century map of St Clement’s, Oxford’, Oxoniensia, XLVI (1981), 94–8.

**MP/1/1–108** Estate maps and plans, arranged by counties (1612–1973)

[Includes drawings of College properties in Cornhill (1805), Chancery Lane (1814) and Bermondsey, Southwark (1792, 1814) by J. Buckler]

**MP/1/109,111–21** Architectural drawings for College-owned buildings at Beaconsfield, Bucks (c. 1862) and Cornhill, London (1905–6)

**MP/2** 18 boxes of estate maps, arranged by counties, based mainly on O.S. maps (c. 1760–20th cent.)

**MP/3/1–150** Estate and College maps and plans, listed by counties [series now closed] (from 1810)

**MP/4–5** Two bound volumes, indexed (late 19th-early 20th cents)

*See also*

**ES/6/5** Tithe award map for Tubney, Berks. [now Oxon.] (1841)

(previously listed as an enclosure map)

**MS 633** Maps of land at Nuneaton (Cave’s benefaction) and sale catalogue (1837)

### 12.9.2 PHOTOGRAPHS

**MC:FA1/9/3P/1** Photograph album compiled by G. E. Baker, Bursar includes photographs of estates (c. 1885–1910)

### 12.10 COLLEGE LIVINGS

There is a list of advowsons in Section 2.2.2. In general, see Woolgar, ‘Catalogue’ and MS index under place names; see also the records of the Dean of Divinity, Section 6.1.3. Presentments can be traced, from at least the eighteenth century) through the indexed College Orders (CMM/, by name of the living) or the lease registers (EL/, by name of incumbent). Since most of those presented to livings were ex-Fellows or Demies there is often biographical information on the incumbents in the Registers of Bloxam and Macray. Any expenditure on buildings or schools had to be authorised by the College Meeting and later by the Bursarial Committee: see Section 2 for CMM/ and BCM/ series. The annual account books, LCE/, may also record payments for repairs, but from c. 1848 the Sheppard Fund was earmarked for expenditure of this sort.
12.10.1 GENERAL

MSS 351–353 A view of benefices by John Ecton, 3 vols (18th cent.)
MS 520 Folder on livings (1735–90)
MS 744 Account of College livings, 2 vols and extracts from College Orders 1726–1838 (19th cent.)
MS 745 Report on 33 college livings (19th cent.)
MS 623 Account of the livings of Candlesby, Horsington, Saltfleetby and Swaby, Lincs. (19th cent.)

12.10.2 ACCOUNTS

(a) General expenses

MS 905(iv) Sheppard account book, incl. payments for livings, repairs to parsonages etc. (1848–82)

See also:
CP/2/63 Committee report on the augmentation of livings (c. 1878)

(b) Tithe accounts

CP/3/6 Rentals volume includes tithe impropriations (1551–1772)
ES/5/18 General accounts include tithe valuations (n.d. [post-1802])
CP/3/30 Land tax redemption register lists College livings and their assessed land tax (1823–37)
CP/8/65 Vol of extracts from tithe apportionments. Indexed (n.d. [late 19th/early 20th cents.])
CP/8/74 Valuation of Basing tithes; 1 vol (1814)
CP/8/45 Tithe collection file (1906–35)
CP/8/60 Tithe papers, Hants. (1845–1925)

12.10.3 BUILDINGS

MP/1 & 3 Maps and plans relating to College livings [see 12.9.1]
MS 743 Papers and plans re Tubney church, designed by Pugin (1843–72)
MS 905 Copy contract for building Theale church (1825)
CS/36 Accounts for work on Basingstoke Parsonage
MC:FA1/9/3P/1 Photograph album [see 12.9.2] (c. 1885–1910)
12.10.4 CORRESPONDENCE AND MEMORANDA

| MS 499       | Letters and papers re 26 benefices (18th–19th cents)       |
| MS 500       | Letters and papers re 29 benefices (19th cent.)            |
| MS 741       | Letters and papers re need for a church or chapel at Lower Beeding Sussex (1828–88) |
| MS 751       | Notes on livings (1858–87)                                 |
| MS 918       | Letters, papers and Parliamentary Bills re seven livings (19th–20th cents) |
| MS 501       | Newscuttings, lists of incumbents and notices re College benefices (19th cent.) |
| MS 856       | Corr. re presentation to Ashbury, Berks. (now Oxon.). (1919–21) |

Some correspondence files about College livings dating from the 1920s and later have been transferred from the Bursary as Accession No. 00/111. This collection has not been catalogued but a summary list is available.

12.10.5 HISTORICAL PAPERS

| CP/9/51      | Notes on Livings Fund (created 1700) 1700–54 (1867)         |
| MS 498       | Bloxam’s ‘Book of the Benefices’ (19th cent)                |
| MS 805       | Bloxam’s notes on the value of livings (19th cent)          |
13 COLLEGE LIFE: SCR and JCR

13.1 GENERAL

By comparison with some other Oxford colleges, the Magdalen archives are poorly supplied with records of the social life of senior and junior members, known collectively as the Senior Common Room (SCR) and Junior Common Room (JCR). There was no College magazine until 1980, although a brief ‘Summary of Events’ was printed from c. 1909–1979 for distribution to members. There are no records of the MCR (Middle Common Room, i.e. graduate students) earlier than 1945, and there were, of course, no women Fellows or students until well after 1945.

13.2 SENIOR COMMON ROOM

13.2.1 GENERAL

The President, Vice-President and Fellows constituted the Senior Common Room. The SCR, in the days when dons were unmarried and lived in College, provided an ordered environment for their leisure, rather like an officers’ mess or gentlemen’s club. Members could propose other names as honorary or temporary members of the Room; for instance, the equerry and tutor of H.R.H. Edward, Prince of Wales, were elected members of the Senior Common Room during their period of residence.

The earliest reference to a room is in 1663, when the Vice-President’s register (MS 730) mentions a ‘camera sociorum’. At some time after 1665 the Chapel vestry was converted into a Common-room for the Fellows: possibly in 1674 when the College accounts mention building work on the ‘cameram communem’ (Wilson, Magdalen College).

The Vice-President was, ex-officio, the Steward of the Room (an office which no longer exists). There was (and is) also an office of wine steward, held by one of the Fellows. The full members approve the regulations, which are amended periodically.

The papers of the SCR are mostly catalogued at MC:O1.

13.2.2 MINUTES AND REPORTS OF SCR MEETINGS

MS 711 Minute books, 2 vols, indexed (1862–1923)
GPD/26/IV/2/2 Report of Committee appointed 20.3.1912 to consider what principles should regulate the election of honorary members of the Room (1912)

13.2.3 ADMINISTRATIVE AND CORRESPONDENCE PAPERS OF SCR STEWARD

CP/2/63, fol.1a SCR accounts (1835)
MC:VP3/C1/1 Correspondence with SCR (1927–59)
13.2.4 GUESTS

It has always been the custom of the College to invite dinner guests, who are usually distinguished persons in public or academic life. The origin of the curious custom of weighing guests is unknown. It was also common to have private dinner parties or luncheon parties in a Fellow’s rooms, for which the College chefs would do the catering and the College silver might be borrowed.

CP/2/42–44 Hall dinner books contain names of Fellows giving private lunches or dinners (1933–4; 1936–9; 1941–44)

13.2.5 HISTORICAL

MC:F33/1/MS4/1 P. V. M. Benecke’s ‘Traditional account of...’ from memories of conversations with H. A. Wilson and G. E. Baker (1940)

13.3 JUNIOR COMMON ROOM

Magdalen was the first college to allow ‘Gentleman Commoners’ to live in the College and to mix, socially with the Fellows and Demies. The Gentleman Commoners had a common room of their own from at least 1788 (College Order 5, 21 Feb), and possibly from the seventeenth century, when Kitchen Staircase was built for the use of the Commoners. President Warren recorded that ‘Their separate Common Room on this staircase continued into the memory of persons yet living, and the set of rooms is marked by a fine coat of arms which belonged to it in this capacity’: see T. Herbert Warren, Magdalen College (London: J. M. Dent & Co., and New York: E. P. Dutton & Co., 1907), pp. 41–2. Gentleman Commonerships were abolished in 1857 and there was a single common room for undergraduates from 1873. From the late 19th century the JCR rooms have been in Cloisters. The JCR employs its own staff, notably in the past a steward who was regarded as a mentor and held in great respect: see Platt, The Most Obliging Gentleman... For a list of JCR Presidents from 1830 see Appendix 2.2.

Most of the records relating to the JCR are catalogued at MC:O2.

13.3.1 GENERAL SOURCES

CMM/1–4 College Orders (indexed) have relevant entries (1702–1945)
CP/9/69 Summaries of Events published annually give news of JCR events (1909, 1929–45)

13.3.2 MINUTES OF JCR MEETINGS

See also:
CP/2/63 Committee report on management of the JCR (1873)
13.3.3 RULES

GPD/8 Rules of JCR (1912)
GPD/37 Rules of JCR (1919)

13.3.4 CORRESPONDENCE

CP/9/56 Letters on JCR matters (1880–1)
MC:F29/3/C1/4 Letter to H. W. Greene (Fellow) on the cost of living for an undergraduate at Magdalen (1897)

13.3.5 PHOTOGRAPHS

MC:O2 contains many group photos of junior members, including of sports teams, College groups, and freshmen. There are also many photographs in the B/, CF/, and PH/ series. All post-1996 photographs catalogued are searchable on the Adlib database.

*See also* photograph albums of members, Section 14.3

13.4 SPORT

13.4.1 GENERAL

Rowing has always been the most favoured sport at Magdalen, as in many other Colleges, probably because of the Boat Race rowed annually by crews from Oxford and Cambridge. Junior members entered with enthusiasm into many sports, however: Oscar Wilde was a member of the Athletics Club and also rowed and rode; Edward, Prince of Wales, was enthusiastic about beagling and the outdoor life. Junior members also participated in golf, tennis, fives, football (Association and Rugby) and in horse racing. The College owned a cricket pavilion and a boat house by the later nineteenth century.

Wilson’s history, *Magdalen College*, has an Appendix on the College’s sporting triumphs of the later nineteenth century, listing the names of those who gained a ‘Blue’ by representing Oxford against Cambridge in their chosen sport. See also:

MC:P285 (*passim*) List of Members who represented Oxford versus Cambridge (1836–1925)

In general, a search of Adlib under the name of a sport or a society should yield up most results. What follows here are records which have not yet been put up on there.
13.4.2 SPORTS RECORDS (EXCLUDING PHOTOGRAPHS)

(a) Athletics

MS 708 Minute books (2) of MC Athletic Sports Club (1860–1900)

(b) Boat Club: see MC:O4.

(c) Cricket: see MC:O10.

(d) Hockey: Look up references under Adlib.

(e) Rugby Football: Look up references under Adlib.

(f) Magdalen and New College Beagles: Look up references under Adlib.

13.4.3 PHOTOGRAPHS: SPORTING GROUPS

Many images can be found by searching on Adlib. In the old catalogues, the following sections should be noted:

DF/, DR/, PH/ Association Football (1892–1924 and n.d.)
B/, CF/, DR/, E/4, PH/ Cricket (1893–1922)
DF/, E/4, PH/ Hockey (1907–25 and n.d.)
DF/ Lawn Tennis (1921)
DF/,DR/, E/4, PH/ Rowing (1880–1945)
DF/, DR/ Rugby Football (1885–1913)

13.5 MUSIC AND DRAMA

Singing, as might be expected from a College with a great choral tradition, was popular at Magdalen, especially during the later 19th century when glee clubs and madrigal groups flourished. Drama was of two kinds, the melodramas performed in the JCR for general amusement and to raise money for charity, and the more serious performances of Shakespeare and other classical authors, which often took place in the Grove. OUDS, the University’s dramatic society, also played in the Grove from time to time; the College Orders giving permission for such events constitute a useful record.
13.5.1 MUSIC

Many references to music can be found by searching on Adlib.

MS 987 Printed leaflet, programmes, newscuttings concerning the Magdalen Vagabonds (c. 1890s)
MS 1068 Words and music of college song, ‘Magdalena Floreat’ (1894–9)
GPD/60 Commemoration concert (1886)
GPD/61 Programme, Burlesque (1891)
MS 935/iv Programme of glee singers’ concert (1926)
MS 935/viii Balance sheet of MC Burlesque (n.d.)

13.5.2 DRAMA

Many references to drama can be found by searching on Adlib.

MS 993/14; MS 1105 Menus, Dramatic Society Dinners (1930s)
PH/P/539–41 Photographs, Dramatic Society cast (1938–9)

See also Dinner menus, Section 13.7

13.6 DEBATING AND LITERARY SOCIETIES

See also references on Adlib.

GPD/34 Notes on meetings of the OU Old Mortality Club (1861)
MS 935/iii Rules of the ‘1897’ debating society (1911)

See also Section 13.7 for reference to the Atkin (Law) Society.

13.7 DINNERS, BALLS AND BREAKFASTS

(a) Menu cards

The College has a substantial collections of miscellaneous dinner menus. The menus are indicative of the interests of the members: sport predominates, especially rowing, but private parties and the old school tie were also important. Note that many of the dinner menus are autographed by those attending. Many dinner menus can be found by searching on Adlib.

13.8 THE JCR STEWARD

The JCR Steward was a leading figure in college life. Compton Mackenzie has given a good description of the importance of the JCR Steward’s room at Magdalen in the early years of the 20th century in his novel, Sinister Street 2 vols (London: Martin Secker, 1918–19). See also R. W. Sheppard, ‘Gunner of Magdalen’, a profile of the Gunstone family of college servants. Gunstone was succeeded by J. W. Gynes, and later came Bond, perhaps the last of
the larger-than-life stewards. Gynes’ collection of dinner menus, many of them autographed and presented to him by those attending, has been listed as **MC:P430**.

**Acc. 14/175**  
Personal scrapbook of Richard Gunstone (kept 1880s-1910s)
**MS 770**  
Signatures of those who subscribed to a presentation to Richard Gunstone (‘Gunner’) (1914)
**PR/2/20**  
Obituaries for Gunstone (1924)
**MC:P430/X5/1**  
Vol presented to J. W. Gynes on his retirement as steward (1931)

### 13.9 FORMER MEMBERS

#### 13.9.1 GAUDIES

College gaudies were originally simply celebrations for resident members. But by c. 1900 at the latest they had acquired their modern meaning of a dinner for alumni.

For Gaudy dinners held in College for former members see **MC:VP8/A9/1** (from 1939). See too the Adlib database

**MS 993/2**  
Gaudy buffet menu (1889)
**GPD/7**  
Gaudy menus and seating plans (incomplete series) [from 1912]

#### 13.9.2 MAGDALEN ASSOCIATION

The Magdalen Association was founded in c. 1873, mirroring the loyalty to the ‘old school tie’ felt by the new generation of public schoolboys bred in the Arnold tradition. For the early years of the Magdalen Association see Peter Fullerton, ‘The Magdalen Association, a historical note’ in *Magdalen College Record* (1991), 53–6.

**MS 935/i**  
Postcard re the Annual Dinner held at the Monico restaurant, Shaftesbury Avenue (1889)
**MS 965**  
Annual Dinner Book [of the Magdalen Association], held at the Cafe Royal (1896–1926)
**MC:F29/3/X2/9**  
List of members, Magd Coll Association (1898)
**Ms 935/ii**  
List of members ditto (1901–2)
**MS 849**  
Song, ‘Magdalen is Mine’, first sung at Magd. Assoc. dinner (1932)

[Note: it is possible that the song ‘Magdalena Floreat’ (1889, see MS 1068) was also composed for the Association]

**MS 954**  
Ts historical note on the origin (c. 1873) of the Magdalen Association (n.d. [c. 1930s])
  Note of various meetings (1930s)
  Regional distribution of former members of Magd. Coll. (mid-1930s)

*See also* **MC:VP1/A3/1** (1934)
13.9.3 UNDERGRADUATE MEMOIRS AND DIARIES

Other memoirs and diaries can be found by searching on Adlib.

GPD/34  Payne, J. F., Demy 1858: diary (1861)
MS 1025/1/1  J. H. E. Griffiths, Demy 1927 (later President) diaries (1926–33)
GPD/32  Collected memoirs, Magdalen in World War II (1939–45)

[GPD/32 and 58 were given in response to an appeal, and restrictions on readership were not imposed unless noted in the file. Copyright belongs to the authors, whose permission must be sought before publication]
14 LITERARY, ACADEMIC AND PERSONAL PAPERS

14.1 GENERAL

As well as the official, institutional records of the College, the archives hold collections of papers and manuscripts given by members and others. Some of the manuscripts would be more appropriately catalogued with other library manuscripts, and may at some future date be returned to the library, but they are mentioned here for the information of scholars.

Space does not permit more than a select summary list of the personal, literary and academic papers that have been acquired for the archives from members and others by gift or purchase.

Handlists to collections with the “MS” prefix are available in the searchroom. Post-1996 catalogues (with the “MC:” prefix) are all catalogued on Adlib, and most of the texts of these new catalogues are (as of December 2015) available for consultation on the College’s website.

14.2 PAPERS OF MAGDALEN MEMBERS

14.2.1 GENERAL

For some of those named below there will be extensive collections; for others there may be only one or two items. Papers of the most famous Magdalen members, such as Addison, Wilde and C. S. Lewis, are few; Lewis’s papers are in the Bodleian Library, while the Robert Ross Memorial Collection, one of the most substantial collections of books by and about Wilde, was given to University College, Oxford. But personal papers of less famous members can be an excellent source for the history of the college: see for instance the papers of J. R. Bloxam, W. D. Macray and R. T. Günther. And Fellows’ copies of official college papers can help to fill the gaps in official college archives, especially for the later 19th century period.

Further information on named Presidents and Fellows (to 1910) Demies (to 1857), Choristers (to 1863), Clerks (to 1855), Chaplains (to 1856), Organists (to 1845) and MCS Oxford Schoolmasters (to 1846) is obtainable from the published Registers of J. R. Bloxam and W. D. Macray. Biographical information on a number of those whose papers are listed below can also be found in the ODNB.

Note: Access to some 20th century papers may be restricted.

14.2.2 ALPHABETICAL LIST OF WRITERS

ADAMS, Arthur (1912–97), Fellow and Dean of Divinity 1949–79:
   Papers: MC:F57
ADDISON, Joseph (1672–1719), Demy 1689–97, Fellow 1697–1711, essayist, poet and statesman
Funeral expenses of: MC:P125/MS1/1; Collected minor papers (17) of Addison and his relations, 1713–62: MC:P276 (passim) autograph letters, c. 1689 and 1714: MC:P382 (passim); poems written in hand of: MC:P409/MS1/1

Papers re his career in the diplomatic service: MC:P214

ALMONT, Robert (c. 1652–1709), Demy 1668, Fellow 1674–87 & 1688–98
Personal record of the expulsion of the Fellows and the Magdalen Hall dispute: MC:P305

BAGOT, Sir Walter Wagstaffe, Bt, (d. 1768 aged 65), Matriculated 1720 aged 15, MP for the University 1762–68
Letters to (99), including from contemporaries at Magdalen, and also (10) to his father, Sir Edward Bagot (died 1712, aged 39), c. 1705–54: MC:P287

BENECKE, Paul Victor Mendelssohn (1868–1944), Demy 1886, Fellow 1891–1944
Papers: MC:F33

BETJEMAN, Sir John (1906–84), Commoner 1925–8, author
Letters from: MS 1041, MS 1044, MC:P323

BLISS, William Henry (1835–1909), matr. 1854;
Papers, including letters and photograph album: MC:P219

BLOXAM, John Rouse (1807–1891), Demy 1830, Fellow 1835–63, churchman and historian
Collections on J. H. Newman 1801–1887, 3 vols: MSS 304–6; letters (157) from Newman to : MS 307; newscuttings etc re Newman: MS 668; collections on Hymnus Eucharisticus: MS 357; holograph ms of his Magdalen College and James II: MS 419; collections on Presidents Routh and Oglethorpe: MS 436; on President Humfrey: MS 437; on President Bond: MS 438; Hospital of St John the Baptist: MS 442; on Horspath: MS 470; on R. W. Sibthorp: MS 492: on Beeding Priory: MS 493; on Magdalen luminaries: MS 496; on founders and benefactors of Magdalen: MS 497; on College benefices: MS 498; general historical notes: MS 434; letters to W. D. Macray: MS 434; letters from Ambrose De Lisle Phillipps: MS 459; diary, as Vice-President 1847: MS 553; on the Presidents, to 1885, 3 vols: MS 655; letters to F.S.Lee, 1861–90: MS 657; historical notes, Magd. Coll. subjects: MS 669; photograph album, Demies: MS 767; photograph album, Commoners: MS 768; history of College 1456–1818: MS 774; annotated copy of Buckler’s Observations on the Original Architecture...: MS 788; volume of collected papers on the Spur Royals: MS 789; vol of collected papers on Charles Reade: MS 804; biographical college register with other memoranda on plate, livings, spur royals etc, and newscuttings: MS 805; alphabetical list of College members: MS 806; biographical vol. on Fellows 1448–1888: MS 807; notebook containing lists of Magdalen graduates and other 16th
and 17th cent. material: MS 808; notebook, compilation of Magdalen names in Bodleian mss including Hearne, Ballard and Rawlinson mss: MS 809; notebook, compilation of Magdalen names in printed sources: MS 810; memoranda on Magdalen-related subjects, from ms and printed sources: MS 811; lists of demies: MS 812; book of commoners and notes on benefactions: MS 813; notes from University matriculation registers: MS 814; ms catalogue of publications by Magdalen authors in Magdalen library to 1851: MS 816; book of the Chapel: MS 824; registers of commoners (5 vols), from OU matriculation registers: MS 869; registers 1448–1650: MS 870; ms registers of Demies (4 vols): MS 871; ms registers of Fellows (5 vols): MS 872; register of clerks and chaplains, 1700–1856: MS 874; Bloxam’s annotated and expanded copies of his published biographical Registers of the choristers, clerks, schoolmasters and demies (9 vols): MS 881; letters from to H. A. Wilson: MC:FA23/C1/1–15.

BOASE, Thomas Sherrer Ross (1898–1974), Exhibitioner 1919–21, President 1947–68, art historian
Corr. and research notes for history of art publications, memoirs, and other papers: MC:PR35

BONNER, George Henry (1895–1929), Commoner 1914 & 1919–20:
Literary papers, including rare editions of the Hydra (magazine of Craiglockhart hospital): MC:P429

BOOTH, George (1791–1859), Fellow 1816–34, classicist, author of ‘Sicut Lilium’, the school song of MCS Oxford
Papers: MC:F16

Travel journal and cuttings book: GPD/21; other papers MC:P389

BROWN, William Glanville Wontner (1907–c. 1995), Commoner 1926–9
Memoirs of World War II and Japanese war trials: GPD/22

BUCKLER, John (1770–1851), College bailiff, topographical artist, architect
Letters to the President and to J. R. Bloxam, 1798–1851: MC:PR30/1/C3/5

BULLEY, Frederick (c. 1811–85), Demy 1825, Fellow 1837, President 1854–85
Papers: MC:PR31

BUZZARD, Sir (Edward) Farquhar, Bt., K.C.V.O. (1871–1945), Commoner 1890–4, Hon. Fellow, Regius Professor of Medicine 1928–43
Academic papers (mainly offprints): GPD/11
CASE, Thomas (1844–1925), Waynflete Professor of Moral Philosophy 1889–1910, President of Corpus Christi College 1904
Papers: MC:F30

General papers: MC:F10; Material relating to his biography of William of Waynflete: MC:PR30/1/MS1/1–3


CHAPMAN, Robert William (1881–1960), Fellow 1931–47
Papers: MC:F49

CHICHIBU, H.I.H. Prince Yasuhito of Japan (1902–53), in residence at Magdalen 1926
Letter to his former tutor, S. G. Lee, 1927: MC:F42/C1/1

CHILDE, Wilfred Rowland (1890–1952), Demy 1909–13, poet, writer
Letters to H. E. Rope 1914–51 and autograph ms: MC:P256

CHOLMELEY, Lewin C. (1854–1921), Commoner 1873–6
Copy of his diary 1872–5: MC:P234

Correspondence and papers: MS 560

CLARK, A.T. (b. 1923), Commoner 1941–2 & 1946–8
Memoirs: GPD/58

COOLIDGE, William Augustus Brevoort (1850–1926), Fellow 1875–85, Alpinist
Letters to Wilson: MC:F23/C3; papers by and re, c. 1882–1926: MC:PR32/MS1/1–19

COUPER, D. Leslie (1913–71), Exhibitioner 1935–40:
Undergraduate essays and lecture notes (the latter especially thorough): MC:P390

DAUBENY, Charles Giles Bridle, M.D. (1795–1867), Demy 1810, Fellow 1815, Professor of Chemistry 1822–55, Professor of Botany 1834–67, Professor of Rural Economy 1840–67
Scientific papers on meteorology, common-place book, geology, chemistry, agriculture, botany, mineralogy, igneology, electricity; notes on experiments; collected letters from scientists; commonplace book (includes College material): MC:F26
DEANE, Francis Hugh (c. 1820–1904), Fellow 1843

DENHOLM-YOUNG, Noel (1904–75), Fellow 1933–46:
Papers concerning his dismissal from the Bodleian: MC:F52

Ms ‘Early Christianity in Italy’, and accompanying photographs: MS 401

Complete personal papers of, with material on Magdalen, and his work in the Sudan in the 1930s, the Special Operations Executive in the Second World War, and his political career after 1945: MC:P2

DON, Alan Campbell (1885–1966); matr. 1903, Dean of Westminster
Papers, including letters from Herbert Warren and Richard Gunstone and photograph album: MC:P262

DOUGLAS, Lord Alfred (1870–1945), Commoner 1889–93, friend of Oscar Wilde
Papers (large collection) given by Sheila Colman (literary executor): MC:P204;
Letter to his tutor, G. E. Underhill, 1893: MS 1009

DRAKE, Francis (c. 1766 –1847), Fellow 1789–1802
Tour in Italy made in 1750, 3 vols: MC:F15/J1/1–2; Observations, Rules and Orders of the House of Commons, [t. Edward VI-1685], given to Drake by Arthur Onslow, Speaker: MS 356

DUNSTER, John, Demy 1597, Fellow 1601–12
Address to President Bond: MC:F1/MS1/1

EDWARD VIII (1894–1972), Commoner 1912–14:
Letter and photographs from: MC:P107; reproduction of photographs from private album of: MC:P137; letters from MC:P163/C1/1–15; register of books read by:
MC:P236/MS1/1

ELLIOTT, Edwin Bailey (1851–1937), Pupil, MCS Oxford, Demy 1869, Waynflete Professor of Pure Mathematics 1892–1922

FLETCHER, Charles Robert Leslie (1857–1934), Demy 1876, Fellow 1889–1906, historian
Papers of: MC:F31
GARNSEY, H. E. F. [relating to]
Letters of C. F. Garnsey mentioning H. E. F. Garnsey, Demy 1846, Fellow 1851, Usher 1861, died 29 June 1903: MS 1064

GIBBON, Edward (1737–1794), Gentleman Commoner 1752–3, historian

GIBBES, George Smith (c. 1772–1851), Fellow 1793–9, physician
Essay on fire: MC:F12/MS1/1

GODLEY, Alfred Dennis (1856–1925), Fellow 1883–1912; classicist, writer of light verse and prose
Unpublished works, orations and poems: MC:F28; letters from MC:P384/C1/1–2

GORDON, George Stuart (1881–1942), Fellow 1907–15, Merton Professor of English Literature 1922–28, President of Magdalen 1928–1942
Papers: MC:PR33

GREENE, Herbert Wilson (1857–1933), Fellow & Tutor 1888–1910, classicist
Papers: MC:F29

GRIFFITHS, James Howard Eagle (1908–81), Demy 1927, Senior Demy 1932, Fellow 1934–68, President 1968–79
Diaries, personal, academic and official papers: MS 1025 [some restrictions on access]

GUNSTONE, Richard (1840–1924), JCR Steward:
Letters from MC:P262/C1/1–4; scrapbook of: Acc. 14/175 (not yet catalogued)

Papers: partly in MC:F35; partly in MC:P233 (papers in MC:P233 were given by his son; papers in MC:F35 were found in the College)

GYNES, Joseph, College Servant 1888–1931:
Large collection of menu cards and other College ephemera: MC:P430

HANSELL, Thomas, Chorister 1849
Correspondence re Old Magdalen Days [by L.S.Tuckwell]: MC:P330

HANSON, Thomas (c. 1668–1701), Demy 1686, Fellow 1693–1701
Mathematical notebook: MC:F7/MS1/1
HARDIE, Colin Graham (1906–97), Fellow 1936–73
Papers: MC:F53

HASLEDINE, William (c. 1714–1773), Demy 1730, Fellow 1733–64
Latin verse spoken at the Encaenia, 1759: MS 291

HEDGES, Sir Charles (c. 1650–1714) matriculated Magdalen Hall 1667, graduated Magdalen College 1673, Judge, M.P., Privy Counsellor, Secretary of State
Papers relating to the expulsion of the Fellows, 1687: MC:P261/MS1/1

Commonplace books, 1877–1930 (8 vols): MC:P331

HEYLIN, Peter (1600–62), Demy 1615, Fellow 1618–30, theologian and historian
Sermon [1630]: MC:PR30/2/MS1/3; Wainfleet's Memorial: MS 224

HODGKINSON, Terence William Ivan (1913–99), Commoner 1931–5, Director of the Wallace Collection
Papers, including letters and diaries written when undergraduate: MC:P174

HOLDEN, Henry (d. 1710), Demy 1682, Fellow 1686–1705
Letters and account of the 1687–88 events: MC:P261/MS6/1

HOMER, Philip (d. 1838), Demy 1783, Fellow 1802–6
Hebrew lexicon in three vols: MC:P379

HOPKINS, Thomas Henry Toovey (1832–85), Demy 1853, Fellow 1856–85
Papers (including photograph album): MC:F22

HORNE, George (1730–92), Fellow 1750, President 1768–91, Bp of Norwich 1790–2
Papers: MC:PR29

HUNT, George (died 1700), Demy 1675, Fellow 1681–99
Account of the proceedings against Magdalen College: MC:F23/MS6/1; Epitome of Grotius de jure pacis et Belli: MC:PR30/2/MS1/4

HYDE, Harford Montgomery (1907–89), Commoner 1928–30:
Papers of relating to his books on Oscar Wilde and Lord Alfred Douglas: MC:P155

JOHNSTON, Reginald Fleming (1874–1938), Exhibitioner 1894–8, tutor to the last Emperor of China
Transcript of his letter to President Warren, 1923: MS 1033; copies of letters to Sir James Stewart Lockhart, 1913–14: MS 1084
LAWRENCE, Thomas Edward (1888–1935), [from 1927 name changed to T. E. Shaw], C.B., D.S.O., Senior Demy 1911–14, ‘Lawrence of Arabia’
   Letter to D. G. Hogarth, from Cairo 1915, and maps of crusader castles: MC:P272

LEWIS, Clive Staples (1898–1963), Fellow 1925–54
   Letter to President on role and function of the English School, 1928: MS 953; printed inaugural lecture, 1955: MC:F47/N2/1; various letters from: MC:P87/C1/1, MC:P149/C1/1–3, MC:P157/C1/1–2
   [see also minutes of Michaelmas Club: MC:O21]

LOVEDAY, Thomas (1875–1966), Demy 1894–8, Senior Demy 1901–3, Professor of Poetry, Cape Town and Newcastle on Tyne successively, Vice-Chancellor of Bristol University 1922–44
   Transcript of tape-recorded memoir of his time at Magdalen: MC:P306/MS1/1–2

McFARLANE, Kenneth Bruce (1903–66), Senior Demy 1925–7, Fellow 1927–66, historian
   Notebook re J. A. Symonds, 1930: MS 594; letters from John Betjeman, 1951–3: MS 1041; research papers and transcripts (17 boxes and 147 files): GPD/26; corr. with Dr Helena Wright: MC:P27 [restricted access during lifetimes of people mentioned therein]; corr. with pupils and colleagues: GPD/28 [some restrictions on access]

MACRAY, William Dunn (1826–1916), Academical Clerk 1844–50, Chaplain 1856–70, Rector of Ducklington 1870, calendared College Muniments 1864–78, Research Fellow from 1891, assistant in Bodleian Library 1840–1905
   Collected papers on Ducklington, Oxon (6 vols): MS 799; annotated copy of J. G. Giles’s History of Witney: MS 800 (i); photographs of Ducklington, Cokethorpe and Yelford: MS 800 (ii); annotated copy of his printed Notes from the Muniments...: MS 825; Magdalen College collections, 19th cent, 2 vols: MS 827

MANLEY, John Job (1863–1946), Curator of Daubeny Laboratory
   Records concerning him: MC:DL1

MEYERSTEIN, Edward Harry William (1889–1952), Demy 1908–12, poet, man of letters
   Letters from, 1943–9: MS 1065

MILLARD, James Elwin (1823–94: Ch. 1834–41; D. 1842–53; F. 1853–65; Master MCS 1846–64)
   Account of life at Magdalen College School, composed 1840: MC:F21

OGLE, Revd. Arthur (1871–1958), Commoner 1890–4, clergyman and historian
   Account of G. B. Shaw’s visit to Magdalen 1892, and the incident that ensued: MC:F33/1/C3/1–11

PARRETT/PERROT, Simon (1514–84), Fellow 1533
   Collection of medical recipes: MS 344
PAYNE, Joseph Frank (born c. 1840), Demy 1858, Fellow 1863–83, Hon. F. 1906
Diary, 1861: MC:F25/J1/1

PENN, Granville (1761–1844), Commoner 1780, author
Letters to Martin Routh: MC:PR30/1/C3/1

PHILLIPS, John (1801–74), Hon. Fellow 1868–74, geologist
Journals of European tours 1829–30, with many original sketches: MC:P369

PUDSEY, Dr Alexander (c. 1636–1721), Demy 1657, Fellow 1661–1721
Notebook containing private accounts, lists of books, medical recipe for ‘plague water’: MC:F3/MS1/1

RIGAUD, John (1822–88), Demy 1840, Fellow 1849–88
Papers, including material on Martin Routh: MC:F19; letters from: MC:P117

ROBERTS, John Varley, (1841–1920), Organist 1882–1919
Musical scores: MSS 609, 626–8; papers on: MC:P96

ROSE, Bernard (1916–96), Fellow and Organist 1957–81:
Papers, mostly musical manuscripts: MC:F61

ROUTH, Martin Joseph (1755–1854), Demy 1771, Fellow 1775, President 1791–1854
Papers (mainly comprising several hundred letters addressed to him): MC:PR30
Letters from Routh to: Angela Burdett-Coutts: MS 912; to various corresponents: MC:P378

SACHEVERELL, Henry, D.D. (c. 1674–1724), Demy 1689, Fellow 1701–13
Autograph book of prayers and devotions: MC:F8/MS1/1

SALTER, Herbert Edward (1863–1951), Fellow 1918–39
Notes on Magdalen history 1911–31: MC:F41/MS1/1–2

SCOTT, Thomas (died 1846), Chaplain of Bromley College, 1821
Letters and poems by: MC:PR30/1/C3/7

SIBTHORP, Richard Waldo (1792–1879), Demy 1810, Fellow 1818–41, Roman Catholic
and Anglican churchman
Corr. with President Routh (49 pieces): MC:PR30/1/C3/6; Bloxam’s collections on: MS 492

Memoir ‘of Magdalen Dons’, 1916: MC:P257
MAGDALEN COLLEGE, OXFORD

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SINCLAIR, Hugh Macdonald (1910–90), Fellow 1937–80
   Papers of: MC:P54; papers of Arthur Adams concerning: MC:F57/MS4/1–6;
   Collected material on (largely photocopies): MS 1118

SMITH, John Alexander (1863–1939), Waynflete Prof. of Moral & Metaphysical Philosophy
   1910–39
      Philosophical papers, corr. (18 boxes): MS 1026

   Notes: MC:F44/MS1/1–2.; biographical memoir of: MS 1094

STAINER, Sir John (1840–1901), Organist 1860–72, Hon. Fellow 1892
   Letters from MC:P309/C1/1–13

STAINER, Revd. John (1915–97), Commoner 1934–8
   Memoirs, 1930s: GPD/73

STEWART, Dr Haldane Campbell (1868–1942), Organist 1919–38
   Musical score: MS 632

STEVENS, Courtenay Edward ‘Tom Brown’ (1905–76), Fellow 1933–72, classicist
   Paper of: MC:F51

STONEHOUSE, Revd Walter (c. 1597 –1655), Fellow 1617–29, botanist
   Catalogue of plants in his garden at Darfield rectory (Yorks): MS 345; plan of the
   garden at Darfield, 1640: MS 329; sermons (19): MC:F2/MS1/1

STRUTT, Sir Austin (1903–79), Exhibitioner 1921–4; Senior Demy 1925–6
   Collection of ephemera for royal ceremonies and events, 19th and 20th cents.:
   MC:P275

SUTTON, Frederick Heathcote (d. 1888), last Gentleman Commoner, 1851
   Letters (19) to John Rigaud: MC:F19/C1/1–19

SUTTON, Leslie (1906–92), Fellow 1932–73
   Papers: GPD/5

SYMonds, John Addington (1840–93), Fellow 1862–4, author
   Letters from, and K. B. McFarlane papers re: MS 594

TAYLOR, Alan John Percivale (1906–90), Fellow 1938–76
   Extensive collection of papers from and concerning AJPT collected by Eva Haraszti-
   Taylor: MC:P310; working papers relating to Adam Sisman’s biography of Taylor:
   MC:P446
   [Some records in both these collections are closed during the lifetimes of their
   subjects]
THOMPSON, Revd James Matthew (1827–1956), Fellow and Tutor 1904–38, Dean of Divinity 1905–15, theologian and historian
   Papers of: **MC:F37**; papers, corr. and counsel’s opinion on the theological beliefs of, re the incarnation & resurrection: **MC:PR32/MS3/1–86**

TRIPPETT, Charles (d. 1707), Demy 1668, Chaplain 1669
   Commonplace book: MS 515

WARD, William (1854–1932), Demy 1873–6, friend of Oscar Wilde
   Letters to Oscar Wilde: MS 297. [See also Diary of his sister, Anna Florence Ward, 1874: MS 618]

WARNER, Sir Fred (1918–95), Commoner 1937–9, diplomat and politician
   Extensive collection of papers on Warner and his family (including Sir Christopher Warner [D. 1919–20]: **MC:P345**

WARREN, Sir (Thomas) Herbert, K.C.V.O. (1853–1930), Fellow & Tutor 1877, President 1885–1928, Professor of Poetry 1911–16
   College papers of: **MC:PR32**; papers of deposited by the Brodie family: **MC:P414**; Letters to R. T. Günther: **MC:P233/2/C1/1–3**

   Philosophical papers and copy of will: **MC:F46**

WHEELER, Dr Benjamin (died 1783), Fellow 1761–77, Professor of Poetry 1766–76, Sedleian Professor of Natural Philosophy 1767–82. Chancellor of Diocese of Oxford 1775, Regius Professor of Divinity and Canon of Christ Church, 1776
   Six theological lectures and related papers: **MC:PR30/1/C3/8**

WILDE, Oscar Fingal O’Flahertie Wills (1854–1900), Demy 1874: writer, aesthete
   Letters to William Ward (19): MSS 297 and 301 (xii); letter to Constance Wilde (1): MS 299; letter to Marian Willetts: MS 301 (xii); annotated typescript, Acts I and II of ‘A Good Woman’ (an early version of *Lady Windermere’s Fan*): MS 300 [There are also many references to Wilde in the Colman/Douglas papers at **MC:P204**]

WILSON, Henry Austin (1854–1927), Fellow 1876–1927, Librarian 1891–1919
   Papers of: **MC:F23**

WILTON, George (born c. 1560), Demy 1579–82
   Letter book, 1578–84: MS 617

WINDRAM, Reginald Whitmore (b. 1893), Commoner 1915–19
   Memoir, ‘The amazing discovery of Oxford’: **MC:P255/MS1/1**
WOODDESON, Richard (c. 1745–1822), Demy 1759, Fellow 1772–1822, Vinerian Professor of Law 1777–93, lawyer, poet  
Verses by: MC:F11/MS1/1

See also: Collected memoirs of Magdalen in World War II: GPD/32

14.3 PHOTOGRAPH ALBUMS

The albums are listed in alphabetical order by name of former owner, with the dates when the owner was at Magdalen.

MC:P265/P1/1 ANON. (undergraduate up at Magdalen 1859–60) 
Photos of earliest Magdalen crews.

MC:P320/P1/1–16 AGLEN, E.F. (1926–9) [See BALFOUR]

MC:P320/P1/1–16 BALFOUR, Isaac Bayley (1908–12) 
Album once owned by Isaac Bayley Balfour, son of Sir Isaac Bayley Balfour, Sherardian Professor of Botany 1884–88. Balfour was killed in action 1915, and the album was given to Magdalen by E. F. Aglen (1926–9), the grandson of Sir Isaac Bayley Balfour. Subjects include Magdalen members 1909–1912; OU Athletics, 1911; MC Cricket XI, 1919, 1911; Magdalen Coach and passengers, 1912; room interior, High St. Some identifications.

MC:P296/P1/1 BIRCHALL, Arthur Percival (1896–1900) 
Buildings; members’ groups; rowing; cricket

MC:P219/P1/1 BLISS, William Henry (1858 and later) 
Buildings, group photographs, individuals

MC:P308/P1/1 CAVENAGH, John Bernard (1910–13) 
Buildings; rowing; members; groups

MC:P283/P1/1–3 COTTON, Hugh B. (1890–3) 
Members’ groups; rowing; room interiors

MC:P201/P1/1–2 DEBENHAM, Frank Bridgewater (1884–8) 
Football; Rowing; Cricket; members’ groups 1885–6; buildings; JCR

MC:P262/P1/1 DON, Alan Campbell (1903–7) 
Buildings; Beagles; Fellows; Societies; members’ group 1907; Gunstone, JCR Steward; JCR interiors; sport

MC:P270/P1/1 EARLE, Alfred (matric.1859; B.A. 1865) 
College buildings; President Bulley; visit of Prince of Wales, 1863; friends and contemporaries; OU Volunteers; University and city buildings; Boat Race 1860–64; choristers; University Museum
MC:P260/P1/1  FERGUSSON, John Donald Balfour (1910–14)
Rowing; football; dinner party with Prince of Wales

MC:P258/P1/1  GILBERT, H. H. (1859–63)
Buildings; members’ groups; Norsworthy’s room; identifications

PH/A/7–8  HORSFALL, Charles (1921–5)
[check index vol, A/8]

PH/A/4–6,9  HORSFALL, Ewart Douglas (1911–14, 1919)
Rowing; President Warren; Prince of Wales watching Boat Race; Martyrs’
memorial, decorated by undergraduates; members’ groups; room interior in
New Buildings; President Warren

MC:P422/P1/1  MILMAN-MAINWARING, Charles Egerton Forbes (1885–8)
Owner and 27 named contemporaries including Prince Christian Victor

MC:P138/P1/1–2  NICHOLL, Charles Rice Iltyd (1899–1903)
Buildings, sports teams; College and university drama (especially OUDS)

MC:P229/P1/1  NOKES, Malcolm Cuthbert (1919–22)
Group photographs; photos of rugby, athletics and swimming teams and
events

MC:P335/P1–2  PARK, Maitland Elphinstone (1911–14)
Buildings; sporting groups; members’ groups; dinners; OUOTC; room
interiors; JCR; barge

MC:P202/P1/1  POLLOK-MORRIS, Robert John (1935–9)
Sports teams and College group photos

PH/A/1  PORRITT, William Henry (1917, 1919–22)
Rowing

MC:P37/P1/1  STEVENS, George Richard Robert (1919–23)
Rowing; Buildings; Dinner party; musicians

MC:P347/P1/1  TYSON, Henry Alan Maurice (1919–22)
Buildings; sports photographs; inauguration of War Memorial cross

CR/1/15  UNWIN, William Sully (1883–6)
Rowing

MC:P297/P1/1  VINCE, William Lang (1909–13)
Buildings; rowing
MC:P315/P1/1 WEAVER, Frederic William (1871–5)
Buildings; people; members’ groups

MC:P163/P1/1 WELLS, Henry Bensley (1909–13)
Buildings; rowing; members’ groups, Army cadets; Prince of Wales; cricket

MC:P403/P1/1 WHEATLEY, Charles (1907–8)
Buildings; rowing; sports teams.

MC:P103/P1/1 WILKINSON, John Henry (1860–5)
Buildings (both of Magdalen and Winchester); people; members’ groups
15 ASSOCIATED INSTITUTIONS

15.1 MAGDALEN HALL

15.1.1 GENERAL

The first Magdalen Hall was founded by William Waynflete ten years before Magdalen College, and was sited in the High Street. This foundation was suppressed when with Magdalen College was founded in 1458. For deeds relating to this institution see Misc. 372 (1448), Misc. 407/1–2 (1450), Misc. 436 (1454) and Misc. 208 (1455).

A second institution of the same name developed out of the grammar school in the sixteenth century. The buildings occupied part of the College site, fronting onto the Gravel Walk which led into the College, and forming part of the Grammar Hall complex of buildings, which were extended in 1518. The site was separated from Magdalen College by a wall. This Magdalen Hall was one of the many halls of residence that grew up in Oxford, originally in this case for boarding pupils of the grammar school. Later it became an academic institution in its own right. The earliest Principals were Fellows of Magdalen, and the Hall was treated as a type of charitable institution, paying a low rent of 40 shillings. The Hall flourished and at one time had 300 members, far more than the College. Its Principal, Fellows and members were quite separate from those of Magdalen College by 1694, when a dispute arose as to whether Magdalen College had the right to appoint the Principal. The College lost the case and it was decided that the Chancellor of the University had the right of appointment, and that the low quit-rent should be perpetuated.

As Magdalen College expanded it began to covet increasingly the site that was occupied by Magdalen Hall, and in order to regain control President Routh planned to move Magdalen Hall to another site. To this end he managed to acquire from the Crown a grant of the land and buildings in Catte Street escheated from Hertford College; these were transferred to Magdalen Hall by Act of Parliament in 1816. Magdalen College bore all the expenses of the removal of Magdalen Hall to the new site, including the provision of new buildings. The removal took place in 1822, two years after a fire destroyed most of the Magdalen Hall buildings on the High Street site. The College was then able to expand westwards, although it was not until 1879 that plans were adopted for St Swithuns quadrangle, which now occupies the former site of Magdalen Hall. Magdalen Hall merged in 1874 with the revived Hart Hall to form Hertford College.

The archives of Magdalen College do not contain any records of members of Magdalen Hall: these records probably perished in the 1820 fire. There are, however, a number of documents which record transactions or disputes between the two foundations. Hertford College holds records of Magdalen Hall from 1847 until the merger of 1874, and the names of earlier members can be obtained from Foster’s Alumni Oxonienses.

15.1.2 THE DISPUTE BETWEEN MAGDALEN COLLEGE AND MAGDALEN HALL, 1693/4

This dispute arose because Magdalen College reclaimed the right (waived in 1681) to appoint the Principal of Magdalen Hall, on the grounds that they were owners of the site, receiving rent for the premises, and also that all the early Principals had been Fellows of Magdalen. The Laudian Statutes of 1636, however, had given to the Chancellor of the University the right to appoint the principals of all halls of residence within the University. The College elected one of the Fellows as Principal and installed him in the Principal’s Lodgings, in opposition to the Chancellor’s nominee. A suit in the court of Common Pleas ensued. Since the College had assented to the Laudian statutes without reservation, and were unable to prove that they had ever nominated a Principal, and since the rent received was only a small quit-rent, the case was won by the Chancellor.

MC:P376/MS1/1 ‘An enquiry into the original state and nature of Halls in the University of Oxford and the right of nomination or presentation to their Principality. From the most ancient records and registers belonging to them. With a particular respect to Magdalen Hall and the right of nomination or presentation to its “Headship”. (Ms vol., 202pp., mainly extracts from University registers, 1434–1694) (n.d. [c. 1693/4])

MC:PR30/2/MS1/5 ‘The Case of Magdalen College with respect to the Hall adjoining (upon the death of the Principal, Dr Leverett in) 1693’ (Ms vol., 33 pp.) (n.d. [c. 1693/4])

MS 759 & MS 780 Copies of Magd Coll statutes contain also ‘The proceedings about Magdalen Hall upon the death of Dr Leverett’ (1693/4)

MC:P305 (passim) Papers of Robert Almont, Fellow, Rector of Appleton, Berks. (now Oxon.) 1696–1709, incl. documents concerning this dispute (1666, 1687–96)

15.1.3 THE REMOVAL OF MAGDALEN HALL TO CATTE STREET SITE

See MC:FA10 for papers and plans relating to this.

15.1.4 PRINTS AND DRAWINGS OF MAGDALEN HALL

See also several watercolours and other depictions at MC:FA10

MC:FA1/7/5P/1 Agas’s engraving of the Oxford colleges also shows Magdalen Hall/Grammar School (1728 re-engraving of 1578 original)

MC:FA1/7/2P/15 Re-engraving of Almanack engraving of Magdalen Hall (1749) by J. Skelton (1820)

MC:FA1/9/2P/2, fol. 5: MC:FA1/7/4P/3 ‘The remains of old Magdalen hall’ engr. F. Mackenzie (publ. 1841)

MC:P233/2/MS2/7 Images of Magdalen Hall on fols. 28, 30 and 31
15.1.5 MISCELLANEOUS RECORDS OF MAGDALEN HALL AND ITS MEMBERS

Note: The University Archives are the main source of information on members of Magdalen Hall until 1847, after which date see Hertford College archives.

MS 367, nos.54–74  Letters to Dr John Wilkinson, Principal of Magdalen Hall, from his cousin George Clay (1624–5)

MS 808  J. R. Bloxam’s memoranda includes list of students of St Mary Magdalen Hall in 1552 (19th cent.)

MS 814  Bloxam’s notes from the University matriculation registers include a list of admissions to Magdalen Hall, 1650–60 (19th cent.)


MC:FA14/1/2C/1–14  Letters and sketch plan re the provision of a new boghouse for Magdalen Hall so that the former site could be taken into the New Buildings site (1724–34 and n.d.)

MC:P233/2/MS5/10  List of Magd Coll and Magd Hall men in the DNB, compiled by R. T. Günther (n.d. [c. 1920s])

15.2 COLLEGE SCHOOLS

15.2.1 GENERAL

William Waynflete, who had been Provost of Eton, had the foresight to endow two grammar schools, which were intended to supply a succession of educated students who would then continue their studies at Magdalen. The original statutes referred to ‘the Grammar School which is built and situate hard by our College’ [i.e. Magdalen College School, Oxford], and added that ‘We have built and founded, out of the Goods by God bestowed upon Us, another Grammar School in the Town of Waynflete... in the Diocese of Lincoln, which is to last (with God’s blessing) throughout all future times...’. A third school, at Brackley in Northamptonshire, was founded in c. 1548. The Oxford school had a special relationship with the College in that it provided 16 chapel choristers. These choristers, and the master of the school, were on the foundation of the College. Magdalen College also gave financial help to many church schools in parishes associated with the College.

The College archives hold a collection of papers (ref. MCS/) relating to the college schools and the parish schools, which was probably assembled partly from documents found in the Bursary and in the Lodgings, and partly from papers deposited by governors and clerks to governors. These have been divided into five sections, relating to Brackley, Oxford, Wainfleet, mixed records of the three grammar schools and parish or charity schools associated with the College.

The relationships between Magdalen College and the three Magdalen College Schools are further discussed in various places in L. W. B. Brockliss (ed.), Magdalen College Oxford: A History (Oxford, 2008).
15.2.2 MAGDALEN COLLEGE SCHOOL, BRACKLEY

For an account of Magdalen College School, Brackley, see Eric G. Forrester, *A History of Magdalen College School, Brackley, Northamptonshire, 1548–1949* (Buckingham: Magdalen College, 1950). Forrester gives a list of ms and printed sources: College archives to 1914 were used. The School was probably founded in 1548 by conversion of an existing chantry building, in gratitude for hospitality during a two-year migration of the College and its Oxford School to Brackley during an outbreak of plague. The former Hospital of SS. James and John at Brackley was one of the historic properties of the College, appropriated to the College in c. 1485.

The College’s account books and order books were searched by Forrester, but he found little information on the activities of the school between 1600 and 1850; references are chiefly to the school buildings, notably the chapel. The School itself may have lapsed during the eighteenth century until 1787, when the ‘old school house’ or former chantry priest’s chamber, was demolished and replaced by a new building near another school building shown on a map of 1760. From this point the School was in being again as a Free School, although probably lacking teaching in classical subjects.

A re-organisation took place in 1860 at the request of local inhabitants, and from this date the College took a greater interest in the School, which now operated as a grammar school, although the brightest boys were given exhibitions to the College School at Oxford. The appointment of Isaac Wodhams as Headmaster, in 1882, was almost like a re-founding of the School, and the next 17 years were years of steady improvement, which was maintained in the twentieth century. However, The College began to make approaches to the County Council for financial help as early as 1905, and secured regular grants in return for seats on the governing body. In 1949 the College decided that it could not maintain financial responsibility for the School, which then became a voluntary controlled grammar school of Northamptonshire County Council, retaining the name of Magdalen College School.

(a) Summary of MCS/B/1–13 (shelf list)

MCS/B/1            Photocopies of items from the EP/ (estate papers) series (1485–1586)
MCS/B/2/1–43       Correspondence (1851–9 and n.d.)
MCS/B/2/44–50      Reports, copies of minutes, subscription list (1855–8 and n.d.)
MCS/B/2/51–2       Draft resolutions (n.d. [1850s])
MCS/B/2/54         Printed prospectus (n.d. [1850s])
MCS/B/2/55–7       Reports (1854, 1856)
MCS/B/3/1          Subscription list (n.d. [c. 1856])
MCS/B/3/2          Draft report (1857)
MCS/B/3–16         Applications for admission (1913–19 and n.d.)
MCS/B/3/17         Copies of corr. & minutes (1853–6)
MCS/B/3/18–20      Reports of College Schools Cttee (1901, 1921)
MCS/B/3/21–25      Corr. & papers re a proposal to transfer control of the School to Northants. County Council (1925)
MCS/B/3/26–29      Inspectors’ Reports (1907–31)
MCS/B/3/30         Curriculum time-analysis (n.d. [20th cent.])
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MCS/B/3/45 Note of School liabilities (1912)
MCS/B/3/46 Declaration by headmaster (1930)
MCS/B/3/47–52 Prospectuses (c. 1871–c. 1939)
MCS/B/3/53–6 Published papers (c. 1894–7)
MCS/B/3/57 Newscuttings (1870)
MCS/B/3/58–63 Photographs (n.d. [c. 1880–1900])
MCS/B/4/1–2 Correspondence (1858)
MCS/B/5/1 Headmaster’s report (1895)
MCS/B/5/2 Photograph album (1895)
MCS/B/6/1–3 Leases (1887–1900)
MCS/B/7/1–12 Corr with R. F. Ashwin, Headmaster (1910–13)
MCS/B/8/1 Sketch plan of School (n.d. [20th cent.])
MCS/B/8/2–3 Accounts files (1936–47)
MCS/B/8/4 Committee file (1941–6)
MCS/B/8/5–11 Correspondence files (1934–47)
MCS/B/8/12 Reports file (1944–6)
MCS/B/8/13 Staff corr file (1940–4)
MCS/B/9 Inventory & valuation (1939)
MCS/B/10/1–22 Magazine, The Brackleian (1942–73)
[MCS/B/11/1–27 post-1945 records]
MCS/B/11/28 Corr. (2 letters) (1943)
MCS/B/12/1–13 Architectural drawings: plans & elevations of additional buildings [c. 1903]
[MCS/B/13/2–3: post-1945 records]
MC:PR33/2/2C/1 President’s file on the School (1930–4)

(b) Brackley documents in College estate papers

EP/243/6 Bundle of correspondence (1879)
EP/75/45, 51, 54–5 Accounts, inventories relating to Brackley School (1485–1586)
[see MCS/B/1 for photocopies]
EP/240/3 Books bought for Brackley School (1867)
EP/240/3 Repairs to Brackley School (£116.10.8) (1867)
EP/234/12 Books bought for Brackley School (1870)
EP/230/11 Payment to Brackley examiner (1871)
EP/237/13 Brackley school repairs (£105.17.7) (1871)
EP/252/1 Brackley repairs (2 bills total c. £98) (1874)
EP/243/6 Bundle of mixed corr. (1879)
(c) Additional architectural plans and topographical drawings

MS 655,III, p.139 Pencil sketch of Brackley School, JB’ [John Buckler] (1824)
MP/1/121 Plan of alterations to MCS Brackley by Wm Hawkins, builder, with specification and corr. with Land Commissioners (1886)
E/2/12 Two sheets of architectural drawings: ground plan with proposed additions, plan of upper floor, elevations. Unsigned (n.d.)

(d) Other sources for MCS Brackley

MS 805 J. R. Bloxam’s ms ‘Register’ (memoranda book), includes a list of the contents of the schoolmaster’s house at Brackley, 1577 (19th cent.)
PH/P/192 Photograph of a Buckler sketch of Brackley School (early 19th cent.)
MS 905/iv Documents relating to the Sheppard bequests include accounts of exhibitions at the Brackley School (1848–82)
CP/9/7 Minutes of School Buildings Committee re Brackley (1895)

15.2.3 MAGDALEN COLLEGE SCHOOL, OXFORD

The College School at Oxford differed from most medieval grammar schools in that it was, until at least 1703, a department of the College with no separate legal existence or endowment. The statutes provided for the perpetual maintenance of the school, under the guardianship of the College Visitor, the Bishop of Winchester. The College Register states that building began outside the College gates in August 1480, but from c. 1478 students were being taught grammar by a Master and Usher, and from Easter 1480 this took place ‘in a certain low hall to the south of the Chapel in the old building’ (i.e. the High St Range, later an almshouse: see Wilson, Magdalen College, App. B). All that survives of the first purpose-built Grammar Hall consists of the bell turret and northern end of the Schoolroom, and some additions of 1614. A hall of residence known as Magdalen Hall later grew up around and above the School. At first, Demies and Commoners of the College attended the School as well as the sons of townsmen and noblemen. Magdalen College School produced some of the best grammar masters of the 16th century, who were pioneers of Latin textbook teaching.

The 16 Choristers on the foundation of the College are now educated at the College School, but in the time of the founder they received their elementary education in the Song School, from the Informator Choristarum. The Song School was built in 1487. Pupils would progress to the grammar school when they were sufficiently advanced. Under Edward VI there was an attempt to suppress the school but the Mayor and Council, as well as the President and Fellows, successfully petitioned against the closure.

Part of the Grammar Hall survived the fire that largely destroyed Magdalen Hall in 1820 but in 1843 the College decided to build a new school on the land east of Longwall and in 1849 a large house, 58 High St, was bought for a boarding house to replace the boarders’ lodgings in Longwall and Holywell. See Section 10.3.6 for the building of the new schoolroom. The schoolroom designed by J. C. Buckler was completed in 1851 and in the 1850s another boarding house was added on the corner of High St and Longwall, as well as a chapel, dining-hall and kitchen on the school site. The laboratory was built in 1863. Numbers grew from 18 to 91 by 1865, of which 63 were boarders. A new boarding house beyond
Magdalen Bridge was completed by 1894 and in 1928 the School moved off the College site to new class rooms in Cowley Place and Iffley Road, when the College reclaimed the Longwall schoolroom for a new library. The School received a Board of Education grant from 1920 and became a direct grant school after World War II. In 1976 it became an independent school. The College is represented on the governing body.


Two volumes of Bloxam’s *Register* are devoted to the College School, i.e. vol. 1, *...The Choristers* (1853), and vol. 3, *The Instructors in Grammar* (1863). The latter volume has the names of Choristers, 1853–63 (p. 307) and of pupils, exclusive of Choristers, for 1846–63, pp. 294–306. The annual series of College accounts can be searched for names of Choristers, Masters and Ushers from 1863–83.

(a) Summary of MCS/O/1–32 shelf list

- **MCS/O/1/1–3** Registers of applications (1862–79)
- **MCS/O/2** Letter on relationship between School and College (1875)
- **MCS/O/3** Builder’s account (1879)
- **MCS/O/4** Newscuttings re 400th anniversary (1880)
- **MCS/O/5** Headmaster’s corre (1880–2)
- **MCS/O/6–7** Leases (1884, 1888)
- **MCS/O/8** Notebooks re science teaching (1889–1918)
- **MCS/O/9** Caricature (n. d. [c. 1871–81])
- **MCS/O/10/1–2** Registers of entries for choristerships (1904–30)
- **MCS/O/11** Newscuttings: court hearing (1910)
- **MCS/O/12** Administrative file (1912–28 and n.d.)
- **MCS/O/13** Administrative papers re applications for choristerships (1914–31)

[MCS/O/14–17: post-1945 records]

- **MCS/O/18** Schools Committee papers (1911–28)
- **MCS/O/19** Misc papers:
  - /1 Papers re examinations & exhibitions (1854)
  - /2–3 copies of school register (1877, 1879)
  - /4 Report of School Committee (1912)
  - /5 Inspectors’ report (1913)
  - /6 Case & opinion (1938)
  - /7 Memorandum on future of school (1938)
  - /8–9 Order of service, Commemoration (1941, 1944)
- **MCS/O/20** School song, *Sicut Lilium* (1854)
- **MCS/O/21–2** Letters from Bp of Winchester, as Visitor, re modernisation of School (1849)

**MC:FA17/2/1AD/1** Architectural plans and specification by J. M. Derick/Derrick [not adopted] (1845)
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MCS/O/24 Memoranda & accounts, Greene exhibitions for choristers (1841–1914)

MCS/O/25 Letter re dispute between Headmaster & Usher (1843)

MCS/O/26–7 Papers re Chancery case, Attorney General v Magd Coll., re College’s responsibility for school (1844–5)

[with copies of docs from 1458]

MC:FA17/3/1L/2–11 Agreement, corr. & papers re building of new schoolroom, designed by J. C. Buckler (1849–52)

MCS/O/29 Admin. & corr. files (1931–43)

[MCS/O/30–32: post-1945 records]

(b) Other sources for MCS Oxford

Masters:

LCE/1–178 College account books of expenditure, with names of master, usher, choristers and payments for repairs etc (1481–1883)

CS/40/15/1 Draft letter to Lord Compton re candidacy of Sr Browne, as school usher (n.d. [c. 1600])

Buildings:

MC:P233/2/MS2/7, p.29 Engraving, unsigned, of Old Grammar Hall (n.d. [19th cent.])

B/14/46/1–2 Photographs of 19th cent. engraving showing Grammar Hall when used as the College school (20th cent. copy)

MC:FA16/1/1C/1 Letters from Joseph Parkinson, College Architect, on the current state of the Grammar Hall buildings, following the fire 1825–7

MC:P233/2/MS2/7, p.32 Illustration from *The Builder*, of the old Grammar Hall (1850)

CMM/1/4 College orders regarding the competition to design a new school building, choice of Derrick and premiums to the runners-up, Thomas Allom and A. W. N. Pugin. (1844–5)

[Note: this scheme came to nothing and the College reverted to an earlier design by Buckler]

MC:FA17/3/1AD/1–6 New School hall, designed by J. C. Buckler [now New Library, Magdalen College] (c. 1850)


EP/230–252 Regular payments for School rates, stipends, repairs, coals. [Woolgar’s catalogue indicates those bundles of vouchers which include schools payments.] (1867–74)

See especially:

EP/230/11 Payments to architect and builders for new classroom, corridor and fives court [total cost £1310..2..7] (1871)

CP/9/7 Minutes of School Buildings Committee (1891–2)

CP/9/26 Minutes of School Buildings Committee (1892–3)

LMR/34 Draft articles of agreement with Messrs. Benfield & Loxley, builders and contractors, for new boarding house in Cowley Place designed by Sir Arthur Blomfield (1893)
Plans (not adopted) for new school buildings, Sir Giles Gilbert Scott (1927)

Collection of epitaphs includes John Smith, Usher ([1717])

Letters re Choristers elected 1809–55

J. E. Millard’s ‘A History of his own times’ (1840)

Documents relating to a Chancery case brought by George Hester Parsons against the College over MCS Oxford (1845)

‘Letters and papers from Roundell Palmer respecting the School and College’ (1847–61)

Documents relating to the Sheppard bequests include accounts of exhibitions at the Oxford School (1848–82)

Bound volume of letters. Material concerning Magd. Coll. School including gifts of books, notes on school personnel and buildings (1860s)

Bloxam’s 19th cent ‘Register’, a memoranda book, includes [later] loose newscuttings commemorating the 400th anniversary of the School (1880)

Ref. to report on discipline and management of the School (1881)

Photograph album of Harold Robertshaw, Chorister 1920–26 (1920s–1960s)

Printed article from the Oxford Magazine with an account of life at MCS Oxford and as a Chorister, and later as an undergraduate 1834–49 [L. S Tuckwell] (1938)

15.2.4 MAGDALENE COLLEGE SCHOOL, WAINFLEET

The earliest surviving Lincolnshire receipt roll in the College archives shows that a paid schoolmaster was in post at Wainfleet by 1466/7, and it is possible that the School was established soon after the foundation of the College in 1458. William Waynflete was thus a major benefactor to his Lincolnshire birthplace. The magnificent brick School was built in 1484 of fenland brick with green-glazed headers in diaper pattern. Boarders were accepted from the mid-17th century.

Many of the early schoolmasters were absentee rectors of All Saints, Wainfleet, and the teaching was carried out by a succession of curates, at least one of whom was more interested in cock-fighting than in education. In 1752 a new phase began with the appointment of Richard Pickburn as master; he was not only a dedicated teacher but a knowledgeable antiquarian, and his correspondence with the College and with Richard Chandler, Waynflete’s biographer, provides much information on the history of the School and its buildings. Among his successors, William Holbrook (1856–71) and William Gerrish (1877–1923) were notable, and the School prospered as a rural day school for boys and (under Gerrish) for girls, where some Latin was taught but where the elementary subjects were more greatly valued. Wainfleet however was a town in decline, the harbour having long ago silted up, whereas the growth of nearby Skegness made it the obvious choice for a new secondary school. Wainfleet school closed in 1933, although it was revived from 1951–66 as
a secondary modern school. The building is now used as a public library and town museum.

For a history of the School based on the Magdalen College archives see B. Parry-Jones, *Five Hundred Years of Magdalen College School, Wainfleet, 1484–1984* (Grimsby: Wainfleet and District Heritage Society, n.y., [1984]). There is also material on the School in Chandler’s *Life of William Waynflete*.

(a) Summary of MCS/W box list

| MCS/W/1/1–40 | Letters and petitions (1611–1856) |
| MCS/W/2/1–29 | Bills and receipts (1649–76, 1711 and n.d.) |
| MCS/W/3/1–34 | Corr. and papers (1856–7) |
| MCS/W/3/35–90 | Corr. and papers (1892–1923) |
| MCS/W/3/120–2 | Newsclippings (1883, & c. 1924–5) |
| MCS/W/3/123–6 | Administrative papers (n.d. [19th–20th c.]) |
| MCS/W/3/127 | Sketch map of All Saints parish (n.d. [19th cent.]) |
| MCS/W/4–5 | Engraving, photographs and postcards (1785 & 20th cent.) |
| MCS/W/6 | President’s file on School closure (1931–6) |

(b) Other sources for MCS Wainfleet

- MS 655, III,129 Pencil sketch of Wainfleet Schoolroom ‘JB’ [?Buckler] (1828)
- MS 655,III,117 Pencil sketch, SE view of School exterior (1820, traced 1849)
- F.XII,49 Photographs of School interior (20th cent.)
- EP/234/12 Expenditure on prizes, repairs etc. (1870); Stipend of master and repairs (1871)
- EP/237/13 Stipend (1872)
- EP 232/14 Bundle of correspondence (1880)
- MC:PR30/1/MS1/3 Routh papers relating to Waynflete include papers re Wainfleet School on pp.82–9 (1811–33)
- MP/3/21 Proposed entrance gateway (1856)
- CP/2/63 College committee report on MCS Wainfleet (1877)
- MP/3/22 Plan of schoolroom and ground floor (1907)
- B/4/24 Photograph of an account roll of 1466/7, relating to MCS Wainfleet schoolmaster [photographed 1984]
- B/14/9 Photograph of pencil drawing of Wainfleet School interior by J. C. Buckler, 1828 [copy made 1984]
- B/9/11/1–23 Negatives of photographs used as illustrations for Brenda Parry-Jones’ history of *Magdalen College School, Wainfleet* [copies made c. 1983]

15.2.5 COMBINED RECORDS OF THE THREE GRAMMAR SCHOOLS

(a) Summary of MCS/M box list

| MCS/M/1 | Printed reports for the three College Schools (1904, 1911) |
| MCS/M/2 | Accounts for the three Schools (1931–41) |
MSC/M/3 President’s general files on the Schools (1932–44)
MCS/M/4 File on the future of the College Schools (1936–8)
(and 1946, 1970, the latter on restricted access)

(b) Other sources for all three Schools:

Macray’s *Register* includes many extracts from the accounts and orders, relating to the College Schools: see index in vol.8.

MS 655 Bloxam’s collections on the Presidents, 1448–1885 (3 vols) (19th cent.)
MS 905 (iv) Sheppard account book, re exhibitions at MCS Brackley & Oxford (1848–82)
CMM/1/1–12 Order Books of the College meeting (1708–1945)
CMM/4/1–8 Indexes to Orders (1708–1945)
SCCM/1/1–5 Minutes of Schools/School committee (1876–1946)
PR/2/1–22 Presidents’ Notebooks (indexed) (1857–1974)

15.2.6 PARISH AND CHARITY SCHOOLS

Magdalen College gave, or was asked to give financial assistance to a number of schools in parishes connected with the College. This help was often in the form of an annual subscription of two or three guineas (see EP/ vouchers, listed below). Help might also be given with building or extending National Schools. Larger sums of £10–£50 were sometimes contributed, for instance to 13 schools in 1872: see EP/238/1. The largest sum recorded was to Brackley National Schools in 1870 (£150: see EP/234/12). Payments were made by Order of the governing body and can be traced through the Orders or Acta in CMM/.

These schools included:

**Berkshire:** Appleton, Aston Tirrold, Cothill, Denchworth, Dry Sandford, East Ilsley, Harwell, Shillingford

**Buckinghamshire:** Beaconsfield, Princes Risborough, Thornborough

**Dorset:** Shillingstone

**Essex:** Stanway

**Gloucestershire:** Bishop’s Cleeve, Quinton

**Hampshire:** Andover, Colden Common, East Meon, Kings Enham, Kings Somborne, Lyeway/Ropley, Otterborne, Petersfield, Ropley, Selborne, West Tisted, Winchester

**Kent:** Old Romney, New Romney

**Lincolnshire:** Burgh, Candlesby, Horsington, Metheringham, Saltfleetby, North Somercotes, Swaby, Wainfleet

**London:** St John’s School, Clapton

**Norfolk:** Beighton, Belton, Fritton, Titchwell

**Northamptonshire:** Croughton, Evenley, Helmdon, Syresham, Whitfield

**Nottinghamshire:** East Bridgford
Oxfordshire: Benson, Bloxam, Chalgrove, Charlton, Chinnor, Ewelme, Garsington, Headington Quarry, Marston, Northmoor, Nuffield, Oxford City (St Ebbe’s, St Peter’s in the East), South Newington, Standlake, Swerford, Wootton
Suffolk: Bradwell, Lowestoft
Surrey: Wandsworth Common
Sussex: Ashington, Findon, Old Shoreham, New Shoreham, Southwick, Washington, Westham, West Grinstead, West Tisted
Warwickshire: Barcheston, Tysoe
Wiltshire: Fittleton, Hilmarton, Wanborough

(a) Summary of MCS/PC box list

MCS/PC/1 Printed notice relating to a charity school for poor girls within the City of Oxford, inc. rules, subscribers, accounts (1791)
MCS/PC/2 Volume containing replies to a questionnaire relating to the needs of parish schools in places where Magdalen College was a landowner (1851–4)
MCS/PC/3 Correspondence and reports concerning schools in parishes with a Magdalen connection (1880–1)

(b) Other sources for parish and charity schools

EP/230–243 Bundles of payment vouchers, some with receipts from parish or charity schools (see Woolgar, ‘Catalogue’, for references) (1865–76)
D-Y 444 Payments made to Theale and Tilehurst schools (n.d. [post–1871])
CP/2/63 Report of Schools committee on the Tilehurst and Theale schools’ endowment (1878)

15.3 DAUBENY LABORATORY

15.3.1 GENERAL

The Daubeny Laboratory was built in 1848 at the instigation of Dr Charles Giles Bridle Daubeny (Demy 1810, Fellow 1815, Professor of Chemistry 1822, Sherardian Professor of Botany 1834, Professor of Rural Economy 1840.) By an Order of 12 Nov 1847 the College granted him leave to build a lecture room on ground adjoining the Physic (Botanic) Garden. The completed two-storey building consisted of two lecture rooms, a study, and galleries for geological, chemical and mineralogical specimens. A telescope building was added in 1856 to house the Cooke telescope. The Daubeny Laboratory activities reflected a renaissance of interest in the natural sciences at Magdalen and in the University, thanks largely to Dr Daubeny.

The standard works of reference are R. T. Günther, History of the Daubeny Laboratory, Magdalen College, Oxford (London: Henry Frowde, Oxford University Press Warehouse, 1904) and his The Daubeny Laboratory Register, 2 vols: 1904–15 and 1916–23


### 15.3.2 Plans

**MC:FA19/2/1AD/1** Sketch plan of Daubeny Laboratory, by R. T. Günther (Fellow 1894–1927) (c. 1890s)

**MC:FA19/2/2AD/1** Plans of additions by A. Mardon Mowbray (1902)

**MC:FA19/2/1AD/2–4** Plan and elevations of Daubeny Laboratory and telescope building by R. T. Günther (n.d. [c. 1897–1928])

### 15.3.3 Apparatus

**MC:DL1/A1/1** Accounts for purchases of apparatus by Edward Chapman, lecturer. (1867–90)

With copy of letter relating to purchase of the Dolland telescope by Joseph Cox (1836)

**MC:VP6/A1/1** File on Daubeny Collection and fund (1932, 1950–1)

### 15.3.4 Reports and Memoranda

**MS 1075/6** Chapman’s prints report on Daubeny Lab (1870)

**CP/9/60/41** Printed letter by R. T. Günther re the Daubeny Laboratory and the teaching of physical chemistry (1900)

**CP/9/63/5** Memorandum for College Meeting by R. T. Günther, concerning accommodation for scientific study and specimens (1926)

**CP/9/71** Ts memorandum to College Meeting re Daubeny Lecture Room and proposed conversion to a research laboratory, with note on the Botanic Garden and its buildings (1932)

*See also*

**MC:VP6/A1/1 & MC:VP6/A2/1**

Vice-president’s files on Daubeny Laboratory and Botanic garden (1932, 1950–1)
15.3.5 LECTURES AND STUDENTS

MC:DL1/MS1/2  Lists of persons attending lectures (1855–67)
MC:P320/MS2/5  Laboratory register (1869–94)
MC:DL1/MS1/1, 6–7 & 13  Lecture register (1874–83)
MC:DL1/MS1/3–4 & 9  Registers of students attending lectures of Edward Chapman, tutor. 3 vols (1867–94)
MC:DL1/MS4/1–2  Question papers for college examinations in Natural Sciences (1850s–60s)
MC:F27/1/MS4/1–3  Students; science essays. 3 vols (c. 1878–1906)
MC:F27/1/MS2/1–2  Chapman’s lecture notes on chemistry and physiology (1862–87)
MC:P233/3/C1/3  Chapman’s reports on pupils (1867–94)

See also
MC:F22/P1/1  Letters to R. T. Günther concerning the Laboratory and the publication of the Register (1916–17)
CP/9/71  Memorandum on the Daubeny Lecture Room re proposed conversion to a research laboratory (1932)
MS 9/63/6  Corr. of A. E. Günther with Dr C. A. Cooke, Bursar, concerning a proposed volume on Günther and the Daubeny Laboratory, with extract from draft text (1963–4)
MC:FA19/3/1MS/1–4  Printed brochure re the proposed new building to be designed by Oliver Hill (not executed) (1946). On this proposal, see too Robin Darwall-Smith, ‘Another Magdalen Might-have-been’, Magdalen College Record 2001, 124–7.
MC:VP6/A1/1  Vice-President’s file on Daubeny collection (from 1936).

See also  section 14, Personal Papers (Daubeny, Günther, Chapman)

15.4 MAGDALEN COLLEGE MISSION

15.4.1 GENERAL

The Magdalen College Mission was an outcome of the growing social awareness of undergraduates in the later years of the 19th century. It belongs to the same era as the Oxford House settlement and the Boys Club movement.

The Mission had three distinct phases and locations. In the first phase the Mission was based in the East End of London. In 1884 it was attached to St Martin’s Mission, Stepney, but this attachment was shortlived: from 1886–96 the Mission was associated with the parish of Holy Trinity, Shoreditch. In 1896 the Mission was relocated in Portsea, Hants, where an old member and former Dean of Divinity, Cosmo Lang (later Archbishop of Canterbury) was Vicar; there it remained until 1908. There was a feeling in Oxford, however, that contact
could be better maintained between the Mission and the undergraduates and Oxford ladies who wanted to take an active interest in its doings, if it were sited once more in London. In 1908, therefore, the Mission moved again, this time to its final home in the parish of St Mary’s, Seymour Street, Somers Town, in the Euston-St Pancras district of N.W. London. Here it flourished, especially in the 1920s, when Basil Jellicoe, Missioner and a Magdalen graduate, did so much to raise the standard of housing in cooperation with the St Pancras Housing Trust. The Mission continued until 1940, when active College involvement with Somers Town was suspended after the outbreak of World War II. In 1948 the work was revived in a different form as the Magdalen College Club, with a lay Warden and executive and management committees appointed by the Magdalen College Trust. This phase came to an end in 1969 when the Greater London Council took possession of the site. The Trust funds are now applied to various charitable causes at home and abroad; the Club premises in Euston have been demolished.

Some of the surviving Mission records have been listed among the Presidential papers in the miscellaneous, CS series. Others may be found among the records of the Dean of Divinity (DD series), whose responsibility was through the College’s Mission Committee. The Magdalen College Trust records (mainly post–1945) are catalogued as MT/ and MS 792. Photographs are listed separately. Records include minutes, annual reports, accounts, correspondence, and printed historical papers. There are many gaps in the records and the following list gives only an indication of span-dates.


15.4.2 LONDON, STEPNEY AND SHOREDITCH, 1884–1896

DD/30 Minutes of Committee meetings, Magdalen House, Stepney and Shoreditch (1884–98)
CS/6/2 Bundle of 22 miscellaneous papers including accounts, correspondence, leasing memorandum, printed papers (1884–1916 and n.d.)
B/1/75 Photograph of Fr Dolling of St Martin’s Mission (n.d. [19th cent.])

15.4.3 PORTSEA, 1896–1908

For the activities of the Magdalen Mission and Institute in Portsea see the relevant chapter in Michael Sparrow’s pamphlet, One hundred not out, a century of work at St Faith’s Mission, Landport’ 52pp (1980) [archives copy ref. MS 901]

CS/6/3 Annual report (1900)
DD/12 Account book of Magdalen College House (1896–1902)
DD/29/1–2 Vouchers for Mission Account (1900–1)
DD/29/3 Corr. concerning the College’s responsibilities towards the Magdalen
Institute, Portsea (1903–6)

DD/47/2 Photocopy of annual report (1902)
DD/47/3 Photocopy, printed order of service for the laying of the foundation stone, the Magdalen Institute (Apr 29 1903)
DD/47/4 Photocopy, Portsea parish church magazine (Apr 1903)

[See also under Somers Town, below]

15.4.4 LONDON: SOMERSTOWN, EUSTON 1909–40

Activities in London were suspended during World War II and revived in 1948. The latter period does not come within the scope of this Guide.

CS/6/4 Copies of constitution as adopted by a General College Meeting in 1909, with related papers to 1923 (1909–23)
MT/1 Minute books of Mission AGMs held in Oxford (1909–40)
CS/6/1 Minute books, Somers Town, 2 vols (1912–14, 1919–25, 1936–9)
DD/11 Minute Book of Magd Coll Mission Committee (1898–1921)
CS/6/5 Annual reports (21) (1909–38)
DD/29/4 Corr re the re-founding of the Magdalen Mission in Somers Town, N.W. London (1906–8)
CS/6/6 Balance sheets and accounts (7) (1921–7)
DD/29/6 Letter (1914)
CS/6/7 President Gordon’s file of correspondence and papers re the Mission (c. 1929–40)
DD/29/12 Bundle of corr. and papers incl. letter from Cosmo Lang (1906–41)
CS/6/9 Bundle of miscellaneous printed papers (25), including souvenirs of the visit of HRH the Prince of Wales in 1926 (1892–1933)
CF/2/32 Photographs (22) of Mission House activities (c. 1925)

[damaged by damp]
PH/P/398–9, 403 Photographs of Basil Jellicoe, Missioner (c. 1922–7)

15.4.5 RECORDS OF THE MISSION IN LONDON AND PORTSEA, 1898–1940

DD/11 Minute book of the Magd. Coll. Mission Committee (1898–1921)
DD/29/11 Bundle of reports, Portsea and Somers Town Missions (1896–1910)
DD/5/1–10 Printed and ms papers re the Mission (c. 1884–1903)
DD/29/7–9 Mission bank pass books (1901–17)
CS/6/8 Lady Warren’s file concerning the 50th anniversary of the Mission, 1933. Includes corr with Cosmo Lang, copy of the Jubilee Sermon, copy of the Magdalen College Mission News, July 1933, with a short article by Lady Warren on the history of the Mission (1933)
DD/29/5 Loose printed papers (1892–1940)
DD/29/10 Mission carol book (n.d.)
15.4.6 RELATED PAPERS

CS/6/10 Papers relating to the St Pancras Housing Improvement Society (1926–54)
CS/6/11 Annual report of the Magdalene (Cambridge) Club (1924)

15.5 MAGDALEN ALMSHOUSE

15.5.1 GENERAL
For two hundred years after the foundation of the College the charitable aims of the former Hospital of St John the Baptist were sustained by relief given to the poor and destitute in the domus pauperum, or almshouse, a vaulted chamber west of the Tower with a chapel above it. Charges for the house for the poor are listed in the accounts for 1481 and charges for burials occur in the accounts of 1506–8. The exterior of the building can be seen in a seventeenth-century painting of the south front of the College. John Claymond, President 1507–16 and formerly Master of the Hospital of St Cross at Winchester, provided four beds for the almshouse and about 6s.8d a year for their maintenance (or else for the poor, or for the prisoners in Oxford Castle). Money was also distributed at the College gate on certain feasts, through the benefactions of Ingledew and Preston. The College paid the Keeper £3 per annum and provided furniture when necessary. By 1596, however, the chamber was acknowledged to be so moist, damp and unwholesome in winter that it was sometimes unusable. Wilson states that in 1665 the Visitor directed that the almshouse should be converted into chambers for members of the College. See Wilson, History, pp. 12, 265–6; Will. Dunn Macray, Notes from the Muniments of St Mary Magdalen College, Oxford (Oxford and London: Parker and Co., 1882), pp. 82–6.

15.5.2 RECORDS

Misc. 375 ‘Certayne advertisements and informationes geven by the President and Seniores of Magdalen College concerninge the Hospitall of St Jhones.’ (1596)

See also the Libri Computi or annual accounts (LCE/).

15.6 BROMLEY COLLEGE

15.6.1 GENERAL
Bromley College was endowed by John Warner (Demy 1599, Fellow 1605–10), Bishop of Rochester. By his will dated 16 July 1666, Bishop Warner left £8,500 to build an almshouse near Rochester Cathedral and £450 p.a. out of lands in Lincolnshire to support 20 clergy widows and provide a chaplain to minister to them. The Chaplain was to be elected from the members of Magdalen College. As no convenient site was found in Rochester, permission was obtained to build at Bromley, where the original quadrangle was finished by 1673. Other benefactors contributed to the enlargement of the College, among them Mrs Sophia Sheppard, sister of President Routh, who in 1840 endowed Sheppard College, an adjunct
providing five houses for the orphaned daughters of the widows. The College accepted a non-binding responsibility to contribute to Bromley College out of the Sheppard Fund. Over a period of 270 years, Magdalen provided the College with 20 chaplains, but in the 20th century the chaplaincy ceased to attract Magdalen applicants. See also Edward Hasted, *The History and Topographical Survey of the County of Kent*, vol.1, (Canterbury: W. Bristow, 1797), pp. 562–66.

15.6.2 RECORDS

**MC:PR30/1/C3/7**  Letters and poems by Thomas Scott, Chaplain 1821–46 (1821–46 and 1855)

**MS 676**  Notes by the Revd P. J. Thompson, Dean of Divinity, on the connection between Magdalen and Bromley College, with list of chaplains 1675–1943 and list of trustees, 1945 (1945)

**MS 905 (iv)**  Sheppard Account Book (1848–82)

**MS 905 (v)**  Photograph of commemorative plaque to Mrs Sheppard (1980)

15.7 BOTANIC GARDEN

15.7.1 GENERAL

Magdalen College is the owner of the site of the Physic Garden (from 1840 renamed the Botanic Garden), founded in 1621 when Henry Danvers, Lord Danby bought out the tenant of 5 acres of meadow and arranged that the University should lease the land from the College. The level of the land was raised to prevent flooding and the wall and gate erected in 1632–3. The maintenance of a Professor and a gardener were also provided for. C. G. B. Daubeny, Fellow of Magdalen and Sherardian Professor of Botany from 1834, made great improvements to the garden and its buildings. The College Archives contain a few relevant documents, relating chiefly to the relationship between the College and University concerning the garden. Within the Botanic Garden stood the Daubeney Laboratory, now the Daubeny Building, q.v. There is an historical account in R. T. Günther, *Oxford Gardens*, pp. 1–32.

*Note added 22 October 2014*

Dr. Stephen Harris, Curator in Plant Sciences, e-mailed this important note on the records of the Botanic Garden:

“*The Archive of the Botanic Garden was burnt on the glasshouse boilers shortly before Mr Baker retired from the position of Hortus Praefectus of the Botanic Garden in 1942. Baker had been in post since 1888; the conflagration took place on his orders. Botanical manuscripts of previous professors appear to have been unaffected (being kept in the Herbaria) but the administration and planting records of the Garden all disappeared. The extent of the archive loss is unclear. Gunther and Daubeny make no reference to these records in their accounts of the history of the Botanic Garden, although perhaps this is to be expected*
since neither were particularly concerned with the details of garden administration or specimen origin.”

15.7.2 RECORDS

MS 367, nos.76–77 Letters to President Frewen from the Earl of Danby regarding the estate and maintenance of the Physic Garden (1636–7)
MC:P320/MS2/5 Case of the Sherardian Prof. of Botany following his claim that he should be provided with a residence. Includes information on the foundation of the Physic/Botanic Garden (1888)
MS 661/3 Edward Chapman’s printed report on the Botanic Garden (1883)
CP/9/60/65 Letter re grant towards Botanic Garden buildings from Hebdomadal Council (1911)
MC:P233/2/MS5/7 R. T. Günther’s collections on the Botanic Garden (1914–19)
CP/9/71 Note on the Botanic Garden and its buildings (1932)
MC:VP6/A1/1 File on Botanic Garden and Lasker Rose Garden (1934–54)

15.8 UNIVERSITY MISCELLANEA

CS/40/15/9 Estimate of joiner’s work for ‘the west end of the Library’, i.e. Bodleian, Selden End [1636]
MS 287 ‘Abbreviate of some statutes and customs’ (n.d. [17th cent.])
MC:P376/MS1/1 Enquiry into the state and nature of Halls in Oxford (n.d. [1694])
MS 938 List of Colleges and queries (1717)
MS 291 Latin verses spoken at Encaenia (1759)
MS 835 Printed OU notices (1759–91 and n.d.)
MC:O5/MS1/1–2 Minute books of the Proceedings of the Ashmolean Society (1828–43)
MS 660/5 Letters re establishment of a Hall for poor scholars (1851–4)
MC:F22/P3/1 Oxford sketches, 2 vols ([from 1865])
MC:F30/N1/1 File of printed material re the admission of women to the Universities of Oxford and Cambridge (c. 1887–96)
MS 688 (vi) Record of no.6 Officer Cadet Battalion, Oxford [from 1916]
MS 1105 Programmes, menus etc: OUDS, OU Opera Club, OU Musical Club (c. 1930s)

Search the Adlib database for other university societies.

Note: For Vice-Cancellarial papers see Section 5.2.8.
15.9 OXFORD CITY MISCELLANEA

MS 880  Printed proclamation re the market (1634)
CS/36/15 Butchers’ accounts (1635–1640/1)
CS/36/8 Tradesmen’s and craftsmen’s vouchers (1725–7)
MC:FA14/3/2F/1-38 Acquittances to tradesmen and craftsmen for building work (1755–63)
[See CS/ and MC:FA14 also for building accounts in general, 17th-18th cents]
MS 937  Principles of the Oxford Tradesmen’s association (1848)

The estate papers (EP/) series includes payment vouchers from Oxford (and other) tradesmen for supplies and repairs to buildings etc, 1860–1874, 1884: see Woolgar, ‘Catalogue’, pp. 147–8 for reference codes.
16 USEFUL WORKS OF REFERENCE

This list is confined to works cited in the text; it does not attempt to be a complete biography of publications and theses relating to Magdalen College. A much fuller bibliography can be found in L. W. B. Brockliss (ed.), *Magdalen College Oxford: A History* (Oxford, 2008).

16.1 BOOKS

[Anon.], *Some Account of the Right Reverend Dr John Hough, Late Lord Bishop of Worcester* (London: John and Paul Knapton, 1743).


* Bloxam’s plan for registers of the Presidents, Fellows and ‘other members’ was not completed.


Crawford, David Lindsay, Earl of [added author], *An Inventory of the Historical Monuments in the City of Oxford* (London: His Majesty’s Stationery Office for Royal Commission on Historical Monuments, 1939).


Foster, J., *Alumni Oxonienses: The members of the University of Oxford, 1500–1714: Their parentage, birthplace and year of birth, with a record of their degrees, being the matriculation register of the University alphabetically arranged, revised and annotated; 1500–1714*, 4 vols (Oxford and London: Parker & Co, 1891–2).


—, *Oxford Gardens...with Notes on the Gardens of the Colleges and on the University Parks* (Oxford: Parker & Son, 1912).

—, *Brasses and other Funeral Monuments in the Chapel of Magdalen College* (Oxford: Printed by Horace Hart for Magdalen College, 1914).


[Magdalen College], *Ordinance concerning Magdalen College framed by the Oxford University Commissioners in pursuance of the Act, 17 & 18 Victoria, Chapter 81* (Oxford: University Press, 1863).


[Magdalen College], *Statutes made for Magdalen College, Oxford, by the University Commissioners and by the College, under the Universities of Oxford and Cambridge Act, 1877, Approved by Order in Council* (Oxford: Horace Hart, 1899) and (Oxford: Oxonian Press, 1921)
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[Magdalen College], Statutes made for Magdalen College, Oxford by the University of Oxford Commissioners under The University of Oxford and Cambridge Act, 1923, Approved by Order in Council (Oxford: Oxonian Press, 1926).


[Magdalen College], Statutes made for Magdalen College by the University of Oxford and Cambridge Act, 1923, Including All Amendments Prior to 31st December 1938, Approved by Order in Council (Oxford: University Press, 1939).


[Magdalen College], Bylaws of Magdalen College, as Adopted at a College Meeting held 20 July 1892 (Printed by Baxter, Oxford: Magdalen College, n.d.).

[Magdalen College], Bylaws of Magdalen College, Oxford, as Adopted at a College Meeting held 20 July 1892, Revised to 31 Dec 1898 (Printed by Baxter, Oxford: Magdalen College, n.d.).

[Magdalen College], Bylaws...as Adopted at a College Meeting held 20 July 1892, Revised to 25 March 1908 (Printed by Baxter’s Press, Oxford: Magdalen College, n.d.).

[Magdalen College], Bylaws...as Adopted at a College Meeting held 20 July 1892, Revised to 8 March 1922 (Printed by Oxonian Press, Oxford: Magdalen College, n.d.) [1.4.2].


Middleton, R. D., Dr Routh (London: Oxford University Press, 1938).


Murray, John (ed.), The Magdalen College Record, Third Issue (London: John Murray, 1922)

Parry-Jones, B., *Five Hundred Years of Magdalen College School, Wainfleet, 1484–1984*, (Grimsby: Wainfleet and District Heritage Society, n.y. [1984]).


Poole, Mrs Reginald Lane, *Catalogue of Portraits in the Possession of the University, Colleges, City and County of Oxford II, Portraits in the Colleges and Halls, part I* (Oxford: Clarendon Press, 1926).


Salzman, L. F. (ed.), *The Chartulary of the Priory of St Peter at Sele* (Cambridge: W. Heffer & Sons Ltd, 1923).


—, *The Gunstones of St Clement’s: the History of a Dynasty of College Servants at Magdalen* (Magdalen Occasional Papers 6 [2003]).


Stanier, R. S., *Magdalen School: A History of Magdalen College School, Oxford* (Oxford:


[University of Oxford], *University of Oxford: Abstracts of Accounts of the Curators of the University Chest and the University Institutions, together with the Accounts of the Colleges* (Oxford: Clarendon Press, [from 1883]).


### 16.2 ARTICLES IN BOOKS


### 16.3 ARTICLES IN JOURNALS


—, ‘Another Magdalen Might-have-been’ (on Oliver Hill’s designs for the Botanic Garden), *Magdalen College Record* 2001, pp. 124–7.


104–12.


—, ‘Before the New Library: The Archivist’s Story’, *Magdalen College Record* 2013, pp. 75–86.


—, ‘“Bad and Dangerous Work”: Lessons from Nineteenth- and Early-Twentieth-Century Oxford Archives’, *Archivaria* 74 (Fall 2012), pp. 93–118.


[Hooper, Richard, assisted by John Rigaud, ‘Two Presidents of Magdalen’, *Temple Bar* (1879)]


16.4 THESES AND DISSERTATIONS


MAGDALEN COLLEGE, OXFORD

DR. JANIE COTTIS’S GUIDE TO THE ARCHIVES 1996 (rev. 2016)

APPENDIX: BRIEF DESCRIPTION OF THE MAIN RECORD SERIES AND COLLECTIONS, WITH THEIR FINDING AIDS

1 - CATALOGUES CREATED BEFORE 1996

The archives of Magdalen College have been accumulating for over 500 years. The deeds and charters have been kept in good order and were calendared over a hundred years ago by W. D. Macray. The estate papers and early accounting records were catalogued by C. M. Woolgar in 1982. Other records, however, can be more difficult for researchers to retrieve and search. For example, selected college registers and other official records such as statutes were separated from the archives in the 19th century; these were then shelved and listed randomly with the library manuscripts. Many other documents were rescued quite recently from scattered locations; these are still in some disorder and can be retrieved only through miscellaneous shelf lists.

The following two articles discuss cataloguing activities at Magdalen before 1945:


Robin Darwall-Smith and Michael Riordan, “‘Bad and Dangerous Work’: Lessons from Nineteenth- and Early-Twentieth-Century Oxford Archives”, *Archivaria* 74 (Fall 2012), 93–118.

1. MEDIEVAL CHARTERS AND DEEDS

(FINDING AID: CALENDAR BY W. D. MACRAY, TS IN 48 VOLUMES)

The medieval muniments, preserved in a purpose-built Muniment Tower from the late 15th century, consist of the foundation charters, the deeds establishing the college’s title to its territorial endowment, and other deeds and papers indirectly related to the college and its properties. There are about 13,000 medieval deeds and some of the later, 16th–18th century deeds have been added to the original series.

A list known as the ‘old catalogue’ [ref. CP/3/31] of estate deeds was drawn up in the early 17th century when the President and Fellows sorted the deeds into individual manors and gave each deed an identifying name and number, such as ‘Saltfleetby 3’.

Between 1865 and 1878 W. D. Macray arranged each set of deeds and charters in chronological order and compiled a calendar (i.e. a precis, in English, of the contents of each deed), in 48 ms volumes. The calendar provides an alternative numerical, chronological sequence for each series, but the deeds themselves were not physically renumbered. Macray’s original manuscript calendar is now stored in the Top Muniment Room.
In 1933 a ts, bound version of the most of the Macray calendar, with some additions by N. Denholm-Young, was made, again in 48 volumes. An index volume cross-references the Macray numbers with the old numbers in their 17th century sequence.

Volume titles and contents are as follows:

**Chartae Regiae et Concessae**
Foundation charters and related documents:

(a) Foundation charters, letters patent and papal bulls, 1227–1458 (M. 1–134)

(b) Appropriations of tithes and benefices, 1235–1537 (M. 135–61)

(c) Deeds for ‘hospital in genere’, i.e. the Hospital of St John the Baptist, c.1220–1458 (M. 162–86).

(c) [Added by N. Denholm-Young, 1935] Mortmains, 1246–1555, 1768. Mortmains were royal licences giving permission for land to be alienated to ecclesiastical or other corporate bodies such as colleges (M. 187–204).

This volume also includes certificates of Presidents’ admissions in the 16th and 17th centuries and the final decree of the Royal Commissioners in 1687.

**REFERENCE CODES:** M. 1–204

**Miscellanea**
Deeds and documents arranged by counties or miscellaneously, mainly 13th–16th century but spanning the 12th–19th centuries. They relate mainly to properties not owned by Magdalen but connected indirectly to the college’s possessions. This volume also includes additional foundation charters and legal documents concerning the college, and a list of the demands of the insurgents in Cade’s rebellion in Kent, in 1450.

**REFERENCE CODES:** Misc. 1–403

**Cromwell Papers**
Material relating to Ralph, Lord Cromwell, and his estate from temp. Edward I – c.1483/4. These papers are numbered as part of the Misc. series, but the calendar has been bound as a separate volume.

**REFERENCE CODES:** Misc. 404–449

**Fastolf Papers**
Material relating to Sir John Fastolf and his estate, 1391–1479. The documents were probably separated from the miscellaneous series in the late 17th century.

**REFERENCE CODES:** FP/ 1–105
Deeds for college properties (arranged by historic counties)

Extensive properties in the south and east of England and in the midlands were conveyed to the college in the latter half of the 15th century, or soon afterwards, and formed the endowment of the college. Deeds in this series may considerably antedate the foundation of the college (1458), because of the need to prove title. Most are from the 13th–16th centuries but the range is from the 12th to the 19th centuries. Macray arranged them in a county series; the titles of the volumes are as follows:

- Bedfordshire
- Berkshire vols I–III
- Buckinghamshire
- Essex and Gloucestershire
- Hampshire vols I–IX
- Kent, London and Somerset
- Lincolnshire I–IV
- Norfolk I–III
- Northamptonshire I–III and vol IV including Nottinghamshire
- Oxfordshire I–VIII
- Suffolk, I–III
- Surrey
- Sussex I–II
- Warwickshire I–II
- Wiltshire

REFERENCE CODES: Use the 17th century call numbers listed in the margins of the Macray volumes, not the Macray numbers given at the head of each entry. For example, if no. 110 from Macray’s Oxon. vol VII is needed, ask for the reference given in the margin, i.e. Henton 46.d.

Macray’s original MS catalogue is currently preserved in the Muniment Tower. The following portions of his catalogue were not typed up by Denholm-Young:

(1) Oxfordshire volumes I–II. The deeds in these volumes were transcribed in full in Salter, ‘Cartulary of the Hospital of St John the Baptist’, 3 vols, Oxford Historical Society LXVI, LXVIII, LXIX, (1914–1916). Salter’s edition also includes some documents from the actual cartulary of St. John’s Hospital (MS 275) which are not preserved in any other form. There is therefore no English calendar of these deeds apart from Macray’s original MS volumes.

(2) Hampshire volumes VI–VII. Macray published his calendars of these deeds in ‘Charters and Documents relating to Selborne and its Priory’, Hampshire Record Society (1891, 1894).

(3) A few documents from Sussex volume I concerning Sele. The originals were published in full in H. E. Salter, Facsimiles of Early Charters in Oxford Muniment Rooms (Oxford, 1929).
SEE ALSO Woolgar’s ‘Catalogue of the Estate Archives...’ which gives the appropriate cross-references to Macray for each manor owned by the college, arranged under post-1974 counties. Woolgar also cross-references stray deeds and deeds of non-Magdalen properties from the Miscellanea, Cromwell and Fastolf series.

2. ADDITIONAL MEDIEVAL DEEDS AND DOCUMENTS

(FINDING AID: TS CALENDAR VOLUME, IN SAME FORMAT AS MACRAY SERIES, TITLED ‘ADDS’) Additional medieval deeds collected by N. Denholm Young in 1938 were probably found among the estate papers. They relate to properties in Beds, Berks, Bucks, Glos, Herts, Lincs, Norfolk, Northants, Oxon, Suffolk, Warwicks and Wilts, and also include Lovell family papers and some miscellaneous items.

REFERENCE CODES: Adds. 1–99

SEE ALSO Woolgar’s ‘Catalogue of the Estate Archives...’. Woolgar has re-catalogued these deeds, retaining the Adds. reference codes.

3. POST-MEDIEVAL (‘BURSARY’) DEEDS

(FINDING AID: ‘CATALOGUE OF ESTATE DEEDS FROM THE XVII CENTURY’, 3 VOLS, BOUND TS. CONTINUED ON BURSARY CARDS. CARD INDEX) Deeds for most of the properties acquired by the college from the late 17th century onwards were not kept with the muniments but were stored in the Bursary. Most of these properties were conveyed to the college after 1800, although the title deeds may go back to earlier centuries. A three-volume catalogue [by Hugh Walton, 1938], lists the deeds chronologically within their original bundles, as found, without adding any geographical arrangement. A card-index was later compiled in the Bursary and a copy is available in the search room. The catalogue has been continued on cards by the Bursary staff to record subsequent property transactions.

Most of the pre-1900 deeds were transferred from the Bursary to the archives in c.1980, and the catalogue is annotated accordingly. A number of properties have been sold since the catalogue was made, however, and in most cases the deeds were transferred to the new owners. Others are withdrawn from time to time for consultation by the Bursar, Land Agent or college solicitors.

Note 1: Records housed in the Bursary have a 50-year closed period unless special permission is obtained from the Senior Bursar.
Note 2: These deeds are not noted in Woolgar’s ‘Catalogue of the Estate Archives...’

REFERENCE CODES: EMD/1–131 (Volumes I–III)
EMD/132–198 (copies of Bursary cards, to be continued)

4. FURTHER DEEDS AND DOCUMENTS

(FINDING AIDS: MS HANDLIST OF LMR ADDS.; WOOLGAR, ‘CATALOGUE... FOR NOS. 1–23)

Deeds and related documents found among the college leases or received from other bodies were shelved in the Lower Muniment Room from c.1980 and a summary list of box contents was compiled.
There are 42 bundles in the collection, comprising:
- Deeds for Berks, Dorset, Lincs, Norfolk, Oxon, Surrey, Oxford City and the City of London, 1345–1927
- Assignments of leases, 1721–40
- Surrenders of leases 1766–1904
- Licences of alienation, unsorted
- Bonds, unsorted
- Oxford City papers 1820–1907, transferred by the British Records Association
- Oxford City and Oxfordshire legal papers relating to the college 1893–1920, transferred by Messrs Morrell, Solicitors

REFERENCE CODES: LMR Adds.1–42

5. LEASE COUNTERPARTS

(FINDING AID: TS SUMMARY HANDLIST)

76 boxes of counterpart leases, dated 16th–20th centuries, have been arranged geographically by counties and manors, with the date span of each bundle. A summary handlist is available.
The leases are for properties in all the counties where the college had ancient possessions (see section 1 above)

Note 1: These leases are not listed in Woolgar’s ‘Catalogue of the Estate Archives...’

Note 2: For a register of leases to 1835 see section 6, below.

REFERENCE CODES: LE/1–76

6. LEASE REGISTERS, 1480–1835

(FINDING AID: CP/3/34 [covers 1480–1657 only])
A series of bound registers (titled ‘Ledgers’) contains copies of college leases and presentations to livings, 1480–1835, and also includes copies of documents relating to the election and admission of Presidents. Volume A (EL/1) is a more general gathering of documents including lists of demies and a record of important events in the early years of the College, such as royal visits. There are as yet no modern finding aids to this series, but a 17th century index to the early volumes is extant (CP/3/34) and most volumes have some form of contents list. A more detailed index Extracts from the ledgers were published as a preface to the seven volumes of W. D. Macray’s *Register of the Fellows...* (1894–1915, and index volume).

Note 1: This series is not listed in Woolgar’s ‘Catalogue of the Estate Archives...’

REFERENCE CODES: EL/1–37

7. ESTATE RECORDS CATALOGUED BY N DENHOLM-YOUNG, 1931–1941

(FINDING AID: BOUND VOLUME, TS, TITLED ‘ACCESSIONS 1931–41’)

A collection of deeds, estate papers, maps and plans dating from the 16th to the 19th centuries and relating to college estates and advowsons was selected by N.Denholm-Young from a mass of uncatalogued estate records and catalogued between 1931 and 1941. The documents are arranged by counties and the ts catalogue has been bound as a volume. Many of the items listed are no longer present, unfortunately. All, including the missing items, are included in Woolgar’s ‘Catalogue of the Estate Archives...’.

The collection covers properties in Beds, Berks, Bucks, Dorset, Glos, Hants, Lincs, Norfolk and Suffolk, Northants, Oxon, Somerset, Sussex, Warwicks and London.

REFERENCE CODES: D-Y/ 1–457, 467, 900–3

8. ESTATE RECORDS, EARLY ACCOUNTING VOLUMES AND MISCELLANEOUS PAPERS

(FINDING AID: C.M. WOOLGAR,’CATALOGUE OF THE ESTATE ARCHIVES OF ST MARY MAGDALEN COLLEGE, OXFORD’ 10 vols, 1982)

A large collection of estate papers was catalogued by Christopher Woolgar and issued in ts in 10 volumes in 1982. As well as the estate records, other documents have been catalogued in the first volume, notably various series of early (pre-1883) accounting records and miscellaneous college papers.

The main section of this catalogue is, as the title suggests, a catalogue of 261 boxes and 12 bundles of estate and manorial papers, with other estate volumes and papers and a series of 83 manorial court books. The college’s circuit accounts and manorial court records are listed separately as distinct series but the earlier [pre-1458] estate accounts and manorial records
are listed with the main (county) series of estate papers. Most of the estate records relate to the College’s extensive properties in the south and east of England and in the midlands. There are, in addition, a number of stray documents for properties which never became the property of the college.

Woolgar’s geographical references relate to the post-1974 counties and therefore differ from some of Macray’s county references. There are cross references to other catalogues (as indicated above and below in this guide) and a concordance to all the reference codes cited.

[Note, however, that many accounting volumes had not been given reference codes in 1982 and are therefore not included in the concordance.]

Woolgar’s catalogue does not include the Bursary deeds (section 3 above), the estate leases (section 5 above), the registers of leases (section 6 above) post-1800 maps in the MP/1 series (section 14 (a) below), nor any of the maps in the MP/2 and MP/3 series (sections 14 (b) and 14 (c) below). It includes only some sections of the LMR ADDS. and ES collections (sections 4 above and 9 below).

For post-1880 estate and accounting records transferred from the Bursary since 1982 see section 13 below.

**Contents of volumes**

[Reference codes allotted since the ‘Catalogue’ was issued are given in brackets]

See **Volume 1** for listing of:

**General College accounting records**

- Indentura magna (1480–1883)
- Billa petitionis (1585–1651)
- Libri Compti (now LCE/1–178; LCD/1–51) (1478–1883)
- Day books (now DBJ/1–153; DBE/1–4; DBH/1–5) (1652–1889)

**General College and estate papers**

- General college and estate accounts and vouchers (1860–86)
- General college and estate correspondence (c.1470–1511 and 1865–82)
- General college and estate bonds for appointments and leases (c.1480–1812)

**General estate records**

- General estate volumes (c.1649–1945)
- General estate papers (1389–1904)
- General accounts, arrears and valors (1477–1660)
- Corn rent books (now CB/1–164; CBP/1–69; CBB/1–74) (1594–1891)
- General estate accounts and vouchers (1432–1884)
- General estate correspondence (c.1590–1902)
- Progress accounts:
  - Hants (1596–1849)
  - Lincs (1612–1879)
  - Norfolk & Suffolk (1607–1880)
  - Sussex (1617–1878)
Mixed counties (1628–1843)

Wood sales accounts:
- Hants (1619–1766)
- Henton (Oxon) (1649)
- Horsington (Lincs) (1730)
- Huntercombe (Oxon) (1650–85)
- Northants (1633–75)
- Selborne (Hants) (1625)
- Shotover (Oxon) (1676)
- Sussex (c.1722–45)
- Tubney (Berks, now Oxon) (?1550–1869)
- Mixed (c.1630–18c)

**General College records**

General college papers (1447–1694)
- (deeds, plans, legal papers, misc.) (c.1807–1901)

General college accounts (1466–1885)

Bursary books (1477–1507)

Accounts of bakehouse, brewhouse and larder (1483–1484)

Libri expensarum (c. 1540–1570)

Remanentia accounts (1511–49)

Chest accounts (1599–1642)

Digestion books (now DGB/1–151) (1696–1891)

Batells books (now BB/1–48) (1653–1865)

Libri Promi (now LP/1–12) (1701–1883)

Great deduction books (now GDB/1–8) (1747–1864)

Registers of weekly accounts for batells, kitchen and buttery expenses (now BKB/1–12) (1753–1806)

Daily meal accounts (now DMA/1–2) (1853–56)

Sacrists’s indentures (1486–1522)

College plate (1572–1661)

General college correspondence (1460–1883)

Muniments (c.1480–1882)

See Volume 2 for:

**Records of College manorial courts**

Court rolls, mixed manors (1481–1542)

Court books, mixed manors (1484–1829)

Court books, circuits 1–4 (1830–1925)

Court rolls and books, individual manors Beighton-Willoughby (c.15c–20c)

See Volumes 2–3 for:

**College estate accounts**

Individual estates and circuits (1462–1759)
MAGDALEN COLLEGE, OXFORD

DR. JANIE COTTIS’S GUIDE TO THE ARCHIVES 1996 (rev. 2016)

See Volume 3 for:

Administrations

Description of estate fonds, with catalogue entries where appropriate for:

Audley, Aylmer, Aynho (Hospital of St James)
Barentine family papers, Battle Abbey, Brecon Priory, Biddlesden Abbey, Brackley
(Hospital of St Leonard, Hospital of SS James and John), Bradenstoke family
Corbet family, Cromwell papers
Danvers family papers
Edington: Bonhommes
Fastolf papers, Forty family papers
Geney family papers, Godmanstone family papers, Gra family papers, Gurney family
papers
Holloway’s papers
Lawney, Lovell family papers
Malyns family papers, Multon of Frampton family papers
Oxford: Christ Church College, Corpus Christi College, Hospital of St John the
Baptist
Pabenham family papers, Simon Parret’s papers, Phillipp family papers
Romney (Hospital of SS Stephen and Thomas)
Selborne Priory, Sele Priory, Swaby family papers, Swillington family papers
Charles Towsey’s papers
Vyse papers
Waynflete papers

See Volumes 4–10 for:

Estate records

(arranged by post-1974 counties. Includes documents for some properties not owned by the
College. Page numbers are given here to give an approximate indication of the areas where
most property was held.)

Avon 862–3
Bedfordshire 864–77
Berkshire 878–912
Buckinghamshire 913–53
Cambridgeshire 954–5
Dorset 956–8
Essex 959–82
Gloucestershire 983–95
Hampshire 996–1233
Hereford & Worcester 1234–5
Hertfordshire 1236–40
Humberside 1241–5
Huntingdonshire 1246–8
Isle of Wight 1249–53
Kent 1254–65
Leicestershire 1266–73
Lincolnshire 1274–1495
For each place listed, the estate papers are arranged in the following categories:
deeds; accounts, receipts and valors; taxation records; terriers, surveys, rentals,
extents, custumals and valuations; inventories; maps; court rolls; manorial
miscellanea; legal papers; estate memoranda; correspondence; estate
miscellanea;miscellanea

But see also the manorial and accounting records in vols 2–3.

REFERENCE CODES (CITED BY WOOLGAR AND NOT LISTED ELSEWHERE):
EP/1–261 (over 7,000 items)
B/1–12 (over 400 items)
Court Books 1–83

See the concordance in vol 10 for reference codes relating to other lists and catalogues.

[As explained above, the college accounting series have been given reference codes since the
Woolgar catalogue was issued. These codes are cited, where appropriate, with the contents
of Woolgar, Vol I]

9. ES COLLECTION OF ESTATE PAPERS AND VOLUMES

(FINDING AIDS: list on Word document)

A residual collection of estate papers and volumes not found as part of the main series
catalogued by Woolgar. Documents relate to college properties in Beds, Berks, Bucks, Glos,
Hants, Kent, Lincs, Norfolk, Northants, Notts, Oxon, Somerset, Suffolk, Sussex, Warwicks,
Wilts and London. Dated 1747–1967. Some items in ES/5–6 are listed in Woolgar,
‘Catalogue of Estate Archives’.
There is a complete list on a Word document.

ES/1–12

10. CP COLLECTION OF COLLEGE AND ESTATE RECORDS

(FINDING AIDS: list on Word document)

A collection of college and estate volumes and papers, listed according to their location in a sequence of cupboards in the Founders Tower.

*Note 1*: The list omitted the maps and plans housed in CP/6–7 and the manorial court books in CP/4–5.

*Note 2*: The signed minutes and committee papers from CP/1 have been relocated with other minutes, and may eventually be reclassified.

*Note 3*: Some items in the CP section have now been recatalogued. These can be checked on the concordance.

**Summary of CP sections**

- **CP/1**  Includes College papers: Acta and Bursarial Committee proceedings to 1930, some with transcripts and indexes;
  - Bursary papers and volumes 1748–1974
  - President’s notebook 16c–19c and lease book, 19c

- **CP/2**  Includes accounting volumes (college and estate), original 15c building accounts, records of wine, beer and plate, Hall dinner books, Room allocation registers, Presidents’ and Vice-Presidents’ memoranda books, committee minutes and reports, manciple’s book, 15c–19c

- **CP/3**  Estate volumes including enclosures, rentals and surveys, fines books, copyhold enfranchisement, register of manors, land tax redemption, steward’s memoranda books, index to ledgers, 15c–20c; college records including minutes and papers of Audit meetings, old catalogue of muniments, 15c–19c

- **CP/8**  Estate papers and volumes 15c–20c

- **CP/9**  College papers including Tutorial Board records, committee minutes and reports, legal papers, accounts, architects’ reports, correspondence, presidential papers, Vice-presidential papers, Summaries of Events, correspondence re Weldon-Burchardt prize, corr re chapel organ, 19c–20c; estate papers re tithes, 19c; Gunther’s papers on college plate and architecture and Daubeny Laboratory, 20c
11. MSS COLLECTION OF COLLEGE RECORDS, ESTATE RECORDS AND PERSONAL PAPERS (note: MSS 1–222 are Library mss.)

(FINDING AIDS: MS and TS Handlist: Card index; also shortened version of catalogue on Word documents)

A collection of volumes and papers, which now comprises over 1,100 accessions. This section of the archives was originally assembled as part of the Library MSS collection and was formerly housed in the Old Library. Items to MS 247 are in Coxe’s Catalogue of Magdalen MSS. The section transferred to the archives is heterogeneous and still includes printed books and library mss (such as a book of hours) as well as college records of primary importance, such as statutes, registers and minute books, together with records of estates and livings, personal papers of members and college ephemera.

Much of the MS collection has been recatalogued since 1996, so that documents which should belong together but have been scattered into various places have at last been reunited. A full concordance table is available on the computer.

REFERENCE CODES: MS 222–1119 (series ended before 1995)

12. CS SERIES

(FINDING AID: list on Word document)

A miscellaneous collection, mainly of college papers but including a few estate papers and records of the college Mission (see also Dean of Divinity’s papers, below, section 13) Some items in this collection will probably be integrated with the modern records series, section 13 below.

Some of this has been recataogued; see the concordance table.

Summary of contents, which were listed in random order:

/1 Papers re college plate c.1580–1682
/2 Indentura magna (accounts), 1700–10, 1724
/3 Presidential corr and papers c.1861–84 (Bulley)
/4 Magdalen College Trust, 1965–81 (a body which now applies funds formerly contributed to the College Mission )
/5 College accounts, mainly printed abstracts c.1907–33
/6 College Mission papers, c.1883–1940
/7–/11 Lodge records 1945–84
/12 Accountant’s office papers 1910–68
/13–/25 Miscellaneous 19c papers
/26–/33 Miscellaneous 20c paper.
/34 Quarter sheets, members’ termly accounts c.1683–1880
/35–/41 Miscellaneous papers, 16c–18c, mainly Presidential. Also corr with Visitor, membership records, papers re the 17c gateway and refurbishment of the
Chapel, 17c–18c, gifts to Library, estate papers, records of the Civil War and Commonwealth period, gamekeepers’ deputations

Register of Trust Funds, 1982 (confidential)

REFERENCE CODES: CS/1–42

13. MODERN RECORDS (FROM c.1883 to c.1945)

(FINDING AIDS: lists on Word document, and print-outs in files)

Modern records, having been transferred from present day college departments, are catalogued in sub-series according to provenance, i.e. the office of origin. It is hoped that stray records from previous collections such as CP/ and CS/ may eventually be integrated to make the series more complete. These records are currently being gathered in and listed and the following list is, therefore, provisional.

The year 1883 was chosen as the beginning of the modern records section because new statutes were promulgated, and new administrative procedures were established, in 1882 following the Reform of the Universities Act of 1877. However, some series begin before 1883, or were not created until after 1883.

Note on access: Access to modern records is limited by cases of confidential information on living persons, such as personal files.

The principal sections are as follows:

(i) College Meeting, the governing body of the college

(a) College Meeting (President and all Fellows)
CMM/ Acta (Orders) of the College Meeting (from 1702)

(b) Proceedings or minutes of standing committees appointed by the College Meeting. The list that follows is based on that given in the 1946 volume of college By-laws.

BCM/ Bursarial Committee (from 1885)
CCM/ Chapel & Choir Committee (from 1920)
FGM/ Fabric & Grounds [none listed as yet]
FCM/ Fellowship Committee (from 1911)
GCM/ Grants Committee (from 1931)
HCM/ House Committee (from 1955)
LACM/ Library Committee (from 1879)
LCM/ Livings Committee (from 1922)
SHCM/ Schools Committee (from 1876)
SCM/ Statutes Committee (from 1930)
TBM/ Tutorial Board (from 1883)
(c) Special instance/ad hoc committees and committees not extant by 1945:

See CP series, section 10 above for Servants Committee and Buildings Committee. Others to be added when located and listed.

(d) Reports to the College Meeting
CMR/ Reports (Bursary copies) (1912–1960s)

(ii) Departmental administrative records:

AO/ Bursary accounts (from 1883)
CC/ Clerk to the College (from 1927)
DD/ Dean of Divinity (from 1887)
[NL/ Librarian: see above, section 13]
PRC/ President (from 1928)
TB/ Tutorial Board (from ----)

(iii) Members files or dossiers

[Note on access: No access to the records of living persons without their consent.]

AD/ Students (undergraduate and post-graduate) (main series from 1940; some from ?1895)
FD/ Fellows (20th cent)
PD/ Presidents’ dossiers (20th cent)

SEE ALSO Maps and Plans, section 15
Photographs, section 17

14. MAPS AND PLANS

Estate maps and modern architectural plans were transferred from the Bursary in three main stages and have been catalogued as three distinct sub-series. For maps in the EP series see above, section 8.

Many architectural drawings and plans relating to the central site of the College have been recatalogued; refer to the concordance table for details.

(a) Maps and Plans, group I

(FINDING AID: list on Word document; searchable on Adlib)

In 1977 Francis Steer catalogued all the estate maps that he had located in the archives, arranging the maps by counties. As well as a series of loose, rolled maps he included some from the D-Y collection (see above, section 7) and others from bound volumes of the 19th and 20th centuries, now MP/4. The list of maps was followed by some architectural plans, also arranged by counties. Steer also included five survey volumes which were subsequently
re-catalogued in the CP and ES series. Steer’s catalogue has now been typed up and put onto Adlib.

Note Woolgar listed the pre-1800 maps from Steer’s catalogue in the ‘Catalogue of Estate Archives…’ (see section 8 above), citing them as ‘Maps’.

REFERENCE CODES:

MP/1/1–108 (maps, 17th –20th centuries)
MP/1/109–168 (architectural plans, 19th–20th centuries)
MP/1/168–173 (estate survey volumes, 17th–18th centuries)

(b) Maps [and Plans] group II

(FINDING AID: list on Word document; searchable on Adlib)

A later accession from the Bursary (nd, post-1978) consists of a few 18th century maps (in volume form with reference text included) and a series of folded and encased maps of the 19th and 20th centuries, based on the Ordnance Survey series. Some maps have an accompanying, separate reference text and in a few instances the text survives without the accompanying map.

Note that others in this format are still kept in the Bursary. There are no architectural plans in this section.

REFERENCE CODES: MP/2

(c) Maps and Plans, group III

(FINDING AID: list on Word document; searchable on Adlib)

A third sequence of ex-Bursary maps dates from 1810 to the present day and is on-going. Maps and plans are numbered in the same running sequence and are arranged by counties.

REFERENCE CODES: MP/3/1–138

(d) Maps and Plans, group IV

(FINDING AID: list on Word document; searchable on Adlib)

Two volumes of maps and plans, mainly on tracing paper or tracing linen. These are guard books comprising a large number of former loose items. A few early maps from these volumes were listed by Steer in MP/1.

REFERENCE CODES: MP/4–MP/5
15. PHOTOGRAPH ALBUMS

(FINDING AIDS: list on Word document)

Many of these albums have been recatalogued; see the concordance table for more details.

(a) Magdalen places, people and events
A collection of photograph albums, mainly compiled by undergraduates or fellows. Also an album presented by Henry Taunt the Victorian photographer, and some JCR Boat Club albums.
33 items.

REFERENCE CODES: CR/1–3

17. LOOSE PHOTOGRAPHS, MICROFILMS AND ARCHIVAL VIDEOTAPES

(FINDING AIDS: list on Word document)

A collection of over 600 items, sorted according to form (print, negative, microfilm etc). Prints are also numbered according to their location and are arranged in a subject list under headings such as ‘single persons’, ‘Magdalen places and events’, ‘rowing’ and so on.

REFERENCE CODES: B/1–14

18. SCHOOLS RECORDS

(FINDING AID: list on Word document)

The schools records consist of a collection of documents relating to the Magdalen College Schools now or formerly in Oxford, in Brackley (Northants) and Wainfleet (Lincs). There was formerly a close connection with the College, and a Schools Committee existed (see section 13 above), but the schools had their own records and governing bodies. Copies of some of these may be found among this collection.

Magdalen College School, Oxford, now an independent grammar school, retains close links with the college but is no longer on the college site. Its former main building is now the college’s New Library. The school has always supplied boy choristers for the College choir: see DD/ records, section 13 above. The schools at Wainfleet and Brackley have been absorbed into the state system of education.

There are also, in this collection, documents relating to parish schools in which the College had an interest.
(a) **Magdalen College School, Brackley**

Minutes of Governors’ meetings, correspondence, plans, leases, printed papers, accounts, school magazines (c.1853–1980)

REFERENCE CODES: MCS/B/1–13

(b) **Magdalen College School, Oxford**

Minutes of Governors’ meetings, Registers, entrance forms, plans, leases, legal papers, correspondence, accounts, printed papers, magazines (c.1843–1974)

REFERENCE CODES: MCS/O/1–31

(c) **Magdalen College School, Wainfleet**

Letters, papers and photographs (c.1611–1968)

REFERENCE CODES: MCS/W/1–5

(d) **Magdalen College Schools (mixed records)**

Minutes of schools committee, files and papers (c.1872–1970)

REFERENCE CODES: MCS/Mixed/1–14

(e) **Parish Schools**

Collected papers, mainly re appeals for subscriptions and contributions to building appeals (c.1851–4)

REFERENCE CODES: MCS/PC
This is a proposed scheme for cataloguing the archives in the long term, which future archivists are welcome to adopt or modify as they see fit.

At present only those groups with asterisks contain any catalogues. Fuller details are given below.

All catalogues created under this scheme exist as Word documents, and are also searchable on the Adlib database; in addition, all the catalogues with MC:PR, MC:F, and MC:P prefixes are now on the College website.

- **MC:GB** Records of the Governing Body; including statutes; minutes of College meetings; minutes of other College bodies.
- **MC:BE** Papers relating to Benefactions.
- **MC:VP** Papers relating to the Vice-President
- **MC:BU** Papers relating to the Bursar
- **MC:A** Papers relating to the College Accounts
- **MC:EB** Papers relating to the administration of College estates
- **MC:PR** Papers of Presidents of Magdalen
- **MC:F** Papers of Fellows of Magdalen
- **MC:HB** Papers of the Home Bursary
- **MC:L** Papers of the Library and Librarian
- **MC:AR** Papers relating to the College Archives
- **MC:DA** Papers of the Deans of Arts
- **MC:DD** Papers of the Dean of Divinity.
- **MC:DL** Papers on the Daubeny Laboratory
- **MC:OR** Papers of the Organist and Informator Choristarum and Choir
- **MC:HP** Papers of the Head Porter and Lodge
- **MC:N** Papers of the College Nurse
- **MC:CO** Papers of the College Office
- **MC:DO** Papers of the Development Office
- **MC:MSOC** Papers of the Magdalen Society
- **MC:MT** Papers of the Magdalen College Mission and Trust
- **MC:R** Papers relating to the *Magdalen College Record*
- **MC:E** Papers relating to College Estates
- **MC:FA** Papers relating to the College buildings and fabric.
- **MC:H** Working papers relating to the History of Magdalen published in 2008
- **MC:O** Records relating to College societies and clubs
- **MC:P** Private and personal papers given to the College
MC:VP PAPERS OF THE VICE-PRESIDENT

The Vice-President acts as the President's deputy and presides at Presidential elections. Vice-Presidents take the chair at Senior Common Room meetings and formerly acted as Steward of the Room and as wine steward. In addition, they have responsibility for listing and checking the plate and pictures belonging to the College. They formerly had some responsibility for the Daubeny scientific collection and for matters relating to the Botanic garden, and also for gifts and benefactions. The Vice-President makes the arrangements for official College entertainments and dinners and special occasions such as May Morning and gaudies.

The Vice-President’s papers have been arranged into the following groups:

MC:VP1 The Vice-President’s Registers and General Papers
MC:VP2 Presidential elections.
MC:VP3 Papers on the Senior Common Room
MC:VP4 Papers of the Vice-President as Steward of the Room and as Wine Steward.
MC:VP5 Papers on College Plate and Pictures
MC:VP6 Papers on the Daubeny scientific collection and the Botanic garden
MC:VP7 Papers on general Gifts and Benefactions.
MC:VP8 Papers on Official College entertainments, dinners and special occasions
MC:PR  PRESIDENTS OF MAGDALEN COLLEGE

These records consist of the personal papers of Presidents and certain official records created solely by them. Each President has a reference code, which is listed below. Although the archives do not have documents produced by some President, so that the catalogue will contain gaps, it was decided to assign each President a number in case of future accruals to the archives. Presidents for whom there are catalogued records have been underlined in bold.

<table>
<thead>
<tr>
<th>Code</th>
<th>Name</th>
<th>Years</th>
</tr>
</thead>
<tbody>
<tr>
<td>MC:PR1</td>
<td>William Tybard</td>
<td>1457–1480</td>
</tr>
<tr>
<td>MC:PR2</td>
<td>Richard Mayew</td>
<td>1480–1506 or 1507</td>
</tr>
<tr>
<td>MC:PR3</td>
<td>John Clay mond</td>
<td>1507–16</td>
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<tr>
<td>MC:PR4</td>
<td>John Higdon</td>
<td>1516–25</td>
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<tr>
<td>MC:PR5</td>
<td>Laurence Stubbs</td>
<td>1525–1527/8</td>
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<tr>
<td>MC:PR6</td>
<td>Thomas Knollys</td>
<td>1527/8–1536</td>
</tr>
<tr>
<td>MC:PR7</td>
<td>Owen Oglethorpe</td>
<td>1536–52 &amp; 1553–5</td>
</tr>
<tr>
<td>MC:PR8</td>
<td>Walter Haddon</td>
<td>1552–3</td>
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<tr>
<td>MC:PR9</td>
<td>Arthur Cole</td>
<td>1555–8</td>
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<tr>
<td>MC:PR10</td>
<td>Thomas Coveney</td>
<td>1558–61</td>
</tr>
<tr>
<td>MC:PR11</td>
<td>Laurence Humfrey</td>
<td>1561–89</td>
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<tr>
<td>MC:PR12</td>
<td>Nicholas Bond</td>
<td>1590–1608</td>
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<tr>
<td>MC:PR13</td>
<td>John Harding</td>
<td>1608–10</td>
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<tr>
<td>MC:PR14</td>
<td>William Langton</td>
<td>1610–26</td>
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<td>MC:PR15</td>
<td>Accepted Frewen</td>
<td>1626–44</td>
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<tr>
<td>MC:PR16</td>
<td>John Oliver</td>
<td>1644–8 &amp; 1660–1</td>
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<tr>
<td>MC:PR17</td>
<td>John Wilkinson</td>
<td>1648–50</td>
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<tr>
<td>MC:PR18</td>
<td>Thomas Goodwin</td>
<td>1650–60</td>
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<tr>
<td>MC:PR19</td>
<td>Thomas Pierce</td>
<td>1661–72</td>
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<tr>
<td>MC:PR20</td>
<td>Henry Clarke</td>
<td>1672–87</td>
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<tr>
<td>MC:PR21</td>
<td>John Hough</td>
<td>1687 &amp; 1688–1701</td>
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<tr>
<td>MC:PR22</td>
<td>Samuel Parker</td>
<td>1687–8</td>
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<tr>
<td>MC:PR23</td>
<td>Bonaventure Gifford</td>
<td>1688</td>
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<tr>
<td>MC:PR24</td>
<td>John Rogers</td>
<td>1701–3</td>
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<tr>
<td>MC:PR25</td>
<td>Thomas Bayley</td>
<td>1703–6</td>
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<td>MC:PR26</td>
<td>Joseph Harwar</td>
<td>1706–22</td>
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<td>MC:PR27</td>
<td>Edward Butler</td>
<td>1722–45</td>
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<td>MC:PR28</td>
<td>Thomas Jenner</td>
<td>1745–68</td>
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<td>MC:PR29</td>
<td>George Horne</td>
<td>1768–91</td>
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<td>MC:PR30</td>
<td>Martin Joseph Routh</td>
<td>1791–1854</td>
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<td>MC:PR31</td>
<td>Frederic Bulley</td>
<td>1855–85</td>
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<td>MC:PR32</td>
<td>(Thomas) Herbert Warren</td>
<td>1885–1928</td>
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<td>MC:PR33</td>
<td>George Stuart Gordon</td>
<td>1928–42</td>
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<td>MC:PR34</td>
<td>Henry (Thomas) Tizard</td>
<td>1942–6</td>
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<td>MC:PR35</td>
<td>Thomas Sherrer Ross Boase</td>
<td>1947–68</td>
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<td>MC:PR36</td>
<td>James Howard Eagle Griffiths</td>
<td>1968–79</td>
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<td>MC:PR37</td>
<td>Keith Broadwell Griffin</td>
<td>1979–88</td>
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<td>MC:PR38</td>
<td>Anthony David Smith</td>
<td>1988–2005</td>
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<td>MC:PR39</td>
<td>David Clary</td>
<td>2005–</td>
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<tr>
<td>MC:F1</td>
<td>John Dunster (D. 1597; F. 1601–12)</td>
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<tr>
<td>MC:F2</td>
<td>Walter Stonehouse (F. 1617–29)</td>
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<td>MC:F3</td>
<td>Alexander Pudsey (D. 1657; F. 1661–87 &amp; 1688–1721)</td>
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<tr>
<td>MC:F4</td>
<td>William Reeks (D. 1667; F. 1671–5)</td>
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<td>MC:F5</td>
<td>George Hunt (D. 1675; F. 1681–7 &amp; 1688–99)</td>
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<td>MC:F6</td>
<td>Thomas Bateman (F. 1678–87 &amp; 1688–1721)</td>
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<td>MC:F7</td>
<td>Alexander Pudsey (D. 1657; F. 1661–87 &amp; 1688–1721)</td>
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<td>MC:F8</td>
<td>Henry Sacheverell (F. 1689; F. 1701–13)</td>
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<tr>
<td>MC:F9</td>
<td>Thomas Hawkins (Chaplain 1754–72)</td>
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<td>MC:F10</td>
<td>Richard Chandler (D. 1757–70; F. 1770–80)</td>
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<tr>
<td>MC:F11</td>
<td>Richard Woodeson (D. 1759; F. 1772–1822)</td>
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<td>MC:F12</td>
<td>George Smith Gibbes (F. 1793–9)</td>
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<td>MC:F13</td>
<td>John Johnson (F. 1800–27)</td>
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<tr>
<td>MC:F14</td>
<td>Francis Swan (D. 1807; F. 1810–24)</td>
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<tr>
<td>MC:F15</td>
<td>Francis Drake (F. 1746–65)</td>
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<td>MC:F16</td>
<td>George Booth (F. 1816–34)</td>
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<tr>
<td>MC:F18</td>
<td>Robert Cholmeley (F. 1843–58)</td>
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<td>MC:F19</td>
<td>John Rigaud (D. 1840; F. 1849–88)</td>
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<td>MC:F20</td>
<td>Henry Harris (D. 1847; F. 1849–88)</td>
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<td>MC:F21</td>
<td>James Elwin Millard (Ch. 1835; F. 1848; F. 1853–64)</td>
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<td>MC:F22</td>
<td>Thomas Henry Toovey Hopkins (D. 1851; F. 1856–85)</td>
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<td>MC:F23</td>
<td>Henry Austin Wilson (F. 1876–1927)</td>
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<td>MC:F25</td>
<td>Joseph Frank Payne (D. 1858; F. 1862–83)</td>
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<td>MC:F27</td>
<td>Edward Chapman (F. 1882–94)</td>
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<td>MC:F28</td>
<td>Alfred Dennis Godley (F. 1883–1912)</td>
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<td>MC:F29</td>
<td>Herbert Wilson Greene (F. 1888–1910)</td>
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<td>MC:F30</td>
<td>Thomas Case (F. 1882–1910)</td>
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<td>MC:F31</td>
<td>Charles Robert Leslie Fletcher (D. 1876–81; F. 1889–1906)</td>
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<td>MC:F33</td>
<td>Paul Victor Mendelssohn Benecke (D. 1886; F. 1891–1944)</td>
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<td>MC:F34</td>
<td>Edwin Bailey Elliot (D. 1869–74; F. 1892–1922)</td>
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<td>MC:F36</td>
<td>Reginald Lane Poole (F. 1898–1933)</td>
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<td>MC:F37</td>
<td>James Matthew Thompson (F., 1904–38)</td>
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<td>MC:F38</td>
<td>Arthur Lionel Forster Smith (F. 1908–20)</td>
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<td>MC:F39</td>
<td>John Knight Fotheringham (Senior D. 1898–1902; F. 1909–16)</td>
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MC:F41 Herbert Edward Salter (F. 1918–39)
MC:F42 Stephen Grosvenor Lee (F. 1920–47)
MC:F43 Arthur Lee Dixon (F. 1922–45)
MC:F44 George Robert Sabine “Robin” Snow (F. 1922–60)
MC:F45 Charles Talbot Onions (F. 1923–65)
MC:F46 Thomas Dewar “Harry” Weldon (D. 1919; F. 1923–58)
MC:F47 Clive Staples Lewis (F. 1925–54)


[MC:F50] Leslie Sutton (F. 1932–73) - not yet catalogued.]

MC:F51 Courtenay Edward “Tom Brown” Stevens (F. 1933–76)
MC:F52 Noel Denholm-Young (F. 1933–46)
MC:F53 Colin Graham Hardie (F. 1936–73)
MC:F54 Hugh Macdonald Sinclair (F. 1937–80)

[MC:F56] Patrick John Thompson (Dean of Divinity 1942–9) - not yet catalogued]

MC:F57 Arthur Adams (F. 1949–79)

[MC:F60] John Walter Stoye (F. 1948–84) - not yet catalogued]

MC:F61 Bernard William George Rose (F. & O. 1957–81)
MC:DA1 PAPERS OF THE DEANS OF ARTS, 1700–1945
   MC:DA1/A1 Volumes of Chapel and Gate Lists, 1865–1926
   MC:DA1/A2 Address Book of Senior Deans of Arts, 1891–1910
   MC:DA1/L1 Copies of Statutes, 18th cent.
   MC:DA1/MS1 Volume of Undergraduate results in Collections, 1895–9 & 1921–9
   MC:DA1/MS2 “Notes on Colleges Officials”, 1930s

MC:DD PAPERS OF THE DEAN OF DIVINITY
   MC:DD1 Papers on the office of Dean of Divinity
   MC:DD2 Papers relating to the College Chapel and its administration
   MC:DD3 Papers relating to College Livings
   MC:DD4 Papers relating to Magdalen College Schools
   MC:DD5 Pastoral and General papers
   MC:DD6 Miscellaneous Papers

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   MC:DL1/MS1 Lecture Registers
   MC:DL1/MS2 Papers relating to Experiments
   MC:DL1/MS3 Papers relating to Laboratory Staff
   MC:DL1/MS4 Application and Examination Registers
   MC:DL1/MS5 Teaching Materials
   MC:DL1/A1 Papers relating to Laboratory Administration

MC:OR PAPERS OF THE ORGANIST AND INFORMATOR CHORISTARUM AND CHOIR
   MC:OR1 Musical Scores
   MC:OR2 Programmes and Orders of Service
   MC:OR3 Tours and Audio Recordings
   MC:OR4 Correspondence of the Organist
   MC:OR5 Reports of the Chapel and Choir Committee
   MC:OR6 Papers on the Chapel Organ
   MC:OR7 Miscellaneous Ephemera

MC:HP PAPERS OF THE HEAD PORTER AND LODGE
   MC:HP1 Registers
   MC:HP2 Lodge Diaries
   MC:HP3 Administrative Papers
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MC:N PAPERS OF THE COLLEGE NURSE
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MC:FA1 General papers
MC:FA2 Buildings of St. John’s Hospital
MC:FA3 The Cloisters (General)
MC:FA4 The Hall
MC:FA5 The Chapel (including the organ)
MC:FA6 The Old Library
MC:FA7 St. John’s Quadrangle
MC:FA8 The President’s Lodgings
MC:FA9 The Chaplains Quadrangle and the Great Tower
MC:FA10 Magdalen Hall and the Grammar Hall
UC:FA11 The Gravel Walk
UC:FA12 The Grove and Longwall
UC:FA13 Addison’s Walk and the Water Meadow.
MC:FA14 The New Building
MC:FA15 West’s Buildings (or the ‘Gothicks’)
MC:FA16 President Routh’s Plans for the Development of Magdalen
MC:FA17 Magdalen College School
UC:FA18 The New Library
MC:FA19 Buildings in the Botanic Gardens
MC:FA20 St. Swithun’s Quadrangle
MC:FA21 Longwall Quadrangle
MC:FA22 Existing buildings converted for College use
MC:FA23 The Waynflete Building
MC:FA24 The Development of the Kitchen Yard
MC:FA25 Holywell Mill and the Holywell Ford development
MC:FA26 The Grove Building

MC:H WORKING PAPERS RELATING TO THE HISTORY OF MAGDALEN
PUBLISHED IN 2008

MC:H1 Typed summaries of interviews
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<td>MC:O2</td>
<td>Papers of the Junior Common Room</td>
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<td>[MC:O3]</td>
<td>Papers of the Middle Common Room - not yet catalogued</td>
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<td>MC:O4</td>
<td>Papers of Magdalen College Boat Club</td>
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<td>MC:O5</td>
<td>Papers of the Ashmolean Society, 1828–43</td>
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<td>MC:O6</td>
<td>Magdalen College Servants’ Cricket Club Scorebooks and Papers, 1849–1982</td>
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<td>MC:O7</td>
<td>Papers of the Oxford University and College Servants’ Rowing Club, 1950</td>
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<td>MC:O8</td>
<td>Papers of Magdalen College Madrigal Society [NB - where is the catalogue?]</td>
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<td>MC:O9</td>
<td>Papers of the Athletics Sports Club, 1870–1900</td>
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<td>Papers of the Maltese Glee Club, 1865–7</td>
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<td>Papers of the Auld Lang Syne Club, 1930</td>
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<td>Papers of the Waynflete Society, 1899–1909</td>
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<td>Correspondence and Minutes Book of the Lizards Club, 1928–39</td>
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<td>MC:O21</td>
<td>Minute Book of the Michaelmas Club, 1928–32</td>
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<td>MC:O22</td>
<td>Papers of the New College and Magdalen Beagles, 1902–35</td>
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<td>MC:O23</td>
<td>Minutes of the Sherrington Society, 1949–2013</td>
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PRIVATELY DEPOSITED ARCHIVES

These consist of any documents which were not created by the College itself, but are closely related to it. Almost all of them whose provenance is known have been deposited with the College Archives by outside bodies or individuals.

This sequence was originally catalogued with the prefix GPD/, but it was decided to change this to MC:P, after a new scheme of cataloguing was created.

GPD/1 Papers of Judge Edward Henry Chapman (C.1893–8),
MC:P2 Papers of Sir Douglas Dodds-Parker (C. 1927–30)
GPD/3 Copies of letters to Murray Wrong, 1918
GPD/4 Poems read to the Florio Society, 1955–6
GPD/5 Papers of Leslie Sutton (F. 1932–73
GPD/6 Collection of Boat Club cuttings, 1950s
GPD/7 Papers on Gaudies, 1938–96
GPD/8 Papers on William Henry Porritt (E. 1917 & 1919–22)
GPD/9 Papers on Canon John Kerruish (C. 1935–9)
GPD/10 Dissertation on the Bucklers, 1993
GPD/11 Papers of Sir E. Farquhar Buzzard (C. 1890–4; Hon. F. 1928)
GPD/12 Greetings cards, 1990s
GPD/13 Script of film Shadowlands, 1993
GPD/14 Article on the St. Mary Magdalen Lodge, 1875–1975
GPD/15 Sale catalogue for East Bridgford Manor Estate, Notts., 1955
GPD/16 [now recatalogued]
GPD/17 Misc. Magdalen College Boat Club material
GPD/18 Letters to Roger Hutchins and Peter Fullerton concerning Well Rowed Magdalen! (History of MCBC, published 1993)
GPD/19 Misc. Magdalen College Boat Club ephemera
GPD/20 Papers of William Sully Unwin (C. 1883–6)
GPD/21 Papers of Richard Hugh Royds Brocklebank (C. 1899–1901)
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GPD/23 Working papers of Roger Hutchins on Well Rowed, Magdalen!
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GPD/26 Working papers of Bruce McFarlane (F. 1927–66)
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GPD/28 Letters from Bruce McFarlane (F. 1927–66) to various correspondents
GPD/29 Paper by Prof. Richard Sheppard on Richard “Gunner” Gunstone
GPD/30 Copies of title deeds relating to the Gunstone family
GPD/32 Wartime memoirs of Magdalen, compiled by various hands
GPD/33 Biography of John Bickmore (C. 1948–52)
GPD/34 Diary of Joseph Frank Payne (D. 1858; F. 1863–83) for 1861
GPD/35 Papers on Magdalen College Wine Society, 1995
GPD/36 [photocopies of documents of which the College now has the originals; can be destroyed]
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GPD/48 File on Alan Clementson (C. 1942–7)
GPD/49 Menu for Restoration Dinner, 1992, given by Canon John Kerruish
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MC:P86 Text of St. John’s Day Sermon, 1978
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MC:P276 Papers concerning Joseph Addison (D. 1689–97; F. 1697–1711)
MC:P277 Two letters from Magdalen College Members, 1939 and 1942
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